



BOARD OF TRUSTEES MEETING
Thursday July 16, 2026
New Rochelle Public Library: Main Library
Ossie Davis Theater
7:30 p.m.

Please Note: This meeting will take place at 7:30 pm and entirely in person at the Main Library with no simultaneous Zoom broadcast available.

A recording of the meeting will be posted on the library's website: www.nrpl.org.

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ATTENDANCE

APPROVAL OF MINUTES

REGULAR BUSINESS

- WLS Report
- President's Report
- Director's Report
 - o Current Operational Status
 - o Personnel Report

COMMITTEE REPORTS

- Budget Committee
- Buildings & Grounds/CROC Committee
- Community Relations Committee
- Finance Committee
- Personnel Committee
- Policy Committee
- Special Projects Committee

PUBLIC DISCUSSION

ADJOURNMENT



NRPL BOARD MEETING MINUTES

Thursday, June 11, 2026

New Rochelle Public Library: Main Library Ossie Davis Theater

NRPL Board President Lucille Renwick called the meeting to order at 7:30 p.m.

BOARD MEMBERS

Lucille Renwick, President
Corey Galloway, Vice President
Rhiannon Navin, Secretary
Fela Cortés
Tatiana Infante
Vera Salter

ADMINISTRATION

Eugenia Schatoff
Jhenelle Robinson
Yesika Torres
WLS Representative Dr. David Mener

Absent: Nancy Weinberger

RESOLUTION TO ADOPT AGENDA

Lucille Renwick made a motion to adopt the meeting agenda as presented prior to the meeting, with a change to include a report from the Nominating Committee, seconded by Tatiana Infante, approved unanimously.

MINUTES OF THE BOARD MEETINGS

The minutes from the May 12th, 2026, Board meeting were shared ahead of the meeting and reviewed by the Trustees. Rhiannon Navin made a motion to approve the minutes from the May 12th, 2026, Board meeting, seconded by Vera Salter, approved unanimously. The minutes from the June 4th, 2026, Special Board meeting were shared ahead of the meeting and reviewed by the Trustees. Rhiannon Navin made a motion to approve the minutes from the June 4th, 2026, Special Board meeting, seconded by Corey Galloway, approved unanimously.

WLS Report

WLS Representative Dr. David Mener gave his report:

Public Library Construction Aid

Additional funds reallocated to WLS member libraries: WLS received an additional \$78,284 in public library construction aid for the 0386-26 project applications because other public library systems were not able to fully utilize their allocations. 5 library systems were eligible to receive more than a 50% match, including New Rochelle Public Library. New Rochelle Public Library received an additional \$15,657 with project allocation totaling \$ 111,907.

Trustee Education Opportunities

Trustee Handbook Book Club

The 2026 Trustee Handbook Book Club's schedule includes new sessions. These sessions are hosted online and run from 5 PM to 6:30 PM. Register for these sessions at <https://midhudson.org/trusteebookclub/>.

Wednesday, June 17 2026: Laws and Regulations

Thursday, October 29 2026: Duties and Responsibilities of Key Officer Roles

WLS/RCLS Educational Sessions with Attorney Stephanie “Cole” Adams

WLS has partnered with the Ramapo Catskill Library System (RCLS) to offer additional attorney-led (Stephanie “Cole” Adams, Esq.) online education sessions on a range of topics in 2026.

June 11, 10 AM-12 PM: Supporting Social Services at the Library

This session will review the law, policy, procedure, and practical tips for providing library services while maintaining solid boundaries for those needing help from social service, health departments, and other helping agencies. We will also explore templates and language for developing partnerships with government and NGOs to meet community needs.

August 13, 10 AM-12 PM: Grants and External Funding

This session will review the basic vocabulary, policies, and procedures for compliance, and discuss typical grant requirements. This session will be helpful for those just learning grant writing, and for experienced directors who want to see the latest.

October 29, 10 AM-12 PM: Civil Service

This session will review the basics, review sample policy and procedure language to coordinate compliance with local rules, review legal requirements that can help smooth the relationship, and discuss techniques for using your local Civil Service as either a trusted partner (or at least a baseline competent resource who does not get in the way of timely hiring and promotion).

PRESIDENT’S REPORT

Board President Lucille Renwick thanked New Rochelle residents for voting on May 19. The \$55 Million Capital Improvement Bond passed with 72% of the votes cast and the Library Budget gained more than 70% of the votes.

Lucille made a motion to approve the following resolution to certify the election results:

RESOLUTION NUMBER: 2026 06 01

TOPIC: Certification of Results

RESOLVED, that the Board of Trustees of the New Rochelle Public Library hereby amends its proceedings and ratifies that the following:

That the board acknowledges receipt of the 2026-2027 trustee election results as certified by

the election officials appointed by the District that that Lucille Renwick, as the Library Trustee candidate receiving the highest number of votes cast, is elected to a five-year term commencing on July 1, 2026, and ending on June 30, 2031.

BE IT FURTHER RESOLVED,

That the board acknowledges receipt of the 2026-2027 budget vote results as certified by the election officials appointed by the District in the total amount of \$7,665,330.

Fela Cortés seconded the motion and it was approved unanimously.

Lucille reported that the NRPL Foundation has a new Board member, Danica Kazmer, who has a career as worked in change management. Lucille made a motion for the Board to approve the addition of Danica Kazmer to the NRPL Foundation Board. Rhiannon Navin seconded the motion and it was approved unanimously.

DIRECTOR'S REPORT

Library Director Eugenia Schatoff provided an update on a few recent developments at the Library:

Eugenia explained that as summer begins, patrons may notice several changes on the first floor. The Library created a new flexible program space in the lobby that will primarily be used for children's programming and community events. The new Welcome Desk has been launched, combining circulation and information services into a single service point to make it easier for patrons to get assistance when they enter the building.

These changes reflect the Library's ongoing efforts to make the Library more welcoming, accessible, and responsive to community needs.

Eugenia thanked the community for its support of both the Library budget and the \$55 million bond referendum. The successful vote allows Library leadership to begin planning for the future of our facilities.

As the Library moves into the next phase, community engagement will be a major focus. Later this month, the Library will launch a public survey and begin a series of focus groups, interviews, and other outreach efforts to ensure community input helps shape the future of both the Main Library and Huguenot Children's Library.

Finally, planning is underway for our Community Breakfast, which will bring together local leaders, organizations, and stakeholders to strengthen partnerships and discuss the Library's future.

TREASURER'S REPORT

The office of the Treasurer is currently vacant. No report available.

COMMITTEE REPORTS

Budget/Finance Committee – Chair Rhiannon Navin reported that the committee met on May 27th and gave an update on the following topics:

Financial Consultant/Treasurer Update

The committee has previously recommended to the full Board that the Library engage Nawrocki Smith for treasury services and that the Board appoint a member of the Board to serve as Treasurer.

Nawrocki Smith is the firm currently conducting claims auditing services for the School District, and the Library will continue working with them through the new fiscal year and fiscal separation process until such time as the Board is comfortable and confident in the transition.

Under this recommended model, similar to the arrangement used by the Chappaqua Library (one of only four school district public libraries in Westchester), the Board would appoint a trustee as Finance Officer, while Nawrocki Smith would provide treasury services. The Financial Officer would sign checks, while Nawrocki Smith would report directly to them and provide bank reconciliations, budget reporting, check and warrant registers, and related financial documentation for review and approval.

The committee reviewed the engagement letter and proposed fees from Nawrocki Smith. Eugenia and Michael are finalizing the scope with Nawrocki Smith and will assign a time value to the scope.

The NRPL Bylaws have been amended to reflect this treasury model at the Special Board Meeting on June 4, 2026.

Financial Advisor

The contract for a financial advisor to assist the Library with bond options, problem solving, and advocating for the Library with the school district was approved at the previous committee meeting. Now that the bond has been passed, the Library Director will engage with the financial advisor.

Fiscal Policies

The full set of fiscal policies has been finalized by the Library Director and financial consultant, Michael Catanguay, with the help of outside legal counsel. The policies were shared with the full Board ahead of the Board meeting. Rhiannon made a motion for the Board to approve the following resolution to approve the fiscal policies:

WHEREAS the Library has amended its bylaws to create a "Fiscal Officer" trustee position; and

WHEREAS the Library is contracting with a qualified individual to serve as Treasurer per Section 8 of the Bylaws; and

WHEREAS the Library having made such changes, it must adjust its internal controls to reflect the structure;

BE IT RESOLVED that the Board adopts the "Fiscal Policies & Internal Controls" presented, effective immediately; and

BE IT FURTHER RESOLVED that the Board shall seek guidance from its retained accountants, Treasurer, and others to reconsider and amend the "Fiscal Policies & Internal Controls" as needed.

Corey Galloway seconded the motion and it was approved unanimously.

School District Updates

The Library is set to emancipate financially from the school district by the beginning of the new fiscal year, July 1, 2026. The Library Director and her team continue to manage the process.

The committee is scheduled to meet again on June 24th, 2026, at 8:30am.

Buildings & Grounds/CROC Committee – Chair Corey Galloway reported that the Buildings & Grounds Committee met on June 5th, 2026, to review several operational and project updates:

Children's Garden Phase 2 Update

Eugenia Schatoff presented an update on Phase 2 of the Children's Garden project.

Project Scope

The proposed improvements include:

- Installation of a circular river rock pathway to improve accessibility and circulation. Native plantings provided through partnerships with local nonprofit organizations, including Healthy Yards and the Garden Club.
- Installation of a new perimeter fence, estimated at approximately \$50,000 and subject to public bidding requirements.
- Outdoor seating opportunities for programs and events.
- Potential installation of outdoor musical instruments with estimated costs ranging from approximately \$1,000 to \$7,000.
- Exploration of a mural opportunity on the fence facing the parking lot.

Funding

- The Library Foundation has committed approximately \$80,000 toward the project.
- Additional grant and fundraising opportunities will continue to be explored for enhancements beyond the base scope.

Schedule

- Construction is anticipated to begin in the fall, following coordination with bond-related activities and facility planning efforts.

Staffing Update

- Eugenia reported that an offer has been extended to the selected candidate for the Assistant Library Director / Facilities Manager position.

Bond Anticipation Note (BAN) Project Discussion

The Committee discussed ongoing activities associated with the approved bond project.

Financial Oversight

Corey Galloway emphasized that costs associated with bond implementation are already being incurred and should be tracked separately from normal operating expenses. These

costs include:

- Legal services
- Financial advisory services
- Estimating and consulting services
- Facility planning expenses

The Committee agreed that monthly bond-related expenditures should be reported as part of regular financial reporting moving forward.

Master Facility Plan

It was clarified that the Master Facility Plan is a separate initiative from the approved \$55 million bond project, although both efforts are closely related and require coordination. The Committee discussed the importance of tracking all soft costs and consultant expenses associated with both efforts.

Architect Selection Timeline

The Committee reviewed the anticipated timeline for architect procurement.

Target Schedule

- Community presentation of the Master Facility Plan remains targeted for September 2026.
- Selection of an architectural firm is targeted by January 1, 2027.

Members discussed the impact that delays in procurement could have on overall project timelines and future construction costs due to escalation.

Public Engagement

The Committee discussed incorporating public participation into the architect selection process, potentially through presentations by finalist firms and opportunities for community input.

Community Relations Committee – Co-Chair Vera Salter reported that the committee met on June 1st. Representatives from Lothrop Architects and Margaret Sullivan Studios were in attendance. The committee discussed the outreach part of the architectural process, primarily the plan for the community outreach breakfast, planned for July 15th, from 8-10:30am. The invitation for the breakfast went out today. An interactive event is planned with community members and stakeholders to collect their ideas for the future of the Library. The committee also discussed the community survey, which has been shared with the Board members for input. The survey will be widely distributed. The committee discussed observations, focus groups, and additional community outreach that Margaret Sullivan Studios is planning. The committee will meet again on July 6th.

Policy Committee – Committee Chair Fela Cortés reported that the committee met on May 26th. The main focus of the meeting was the amendment of the NRPL Bylaws in sections 5,6, and 8, which were approved by the full Board during the Special Board meeting on June 4th. The updated Bylaws will be posted to the NRPL website. The committee will meet again on June 22nd, at 9am.

Personnel Committee – Chair Tatiana Infante reported that the committee met on May 18th and will meet next on June 15th. Tatiana made a motion to approve the consent agenda for personnel resolutions, No. 2026 06 (1 through 67,) according to the recommended action for each item. Rhiannon Navin seconded the motion and it was unanimously approved.

Nominating Committee– Committee Member Tatiana Infante reported that the committee met on June 10th and is making the following recommendations for Board Officers for the upcoming year, July 1, 2026-June 30th, 2027:

- Rhiannon Navin for Board President
- Vera Salter for Vice President
- Nancy Weinberger for Secretary
- Corey Galloway for Finance Officer

Tatiana made a motion to accept the committee's recommendation, seconded by Corey Galloway, approved unanimously.

APPROVAL OF CHECKS AND WARRANTS

Rhiannon Navin made a motion to approve the consent agenda for checks and warrants for the fiscal year 2025/2026: warrant 043, 044, 045, and 046..

The motion was seconded by Tatiana Infante and approved unanimously.

RESOLUTIONS

None

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

The meeting was adjourned at 8:09 pm, with a motion by Lucille Renwick, seconded by Vera Salter and unanimously approved.

Respectfully submitted,
Rhiannon Navin, Secretary

A recording of the meeting can be found on the library's website: www.nrpl.org.

NRPL Monthly Departmental Update

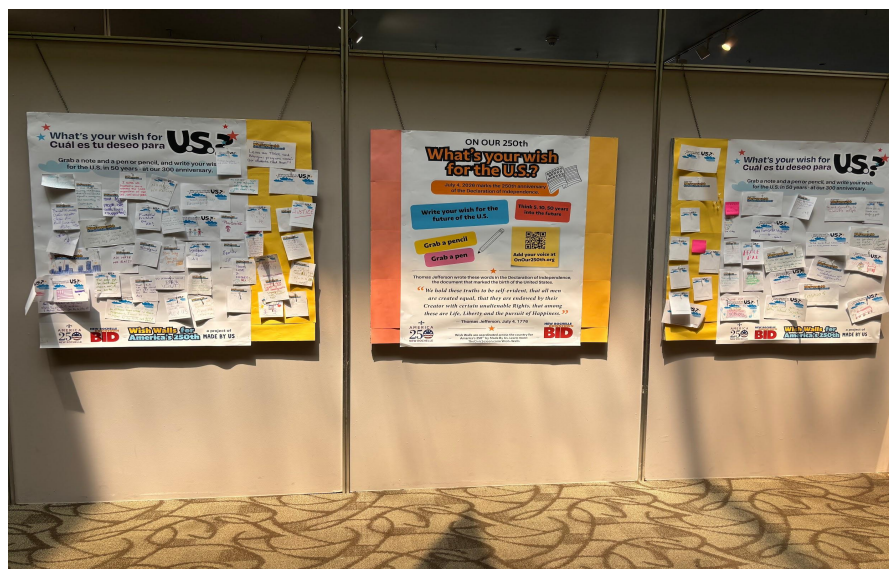
Adult Services

Department: Adult Services
Submitted by: Kira Aiello
Reporting Period: June 2026

1. Key Highlights

The Adult Summer Reading Game is off to a great start! On the day of the Summer Reading Kickoff party, we signed up 20 patrons and gave away 20 goodie bags. To date there are 78 patrons registered, most of whom are actively reading and logging titles. An end-of-summer reading party is scheduled for late August.

In partnership with NR Downtown Bid we exhibited a patron interactive Wish Wall. The Wish Wall was part of Civic Season (June 19–July 4), organized nationally through Made By Us. Communities create an interactive public installation where residents write and share their wishes for America's next 250 years — a collective display centered on reflection, creativity, and civic engagement. Wishes can also be added to a national digital archive hosted by the New-York Historical at [OnOur250th.org](https://onour250th.org). The project has appeared at institutions like the Smithsonian's National Museum of American History, along with libraries and historical societies nationwide, where organizers describe the walls as a "living artwork" that encourages optimism and connection across generations.



2. Programs, Services & Collections

Programs

- We are partnering with the nonprofit organization, Stem Alliance to provide a 15-hour “Tech Skills for Success” program. The classes are held in the evening over a 2-week period. This program is intended for low income patrons struggling with the digital divide. Participants who attend all of the sessions and complete the 15-hour program will receive a chromebook.
- Programming resulting from the Yiddish Book Center Grant is ongoing.
 - Patrons continue to view the Yiddish Book Center virtual tour, 40 views as of 6/30
 - There were two book discussions in June, *Tevye the Dairyman* and *Motl the Cantor’s Son*. Both were fully registered and well attended, 15 and 13 patrons respectively.
 - Screening of *Fiddler: A Miracle of Miracles*, followed by a librarian-led film discussion. 10 patrons attended
- Acoustic String Jam continues to be a fun and popular program. The program has moved to evenings for the summer. It’s become so popular that we may need to require registration.
- Creative Breath monthly writing workshop has a dedicated group of attendees and new patrons each month.
- Book Clubs:
 - The Past Pages Book Club discussed When the *Declaration of Independence was News* by Emily Sneff. The book club continues to focus on books about the American Revolution in support of RW250.
 - The Brown Bag Book Club met to discuss Brendan Slocumb’s *Violin Conspiracy*. This book discussion coincided with African American Music Appreciation Month.
 - The library also supports three local book clubs, providing guidance and copies of books for members through the WLS interlibrary loan services.
- Digital Learning classes:
 - Librarians continue to conduct Saturday morning computer classes. In June we taught: Intro to Library Apps, Intro to Social Media and Computer Basics.
 - Monday evenings we offer classes covering Microsoft Word and Google Docs. These classes are taught in English & Spanish on alternating weeks.

Services

- We continue to provide one-on-one digital navigator assistance. One patron posted a very positive Google review about her appointment with one of our librarians:

"Caroline Reddy at the New Rochelle Public Library was amazing! She was warm, kind, and went above and beyond to help me with my needs. Her patience and friendly attitude made my visit a wonderful experience. The library is a welcoming place with excellent staff and great resources. Thank you, Caroline, for your outstanding service! – Yuki Yu

- Job Search Coach- One-on-one sessions are available every Monday evening from 5:00–7:30 PM. The first Monday of the month features a one-hour workshop.
- Healthcare Navigation- Drop-in assistance is offered for NYS affordable healthcare three Wednesdays a month, from 11:00 AM to 12:00 PM, Medicare (65+yrs) coverage basics every Monday from 10:00 AM to 12:00 PM. 2nd fl.
- Free Notary Nights- Notary Public available every third Thursday of the month at 6:00PM
- Citizenship Preparation Classes- The sessions cover the test, interview preparation and guidance on current USCIS application.
- Our Digital Navigators continue to meet with patrons for one-on-one help, both drop-in and via scheduled appointments.

Community partnerships and collaborations

- Partnering with STEM Alliance a local nonprofit to provide a series of digital learning classes.
- Students from The Hallen School volunteer two days a week as part of a work/study program.
- A representative from NYS provides drop-in assistance for NYS affordable healthcare three Wednesdays a month, from 11:00 AM to 12:00 PM, Medicare (65+yrs) coverage basics every Monday from 10:00 AM to 12:00 PM.

Collections:

- Our archives/archivist not only assist our patrons with their research projects. This June, we were also able to provide photos and information for the NRPL eNewsletter re: quilters who created our "Bicentennial Quilt," and provided architectural drawings of Huguenot Children's Library and digital photographs (TIFs) of Library building in 1979 from Antonio Figueroa of LHP Architects.
- Librarians continue to highlight books in our collection by providing book lists for the e-newsletter and creating book displays throughout the library, some of the book displays were for: Pride Month, African American Music Appreciation Month, Juneteenth, the great outdoors, and Gardening week.
- Librarians continue to monitor book reviews and numerous social media sources for news about popular titles, and order new books in print, audio and electronic formats.
- Monthly Purchase Alert, E-book Holds and Metered Access Notification Reports allow librarians to identify which titles are most popular among our patrons, ensuring we are meeting demand.
- We have wrapped up our book ordering for the current fiscal year. We've analyzed our budget numbers as compared to circulation. It's been an interesting project and adjustments will be made to the materials budget accordingly.

3. Patron & Community Engagement

- Wish Wall Exhibit was a collaboration with the NR Downtown BID. The Wish Wall was part of Civic Season (June 19–July 4), organized nationally through Made By Us. Communities create an interactive public installation where residents write and share their wishes for America's next 250 years — a collective display centered on reflection, creativity, and civic engagement. Wishes can also be added to a national digital archive hosted by the New-York Historical at OnOur250th.org. The project has appeared at institutions like the Smithsonian's National Museum of American History, along with libraries and historical societies nationwide, where organizers describe the walls as a "living artwork" that encourages optimism and connection across generations.

4. Operations & Facilities

5. Statistics Snapshot

Event	Sessions	Attendance
Book Clubs	4	47
Acoustic String Jam	1	14
Film screenings	1	10
Digital learning classes	3	3
Exams Proctored		6
Study room reservations		545
Adult Volunteer hours		43

Circulation statistics for June 2026

Overdrive/Libby	10,180
Kanopy	293
Hoopla	1,349

6. Looking Ahead

- Our Local History Librarian has retired. Larry shepherded our print collection into the digital age. Establishing our relationship with the Southeastern NY Library Research Council to host our electronic documents, he ensured that our rich local history collection can be easily discovered and accessed by researchers. The protocols and procedures he established will continue to be followed by our archivist and the librarian assuming responsibility for our local history collection to ensure continued progress. To date, over 1,300 postcards and 3,279 photographs have been digitized; and the yearbook digitization project continues in collaboration with NRHS. Moving forward we will look for new ways to promote our local history collection to the public.

Narrative Report – Adult Services

June 2026

Department: Adult Services

Submitted by: Kira Aiello

Reporting Period: 06/01/2026-06/30/2026

During the month of June, the Adult Services Department continued to offer the wide variety of programs and services that our community has come to expect. Our ongoing programs: book clubs, digital learning classes, string instrument jam have a core group of regulars with new faces coming and going every month.

We are particularly pleased to have introduced our partnership with STEM Alliance to a new cohort of students. We have received very positive feedback from attendees and will provide a final report when the classes finish in early July. We are also pleased with the overwhelming response to our Adult Summer Reading game. There are over 70 patrons registered. Another pleasant surprise was the response to the Wish Wall. It took a few days for it to catch on, but once the patrons realized that they could express their hopes for the future, they did so with gusto.

What all of these programs have in common is that they require participation by our patrons to be a success. It's wonderful to see our patrons not just attending library programs, but enthusiastically participating.

NRPL Monthly Departmental Update

Department: Circulation Department

Submitted by: Milton Cobb

Reporting Period: June 2026

1. Key Highlights

- The Circulation Department has been actively distributing the current Community Survey to patrons. Formerly, it was through the distribution of paper copies of the survey. Currently, it is through providing the survey to patrons on iPads and via QR code links. In the near future the department hopes to distribute bookmarks to patrons to get the survey to a wider audience.
- In coordination with other departments, the Circulation Department has begun planning and getting data compiled to support efforts to increase library card sign-ups through “Library Card Sign Up Month” in September, with the ambitious goal of registering 2,500 new patrons by October 1, 2026.
- The back office of the Circulation department has been adjusted. The Department Head’s desk is now in the Adult Services office. The phone located at the rear office desk was moved to the new desk in Adult Services. In addition to these changes, several other additions and changes have been made to the workspace and setup of the Circulation Department

2. Programs, Services & Collections

- The department looks forward to continued collaboration with the Head of Programming and Outreach on future outreach opportunities and programs. Most recently, members of the Circulation Team have sat in on programs as program facilitators. L. Bracamonte has served in this capacity for recent STEM Alliance technology programs.

3. Patron & Community Engagement

- **Additional staff member profiles added to WLS Evergreen-enabled laptop**
 - To aid in card registration at outreach events, additional user profiles were added to the WLS Evergreen-enabled laptop. The User profiles added are:
 - S. Perez
 - D. Torres
 - D. Link

- “Sarah Miller” (The “Sarah Miller” profile is a profile that was created for use by members of Adult Services. This profile will allow any member of the team to make use of the laptop, without having to sign into the account of M.Cobb, or the other three added profiles.
- **Community Survey Distribution and Data Analysis**
 - The Circulation Department has been actively distributing the current Community Survey to patrons. Formerly, it was through the distribution of paper copies of the survey. Currently, it is through providing the survey to patrons on iPads and via QR code links. In the near future the department hopes to distribute bookmarks to patrons to get the survey to a wider audience.
 - Members of the Circulation Department have begun the process of analyzing paper copies of the survey and digitizing them.

4. Operations & Facilities

- The back office of the Circulation department has been adjusted. The Department Head’s desk is now in the Adult Services office. The phone located at the rear office desk was moved to the new desk in Adult Services. In addition to these changes, other changes include:
 - Adjustment to the desk and workstation of the Senior Clerk with the addition of a new receipt printer at the desk.
 - Removal of one workstation in order to provide workspace for mending and repairs of materials.
 - One of the phones from the front of the Circulation Desk was moved to the rear office, to serve as the Senior Clerk’s direct phone line.
 - The finalized setup of two additional workstations in the back office of the department.
 - The addition of a Tech Services cart in the rear office. The cart serves as the location of materials that have to be sent to the Tech Services Department for various reasons, ranging from repairs to relinking.
- New staff members have joined, and will be joining, the Circulation Department. These new members are:
 - Daniel Regan joined the Circulation Department as a Library Clerk on June 22, 2026.
 - Sheba Edwards will join the Circulation Department as a part-time Library Clerk, effective July 6, 2026.
 - Chantal Lambert will join the Circulation Department as a part-time Library Clerk, effective July 6, 2026.
 - Barbara Felker will join the Circulation Department as a part-time Library Clerk, effective July 27, 2026.

5. Statistics Snapshot

June 2026 Statistics

Main Branch

	June 2026
Circulations	Circulations : 13,565
Highest Circulation Categories	5 Highest Circulation Statistical Categories: 1. Juvenile Fiction- 6,072 2. Fiction- 1,397 3. Juvenile Nonfiction- 1,189 4. New Book- 1,009 5. Movie- 978
Intraloans Supplied	Intraloans Supplied : 3,243
Intraloans Received	Intraloans Received : 926
Patrons Added	Patrons Added : 253
Items Added	Items Added : 1,144
Items Deleted	Items Deleted : 853

HCL

	June 2026
Circulations	Circulations : 3,122
Highest Circulation Categories	5 Highest Circulation Statistical Categories: 1. Juvenile Fiction- 2,319 2. Juvenile Nonfiction- 243 3. Fiction- 143 4. Nonfiction- 129 5. New Book- 101
Intraloans Supplied	Intraloans Supplied : 192
Intraloans Received	Intraloans Received : 617
Patrons Added	Patrons Added : 15
Items Added	Items Added : 23
Items Deleted	Items Deleted : 371

6. Looking Ahead

- The Circulation Department will be adding additional hotspots to the library's collection. The department will also be adding 10 Makey Makey STEM kits to the collection. These items have been acquired through funds provided by a technology grant.
- **The Circulation Department will continue to do whatever is needed to make the Welcome Desk a successful addition to New Rochelle Public Library.**

7. Attachments/Supporting Documents

- Monthly Circulation:
 - ☒ Monthly_Circulation_JUNE2026.xlsx
- Intraloans Supplied:
 - ☒ Monthly_Supplied_JUNE2026.xlsx
- Intraloans Received:
 - ☒ Monthly_Received_JUNE2026.xlsx
- Patrons Added:
 - ☒ Monthly_Patrons_Added_JUNE2026.xlsx
- Items Added:
 - ☒ Monthly_Items_Added_JUNE2026.xlsx
- Items Deleted:
 - ☒ Monthly_Items_Deleted_JUNE2026.xlsx

Monthly Departmental Narrative Report

Department: Circulation Department

Submitted by: Milton Cobb

Reporting Period: June 2026

Narrative Report

The department looks forward to continued collaboration with the Head of Programming and Outreach on future outreach opportunities and programs. Most recently, members of the Circulation Team have sat in on programs as program facilitators. L. Bracamonte has served in this capacity for recent STEM Alliance technology programs.

To aid in card registration at outreach events, additional user profiles were added to the WLS Evergreen-enabled laptop. These profiles will allow members of the staff to make use of the laptop, without having to sign into the account of M.Cobb. This process was completed with the help of Korn Chantravakin at WLS.

The Circulation Department has been actively distributing the current Community Survey to patrons. Formerly, it was through the distribution of paper copies of the survey. Currently, it is through providing the survey to patrons on iPads and via QR code links. In the near future the department hopes to distribute bookmarks to patrons in order to get the survey to a wider audience. In addition to this, members of the Circulation Department have begun the process of analyzing paper copies of the survey and digitizing them.

The back office of the Circulation department has been adjusted. The Department Head's desk is now in the Adult Services office. The phone located at the rear office desk was moved to the new desk in Adult Services. In addition to these changes, other changes include the adjustment to the desk and workstation of the Senior Clerk with the addition of a new receipt printer at the desk. One of the phones from the front of the Circulation Desk was moved to the rear office, to serve as the Senior Clerk's direct phone line. One workstation in the back office was removed to provide workspace for mending and repairs of materials. Two additional workstations in the back office of the department were set up. Lastly, a Tech Services cart has been added in the office. The cart serves as the location of materials that have to be sent to the Tech Services Department for various reasons, ranging from repairs to relinking.

NRPL Monthly Departmental Update (June 2026)

Department: Youth Services

Submitted by: Bobby Simic

Reporting Period: June 1 - 30, 2026

1. Key Highlights (Strategic Goals Alignment)

- **Children's Room:** We once again held our Summer Reading Kick-off in Ruby Dee Park Saturday morning, June 13th, earlier in the month than in years past. We signed up 150 kids for the Summer Reading Challenge. As of July 1st, we have 583 kids registered for Summer Reading.
- **HCL:** Coordinated with City Hall to have our summer youth interns from the Youth Bureau program. We held our orientation with the interns on Monday, June 29th.
- **Teen Services:** Our Summer Reading Kick-Off was held on Saturday, June 13th at the Ruby Dee Park (see image below). Around 100 patrons participated at our Dino Scratch Off Art program with around 11 teens signing up that day. As of July 1st, 36 teens have registered for Summer Reading.

2. Programs, Services & Collections

- **Children's Room Book Displays:** Spring, Father's Day, Pride, Juneteenth, World Cup/Soccer, Graduation, Summer, Dinosaurs, 4th of July/Rev250.
- **Children's Room:** We celebrated Pride on Saturday, June 6th with Angel Elektra joining us once again for A Rainbow of Reading with Drag Story Hour (see images below).
- **Children's Room:** Musician Conroy Warren joined us on Saturday, June 20th in celebration of Juneteenth, in a concert that combined the music of reggae, calypso, the blues and rock and roll (see image below).
- **Children's Room:** The Garden Club of New Rochelle and Healthy Yards New Rochelle joined us on Saturday, June 27th to celebrate National Pollinator Week (see images below). Families learned about beekeeping and saw live honey bees, created their own butterfly wings, and learned about the butterfly life cycle. Some participants took home plants or were given seed packets so they could grow their own!
- **HCL Book Displays:** Father's Day, Spring and Summer, Juneteenth, Dinosaurs, Pride
- **HCL:** Summer and Summer Dinosaur theme displays and themed toys put out. Summer reading program materials out and posters up.
- **Teen Services Book Displays:** America 250, Caribbean American Heritage Month, Father's Day, Fifa World Cup, Juneteenth, Maker Month, Pride Month, and Summer Reading Books.

- **Teen Services:** In celebration of Pride Month and Juneteenth, our Rainbow Mocktails Teen Eats program on 6/25 had 16 teens participate and 7 teens joined our African Earrings Arts & Crafts program on 6/17.

3. Patron & Community Engagement

- **Children's Room:** Bilingual Library Assistant Jessica Hernandez attended GoatsFest on Saturday, June 6th along with staff from other library departments to share information regarding programs and services as well as provided library card sign ups.
- **Children's Room:** As the Barnard School kindergarten students were unable to visit in May, Children's Room Assistant Supervisor Ashley Bressingham visited them on Thursday, June 11th to read stories, let them know about the library, our upcoming programs for children, and what they can do with their library card.
- **Children's Room:** Children's Room Assistant Supervisor Ashley Bressingham and Page Natalie Damian attended the SOAR into Summer Workshop at Columbus Elementary School on Tuesday, June 16th. They spoke to caregivers about the programs and services we offer for children and their parents as well as the summer reading challenge.
- **Children's Room:** Librarian Florence Simunyola and Bilingual Library Assistant Jessica Hernandez attended the Multicultural Day Celebration at Jefferson Elementary School on Tuesday, June 16th. They spoke to caregivers about the programs and services we offer for children as well as their parents and signed up some individuals for library cards.
- **Children's Room:** We hosted 2 library visits with FSW New Rochelle Head Start preschool classes on Monday, June 22nd and Tuesday, June 23rd. Presented in English and Spanish by Bilingual Library Assistant Maria Hernandez, kids, educators, and caregivers learned about the library, listened to a storytime and received a tour of the Children's Room with some students receiving library cards as well (see image below).
- **HCL:** The wonderful volunteers of the Garden Club of New Rochelle came on Saturday, June 20th to plant native perennials in the front and the planters in the back. (see image below)
- **Teen Services:** 13 volunteers assisted this month with 9 of them helping us with our Summer Reading Kickoff on 6/13; clocking in a total of 36.25 hours.
- **Teen Services:** Our collaborative Paws & Relax with Therapy Dogs program remains popular with 29 teens spending time with therapy dogs Izzy and Milo this month (see image below).

4. Operations & Facilities

- **Children's Room:** The lobby programming space was assembled and is a much needed area primarily dedicated to Children's programming (see image below).
- **Children's Room:** Outside the new lobby programming space we filled 2 display cases with storybook character "plushies" themed around "Dinosaurs" and "Dog Days of Summer." Each case featured QR codes linking to our Summer Reading sign up page and the library catalog booklists for dinosaurs, summer and dogs (see images below).
- **Children's Room:** We also utilized the empty former 1st floor Info Desk and created a display for Middle Grade/Children's Chapter Books (see image below).

- **HCL:** Weeding and inventory and preparation for the Summer Fun on the Patio programs.
- **Teen Services:** The Teen Room windows have been decorated to coincide with and promote the Summer Reading “Unearth a Story” program with a corresponding prize display at the 2nd floor staff desk (see images below).

5. Statistics Snapshot

(Attach or embed charts/tables if possible)

- **Children’s Room:** 50 programs/1083 attendees; **HCL:** No programs this month; **Teen Services:** 87 programs/637 attendees
[Youth Services Program Stats](#)
- **Circulation:** See Milton’s report.
- **Children’s Room Total Ref Stats:** 2511; **HCL Total Ref Stats:** 1613

6. Looking Ahead

- **Children’s Room & HCL:** 6 weeks of summer programming starts July 6th through August 15th. Both locations will offer at least 2 programs each weekday and the Children’s Room will have music concerts on select Saturdays.
- **HCL:** Setting up Math programs for Fall to work with Iona University students and Volunteer Omer Uzun.
- **Teen Services:** In collaboration with the City of New Rochelle, Boys & Girls Club of New Rochelle, and New Rochelle Youth Bureau, we will be hosting a Summer of Soccer eSports Tournament in celebration of the FIFA World Cup on 7/8.
- **Teen Services:** Summer reading programs began Friday, June 26 (see image below for Laser Tag program) and will continue through August 28 with various Unearth a Story themed programs such as geode soap, dino eggs, and compass bracelet crafts.
- **Teen Services:** In celebration of America’s 250th Anniversary, the first several Wednesdays (July 1 - 22) will host various colonial and related arts and crafts programs culminating with teens decorating their own America 250 cookie (7/30).

7. Attachments/Supporting Documents

Children's Room Programs



A Rainbow of Reading with Drag Story Hour (6/6)



Conroy Warren (top) performs a Juneteenth concert for families and even had kids doing the limbo (bottom)!



Librarian Susan Mackey leads a storytime program in our new lobby programming space (6/8)





Display cases outside the new lobby program space are filled with storybook character plushies and, with QR codes, connect patrons to Summer Reading registration and catalog booklists featuring dinosaurs, dogs, and summer picture books.



The former 1st floor Info Desk now features a Middle Grade/Children's Chapter Book display to entice young readers.



Library Assistant Maria Hernandez leads a bilingual preschool class visit with FSW New Rochelle Head Start (6/22)







Families decorated butterfly wings and met a beekeeper as well as saw live honey bees at our Pollinator Party program! (6/27)

HCL Photos



Dinosaur Displays at HCL







Volunteers from the New Rochelle Garden Club coming to make the grounds at HCL gorgeous! (6/20)

Teen Services Programs



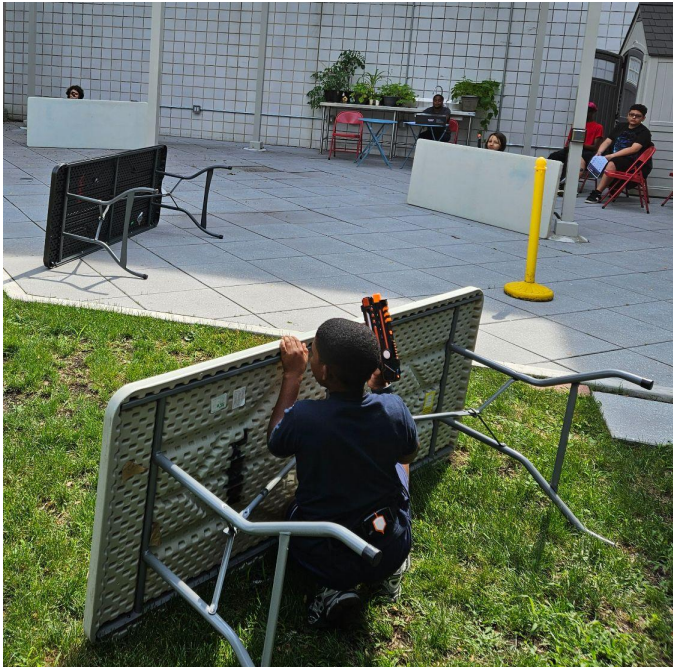
The Teen Room windows have been decorated to promote the teen Summer Reading "Unearth a Story" program.



The 2nd floor staff desk houses the teen Summer Reading “Unearth a Story” program prizes which helps promote the program.



Teens registering during Summer Reading Kick-Off on June 13th.



Laser Tag summer reading program on June 26th.



A Paws & Relax with Therapy Dogs program with Milo and owner Jamie.



Tournament Thursday held on June 18th.

Instructions for Staff:

- Keep sections concise (bullets where possible).
- Always link updates back to **strategic goals**.
- Submit to the Admin Office by the monthly due date.

Narrative Report – Youth Services (June 2026)

Department: Youth Services

Submitted by: Bobby Simic

Reporting Period: June 1 - 30, 2026

June was a busy month for Youth Services as we held special Saturday programs each weekend, participated in a number of outreach opportunities, took advantage of the outdoor patio programming space and kicked-off the summer season with our Summer Reading Challenge.

The Children's Room celebrated Pride on Saturday, June 6th with Angel Elektra joining us once again for A Rainbow of Reading with Drag Story Hour. We attracted a wide range of families to the program, some from outside New Rochelle, who appreciated we were one of the only libraries in Westchester to host a Drag Story Hour. These out-of-town visitors not only complimented our slate of programming but also found our Children's Room space inviting and our collection appealing.

The Children's Room also celebrated Juneteenth on Saturday, June 20th with a lively, outdoor musical performance from favorite Conroy Warren. Conroy blends reggae, calypso, the blues and rock and roll. His music filled the patio and garden areas (and spilled into the Children's Room too), creating a celebratory atmosphere for families who danced, sang, clapped and even did the limbo!

We acknowledged Pollinator Week on Saturday, June 27th by partnering with Healthy Yard New Rochelle and the Garden Club of New Rochelle and offered fun and informative activities centered around insects and plants. Families learned about beekeeping from an actual beekeeper and saw live honey bees, created their own butterfly wings, and learned about the butterfly lifecycle. Some participants took home plants or were given seed packets so they could grow their own!

Children's and Teen Services (along with Adult Services) held a joint dino-themed Unearth a Story Summer Reading Challenge Kick-Off celebration in Ruby Dee Park on Saturday, June 13th. Kids and Teens who signed up for the summer reading game received a free book to keep and other swag for the summer. Activities also included bubbles and music from Charlie and the Bubble Factory, meet and greet with Fly Guy, temporary tattooing, dino-headband craft and scratch art. We held the Kick-Off earlier than in past years, and, unfortunately, didn't attract as many attendees and sign-ups initially. However, as we closed out June, we've exceeded last year's end of the month numbers and have registered 619 kids and teens (versus 2025's 556 the same time last year).

The Children's Room closed out our spring program season, which mainly took place in our refurbished Children's Garden, finishing the 3 new program series STEAM Scouts, Sensory Play and Little Sprouts. Families have mentioned that they appreciated the space and getting to participate in our events outside. Another caregiver mentioned that they like coming here over other libraries in the area since we have longer hours and offer more programs.

Youth Services staff managed to get out of the building and attend many community events along with other library department staff in June. We tabled at GoatsFest on Saturday, June 6th; attended the SOAR into Summer Workshop at Columbus Elementary School on Tuesday, June 16th; and participated in the Multicultural Day Celebration at Jefferson Elementary School on Tuesday, June 16th. As the Barnard School kindergarten students were unable to visit in May, Children's Room Assistant Supervisor Ashley Bressingham visited them on Thursday, June 11th to read stories, let them know about the library, our upcoming programs for children, and what they can do with their library card.

We made a new community connection in June and hosted 2 library visits with FSW New Rochelle Head Start preschool classes on Monday, June 22nd and Tuesday, June 23rd. Presented in English and Spanish by Bilingual Library Assistant Maria Hernandez, kids, educators, and caregivers learned about the library, listened to a storytime and received a tour of the Children's Room with some students receiving library cards as well. The Head Start coordinator relayed that many families who received library cards from the visit didn't realize it could be used outside of school, with both caregivers and students now more informed of the benefits of the library. Our plan is to meet regularly with Head Start throughout the school year when their program resumes in the fall.

HCL was busy in June preparing for our Summer Fun on the Patio programs and doing some spring cleaning too, brightening the place up for an influx of new summer visitors. We weeded a lot of books, put up new dino-themed displays and decor, and finalized all programs. The Youth Bureau sent over three great interns who received orientation at the end of the month and will begin Monday, July 6th.

HCL also made improvements outside the library. The Garden Club of New Rochelle came over and planted native perennials. We always appreciate their volunteering and dedication.

Teen Services also made sure to celebrate Pride and Juneteenth with our Rainbow Mocktails Teen Eats program on June 25th and African Earrings Arts & Crafts program on June 17th.

Teen Services guided teens through the tailend of the school year, offering a chance for them to "Paws & Relax" with certified dogs and de-stress during this busy time of year. 29 teens took advantage of the doggy support in June.

Our Teen volunteers continue to impress and help out the library in multiple departments. Without teens, we wouldn't have been as prepared for the Summer Reading Challenge and Kick-off, with many teens assembling summer goodie bags and cutting out materials in preparation of the June 13th event. 9 teens helped out the morning of the program – assisting

with crafts, the distribution of books and photo-ops with our costumed book character – ensuring the kick-off event ran smoothly. Teen volunteers also spruced up the Teen Room windows and made sure they were “on theme” to coincide with and promote the Summer Reading “Unearth a Story” program.

All three Youth Services components — the Children’s Room, Huguenot Children’s Library and Teen Services – anticipate a fun and fulfilling summer for our young patrons and their families as programming kicks into high gear the week after Fourth of July.

NRPL Monthly Departmental Update

Department: Community Relations

Submitted by: Lisa Itzkowitz

Reporting Period: June 2026

1. Key Highlights

- Led promotional efforts to drive patron engagement for 33 June programs with emphasis on generating awareness of NRPL special June Children's programs (Drag Story Hour, Summer Reading Kickoff, Juneteenth Celebration with Conroy, and Pollinator Party), and the Friday Night and Sing Your Heart Out concerts
- Supervised creation of marketing materials for numerous special children's events and summer programs; monitored robust social media response to Drag Story Hour.
- Managed promotional efforts and logistics for launch of Community Survey. Supported Margaret Sullivan/Lothrop needs for survey.
- Supported planning efforts for Community Partner breakfast including invitation creation, review/update of stakeholder list, and supervision of invite send and RSVP tracking.
- Organized hosting of Hearts and Homes for Refugees Summer Camp program for the 4th year in a row. Volunteer HS students, under the supervision of adult staff from Hearts and Homes, ran a 4 day enrichment camp for 21 students, staffed by 21 teens. The camp will return in August during the weeks of August 17 and 24.
- Continue to finalize new website content and plans for transition at the end of July/ or early August. Posted teaser to social media, website and enewsletter.
- Preparing for the launch of the new logo (one week before the launch of the new website). Ordered new promotional items, and supervising updates of all printed materials.
- Scheduled summer Beginner, Multilevel and Dharma Yoga Master Saturday classes. Patrons are committed to these wellness classes and are happy to have them continue through the summer.
- Rather than cancel Tai Chi when the theater/meeting room was not available on 6/23 (Polling Site) and 6/30 (Hearts and Home camp), the class pivoted and met on the patio (despite light rain, and in the Lobby program space, respectively)
- Attended New Rochelle Public Relations group update meeting on June 11.

2. Programs

- **Health and Wellness Programs - 18 sessions**
 - Chair Yoga *averaged 31 attendees/session.*
 - Multi Level Yoga *averaged 19 attendees*
 - Tai Chi/Qi Gong - *averaged 31 attendees/session.*
 - Dharma Yoga - *20 attendees*
- **Arts and Culture Programs - 16 sessions**
 - **Sing Your Heart Out Rehearsals, avg. 29 attendees/session**
 - **Friday Night Concerts** Tyrone Birkett Jazz, *85 attendees*
 - **Knitting Club, average 10 attendees/session**
 - **Open Sewing, average 14 attendees/session**
 - **Art Workshop, 6 attendees**
 - **Sing Your Heart Our Final Performance, 140 attendees**
- **Fun and Games Programs - 9 sessions**
 - **MahJong Open Play, daytime, average 8 attendees/session**

- **Mah Jongg Open Play evening**, average 8/session (this group was formed by a patron who was asked by friends to teach them the game. We provide the space in the lobby. The organizer shared that people stop by to learn more.
- **May Jongg Instruction**, average 8 attendees/session
- **Virtual Programs - 3 sessions**
 - **Women and Money Roundtable**, 2 attendees
 - **Bird Architecture**, 5 attendees
 - **Uncovering Westchester LGBTQ+ History**, 3 attendees

3. Patron & Community Engagement

- Continued to work with admin, Margaret Sullivan Studios and Lothrop on the Community Partner Breakfast scheduled to take place on July 15.
- Launched Community Survey
- Community Relations staff continue to manage events/programs/contracts/payments previously managed by Programming Coordinator Tobe Sevush, until a new Programming Coordinator is hired. This includes Open Sewing, Knitting, Adult Art Workshops, International Music and Dance Festival, Chair, Beginner, Multilevel and Dharma Yoga, and Mah Jongg

4. Operations and Facilities

n/a

5. Statistics Snapshot

- Total number of program sessions: 46
- Total number of attendees: 1120
- Social media recap

June was an above average month for our social media. Facebook gained 53 new followers, had 1,258 content interactions, reached 28,950 unique accounts, accumulated 93,643 views across all posts and 1,668 profile visits from unique accounts. On Instagram we gained 40 new followers, had 1,433 content interactions (likes & comments), reached 5,397 unique accounts, accumulated 32,739 views across all posts and 472 profile visits from unique accounts.

As expected June did well due to DSH and Summer Reading events, which generated strong engagement. We can expect July to also be above average due to the rollout of the community survey, new logo and beginning of the Children's Summer programs.

The most popular post of the month was our collab Drag Story Hour post with NRPD. (18,593 Views, 3,860 Reach, 717 Interactions)

- Email: The open rate on the weekly eblast was 58% - 25% higher than the industry average.

6. Looking Ahead

- July programs will include 4 International Music and Dance performances, and the annual Village Light Opera Group Cabaret performance.

7. Supporting Documents



Tyrone Birkett Jazz closed out our Friday night concert series, playing to an audience of 85



Sing Your Heart Out Adult Singers filled the Ossie Davis Theater on June 27. This performance was the culmination of their Spring season. Children from Songcatchers joined the group for a selection of songs.



NRPL staffed engaged with over 160 visitors at our table at Ward Acres GoatsFest on June 6

Community Relations Narrative Report

Department: Community Relations

Submitted by: Lisa Itzkowitz

Reporting Period: June 2026

This month, marketing provided support for **33 programs** across all library departments. Key events included communications about Children's Drag Story Hour, Summer Reading Kickoff, Juneteenth Celebration with Conroy Warren and Pollinator Party, and Friday Night Jazz and Sing Your Heart Out Concerts.

Supported **launch of Community Survey** including updating marketing materials, coordinating Spanish translation of survey, and promoting survey via print and digital communications.

Created teaser **plan/communications for launch of website and new logo**. Continue to work with staff and Library Market to review/edit new website content with launch planned for late July or early August. Identified materials to be updated with new logo, coordinated revisions to materials, and ordered new items as needed. Planned launch of new logo a week prior to website launch

Marketing coordinated NRPL presence for **outreach events**- including staffing, logistics, and materials for GoatsFest and PrideFest, both on June 6. The June 23 Parkside Meet and Eat was postponed to the following day - but NRPL was unable to staff

Monitored interactive **exhibit, The America 250 Wish Project**, in Lumen Winter Gallery for appropriate messages, and ensured note-making materials were available.

Planned summer yoga classes, **and administered wellness** (chair yoga, Tai Chi) and **hobbies/games** (Sewing and Mah Jongg) **programs** in absence of program coordinator.

NRPL continues to receive strong **coverage in local media**:

Liaised with News12 producer to set up an interview and provide video footage for [News 12 "Summer at the Libraries" segment](#) featuring NRPL Summer Yoga. Furniture Sharehouse ran a [story in their newsletter](#) about the quilt the NRPL sewists made and donated to the organization. [The Yonkers Times](#) listed George Latimer's Office Hours at NRPL. [NYC Family](#) and [Rockland Parent](#) included NRPL's Juneteenth Celebration with Conroy Warren in their features on local Juneteenth events. [Talk of the Sound](#) highlighted the launch of the Community Survey. NRPL was listed as a cooling center in a [lohud.com article](#) about the June heat wave.

Board Meeting
Thursday, July 16, 2026
Incident Report Listing

DATE	TIME	LOCATION	DESCRIPTION	ACTION Y/N	EMERGENCY SERVICES CONTACT
5/27/2026	2:00 PM	Main Library	Report of Alleged Inappropriate Conduct Toward a Juvenile Patron	No	
6/2/2026	3:00 PM	Main Library	Unauthorized Use of a Vape Device in the Teen Room	No	
5/27/2026	1:20 PM	Main Library	Removal of Patron Following Reported Harassment Complaint	Yes	NRPD
6/6/2026	10:15 AM	Main Library	Security Response to Disruptive Conduct During Rainbow of Reading Program	Yes	NRPD
6/6/2026	10:11 AM	Main Library	Reported Disruptive Behavior During Library Event	Yes	NRPD
6/2/2026	9:00 AM	Main Library	Reported Theft of Library Equipment Accessory	No	
6/5/2026	5:01 PM	Main Library	Security Response to Patron Remaining After Library Closing	Yes	NRPD
6/10/2026	11:40 AM	Main Library	Staff Report of Inappropriate Patron Behavior	No	
6/11/2026	2:30 PM	Main Library	Reported Improper Use of Study Room Booking System	No	
6/18/2026	3:40 PM	Main Library	Staff and Patron Concerns Regarding Individual Behavior	No	
6/26/2026	1:10 PM	Main Library	Observed Disturbing Verbal Behavior by Patron	No	
6/30/2026	1:05 PM	Main Library	Unauthorized Entry by Banned Patron	No	
6/30/2026	6:10 PM	Main Library	Room Condition Issue in Study Room After Prior Booking	No	

Board Meeting
Thursday, July 16, 2026
Personnel Report Listing

						Board Meeting
						Report - Date
Last Name	Name	Title	Salary	Reason	Action Date	
1 Shah	Dinesh	PT - Librarian I	\$30.07 Hour	Resigned	June 27, 2026	16-Jul-26
2 Edwards	Sheba	PT - Library Clerk	\$22.58 Hour	New Hire	July 6, 2026	16-Jul-26
3 Lambert	Chantal	PT - Library Clerk	\$22.58 Hour	New Hire	July 6, 2026	16-Jul-26
4 Almodovar	David	FT - Assistant Director	\$120,000.00	New Hire	July 6, 2026	16-Jul-26
5 Prunesti	Richard	PT - Laborer	\$25.62 Hour	New Hire	July 13, 2026	16-Jul-26
6 Care	Raffaele	FT - Laborer	\$53,289.00	New Hire	July 13, 2026	16-Jul-26
7 Mendoza	Sandra	FT - Library Assistant	\$57,838.00	New Hire	July 13, 2026	16-Jul-26
8 Felker	Barbara	PT - Library Clerk	\$22.58 Hour	New Hire	July 27, 2026	16-Jul-26
9 Demaine	Marifrances	PT - Librarian I	\$37.13 Hour	Resigned	June 13, 2026	16-Jul-26
10 Reddy	Caroline	FT - Librarian I	From Step # 4 \$73,155.94 - Salary \$2,813.69 To Step # 5 \$77,236.12 - Salary \$2,970.62	Step Increase	August 16, 2026	16-Jul-26
11 Robinson	Jhenelle	FT - Assistant Director	From Step # 1 \$122,399.68 - Salary \$4,707.68 To Step # 2 \$126,070.88 - Salary 4,848.88	Step Increase	July 16, 2026	16-Jul-26

NOTICE

The following documents were not available at the time this Board Packet was published and will be added upon receipt:

- Directors' Letter to the community, July of 2026
- Draft Minutes from the Board Meeting held on June 11, 2026

Thank you for your understanding.

July 16, 2026 Director's Board Report

Committee Meetings

B&G Committee Meeting - Friday June 5 08:30 AM - 09:30 AM

Community Relations Committee - Monday, June 1 09:00 AM - 10:00 AM

City of New Rochelle 250th Anniversary Committee - Monday June 1 05:30 PM - 06:30 pm

Treasurer Search Committee - Tuesday, June 2 01:00 PM - 02:00 PM

Nominating Committee Meeting - Wednesday, June 10 03:00 PM - 04:00 PM

Personnel Committee Meeting - Monday, June 15 09:00 AM - 10:00 AM

Ad Hoc Committee - Library Vision Plan - June 16 08:30 AM - 09:30 AM

Policy Committee Meeting - Monday, June 22 09:00 AM - 10:00 AM

Finance Committee Meeting - Wednesday, June 24 08:30 AM - 09:30 AM

Policy Committee Meeting - Monday, June 29 09:00 AM - 10:00 AM

Labor Management Committee Meeting - Tuesday, June 30 10:00 AM - 10:30 AM

Check-In Meetings

Check In Meeting - Director + Board President - Thursday, June 4 05:00 PM - 06:00 PM

Check in Meeting - Board Leadership - Friday, June 5 10:00 AM - 11:00 AM

Check in Meeting - NRPL Friends - Monday, June 8 12:00 PM - 12:30 PM

Check in Meeting - Human Resources - Thursday, June 11 04:00 PM - 05:00 PM

Check In Meeting - Director + Board President - Thursday, June 11 06:30 PM - 06:30 PM

Check in Meeting - Director + Board President - Thursday, June 25 04:00 PM - 04:30 PM

Check in Meeting - MSS Tuesday, June 30 - 12:00 PM - 12:30 PM

Other Meetings

Interview - David Almodovar - Monday, June 1 10:00 AM - 02:00 PM

NRPL Recruiting Update Tuesday, June 2 02:30 PM - 03:00 PM

NRPL X Lothrop Prep for NRPL Foundation Tuesday, June 2 03:30 PM - 04:00 PM

Interview - Jake Odland - Wednesday, June 3 10:00 AM - 11:30 AM

Friends of NRPL Volunteer Luncheon - Wednesday June 3 12:30 PM - 02:00 PM

Focus Group with Vision Planning Consultants - Wednesday, June 3 06:00 PM - 07:30 PM

NRPL Accounting Principles - Thursday, June 4 02:30 PM - 03:30 PM

2026 NR Council of Community Services Breakfast - Friday, June 5 08:30 AM - 10:00 AM

NRPL X Lothrop Prep for NRPL Foundation - Tuesday, June 9 11:00 AM - 12:00 PM

Foundation Quarterly Leadership Meeting - Wednesday, June 10 10:00 AM - 12:00 PM

UX Result Discussion - Thursday, June 11 03:00 PM - 04:00 PM

Board Meeting - Thursday, June 11 07:30 PM - 09:00 PM

Administrative Meeting - Monday, June 15 03:00 PM - 03:30 PM

Intuit Enterprise Suite Demo - Wednesday, June 24 10:00 AM - 10:45 AM

HR Departures & Processing Update - Wednesday, June 24 01:30 PM - 02:00 PM

John Yienger of Bureau Design - Wednesday, June 24 02:30 PM - 03:00 PM

State of Westchester's Nonprofit Sector - Tuesday, June 30 09:00 AM - 11:00 AM

NRPL Friends (Lynette & Lucille) + Stephanie Cole - Tuesday, June 30 03:00 PM - 03:45 PM

DEPARTMENTAL REPORTS

Adult Services , Submitted by Kira Aiello

 **2026-06 Adult Services Monthly Report.pdf**

 **2026-06 Adult Services Narrative Report.pdf**

Youth Report, submitted by Bobby Simic

 **2026 06 Youth Services Monthly Report.pdf**

 **2026 06 Youth Services Monthly Narrative.pdf**

Circulation Report, Submitted by Milton Cobb

 **2026 07 Circulation Department Monthly Report Update .pdf**

 **2026 07 Circulation Department Monthly Report Narrative .pdf**

Community Relations Report, Submitted by Lisa Itzkowitz

 **2026 06 Community Relations Monthly Update.pdf**

 **2026 06 Community Relations Monthly Narrative.pdf**

Personnel Report:

 **2026 07 Personnel Report Listing.pdf**

Incident Report

 **2026 06 Incident Report Listing.pdf**

Respectfully Submitted,

Eugenia Schatoff

Eugenia Schatoff, Library Director