



BOARD OF TRUSTEES MEETING
Thursday, March 12, 2026
New Rochelle Public Library: Main Library
Ossie Davis Theater
7:30 p.m.

Please Note: This meeting will take place at 7:30 pm and entirely in person at the Main Library with no simultaneous Zoom broadcast available.

A recording of the meeting will be posted on the library's website: www.nrpl.org.

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ATTENDANCE

APPROVAL OF MINUTES

REGULAR BUSINESS

- WLS Report
- President's Report
- Director's Report
 - Current Operational Status
 - Personnel Report

COMMITTEE REPORTS

- Budget Committee
- Buildings & Grounds/CROC Committee
- Community Relations Committee
- Finance Committee
- Personnel Committee
- Policy Committee
- Special Projects Committee

PUBLIC DISCUSSION

ADJOURNMENT



**BOARD OF TRUSTEES SPECIAL MEETING
MINUTES
Tuesday, February 3rd, 2026
Zoom Meeting**

BOARD MEMBERS

Lucille Renwick, President
Corey Galloway, Vice President
Rhiannon Navin, Secretary
Fela Cortés
Tatiana Infante
Vera Salter (joined at 4:21 pm)
Nancy Weinberger

ADMINISTRATION

Eugenia Schatoff

Board President Lucille Renwick called to order, at 4:20 pm, the Emergency Board meeting.

Board President Lucille Renwick made a motion for the Board to go into Executive Session to discuss a personnel matter, seconded by Fela Cortés, approved unanimously. The Board entered Executive Session at 4:21 pm.

Board President Lucille Renwick and Secretary Rhiannon Navin recused themselves from participating in the personnel matter discussion and from voting. Board Vice President Corey Galloway took over the meeting lead. Corey presented the following resolution for the Board's consideration:

WHEREAS the performance of the newly hired Treasurer has been found insufficient in the first 90 days of hire,

BE IT RESOLVED that the employment of the Treasurer is terminated, effective February 4, 2026 (last day of work, February 3, 2026), prior to formal appointment as an officer of the board; and

BE IT FURTHER RESOLVED that any matters related to the Treasurer shall be duly addressed per policy.

Corey made a motion for the Board to approve the resolution, seconded by Nancy Weinberger. After a brief discussion, a Board vote carried the motion unanimously. Lucille Renwick and Rhiannon Navin abstained.

Corey Galloway made a motion to end the Executive session, seconded by Fela Cortés, and approved unanimously. Executive session ended at 4:37 pm and the regular meeting resumed.

PUBLIC TO BE HEARD – No public to be heard.

The meeting was adjourned at 4:38 pm, with a motion by Lucille Renwick, seconded by Corey Galloway and unanimously approved.

Respectfully submitted,
Rhiannon Navin, Secretary

A recording of the meeting can be found on the library's website: www.nrpl.org.



NRPL EMERGENCY BOARD MEETING MINUTES
Thursday, February 12, 2026
New Rochelle Public Library: Main Library Ossie Davis Theater

NRPL Board President Lucille Renwick called the emergency meeting to order at 8:19 p.m.

BOARD MEMBERS

Lucille Renwick, President
Corey Galloway, Vice President
Rhiannon Navin, Secretary
Fela Cortés
Tatiana Infante
Vera Salter
Nancy Weinberger

ADMINISTRATION

Eugenia Schatoff
Jhenelle Robinson
Yesika Torres
WLS Representative Dr. David Mener

APPOINTMENT OF NEW NRPL FOUNDATION BOARD MEMBER

Board President Lucille Renwick explained that per the Bylaws, the NRPL Board has to approve any new NRPL Foundation board members. Lucille and Board Secretary/Foundation liaison Rhiannon Navin have met with the new potential board member, Anibel Sauls, and were impressed by the experience and passion she would be bringing to the NRPL Foundation's Board. Lucille made a motion to approve the appointment of Anibel Sauls to the NRPL Foundation Board, seconded by Corey Galloway, and it was approved unanimously.

Lucille made a motion to adjourn the meeting, seconded by Tatiana Infante, approved unanimously. The meeting adjourned at 8:21pm.

Respectfully submitted,
Rhiannon Navin, Secretary

A recording of the meeting can be found on the library's website: www.nrpl.org.



NRPL BOARD MEETING MINUTES
Wednesday, March 4, 2026
Zoom Meeting

NRPL Board President Lucille Renwick called the meeting to order at 12:02 p.m.

BOARD MEMBERS

Lucille Renwick, President
Corey Galloway, Vice President
Rhiannon Navin, Secretary
Fela Cortés
Tatiana Infante
Vera Salter
Nancy Weinberger

ADMINISTRATION

Eugenia Schatoff, Library Director

INFRASTRUCTURE BOND - DISCUSSION AND VOTE

- Budget/Finance Committee Chair Rhiannon reviewed all the bond-related materials shared with the Board ahead of the meeting.
- The Board discussed the potential impact of a \$55 million bond for library renovations on New Rochelle's tax payers. The 25-year financing options would mean a \$204.99 annual increase in taxes for the average household, or \$17 per month.
- When a public library seeks voter approval for a bond, the approval does not mean the funds are immediately issued or spent. Instead, voter approval authorizes the library to borrow up to the approved amount to fund the project.
- In this case, if the voters approve the bond in May 2026, the library will not issue the bond right away. The bond will only be issued when funds are needed- typically just before construction begins, which for our project is projected for 2028.
- This approach ensures that the library does not carry debt unnecessarily before funds are required, and it allows for careful financial planning. Tax impacts on residents are calculated based on the actual bond issuance and repayment schedule, not the voter approval date.
- The bond scope is based on an estimate provided by CALGI to set the scope of work. Once the voters approve the bond amount, the planning of the project can begin.
- The board discussed other potential funding sources for the needed infrastructure and renovation work and concluded that all avenues have been considered and pursued, such as the successful lobbying of state representatives to receive \$1 million towards the roof replacement project, but that reaching the needed amount for the suggested scope of work can only be brought in through a bond.
- The Board discussed concerns about a compressed timeline to bring this request to the voters and garner support. The Board also discussed concerns about the additional tax burden on New Rochelle residents. The Library Director and Chairs of the Budget/Finance and Buildings' Grounds committees explained that the appropriate process for pursuing a bond has been followed. The Board agreed that a

comprehensive communications plan has to be developed to engage with stakeholders such as the Foundation and the Friends, as well as the voting public to explain the necessity of this project and the funding of it through a bond.

- The Board reiterated the dire condition of the building, especially the key infrastructure such as the HVAC system and the roof, and the responsibility of the trustees to address the building's condition.
- Rhiannon introduced the Project SEQRA Resolution about the environmental impact of the project. This resolution uses the "Building Renovation" project description in the 1/14/26 CALGI estimate to set the Scope of the work, and is based on the building being a "Class A" structure (structural steel:)

PROJECT SEQRA RESOLUTION

WHEREAS the State Environmental Quality Review (SEQR) is a New York State process that requires government agencies to assess environmental impacts before making decisions on certain projects or actions; and

WHEREAS The goal of the SEQR process is to ensure that environmental factors are considered early in the planning stages and that potential impacts are identified, avoided, or minimized; and

WHEREAS projects involving replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes, actions to retrofit of an existing structure and its appurtenant areas to incorporate green infrastructure, and maintenance of existing landscaping or natural growth, are listed in 6 NYCRR 617.5 as "Type II"; and

WHEREAS the attached scope ("Scope") of the below-described Project to be undertaken by the Library (the "project"), the scope of which is attached as "A", lists only work consistent with a "Type II" project; and

WHEREAS the Library building at 1 Library Plaza being a Type "A" building and educational facility;

BE IT RESOLVED that the Library as lead agency classifies the Project as a Type II action under the State Environmental Quality Review Act.

Rhiannon made a motion to approve the SEQRA resolution, seconded by Tatiana Infante, approved unanimously.

- Rhiannon introduced a resolution requesting the school district to hold a special meeting to vote on the proposition:

WHEREAS per Education Law 260 (10) the board of trustees of a public library established and supported by a school district, in addition to any other powers conferred in this chapter, shall have the power to require that the board of education call, give notice of and conduct a special district meeting in accordance for the purpose of authorizing the issuance of obligations of the school district for construction of library facilities; and

WHEREAS the Board has decided to move forward with a project to renovate and renew the Library's facility and property at 1 Library Plaza, New Rochelle, New York (the "Project"); and

WHEREAS the Board has made the required SEQRA determination classifying the Project as a Type II action;

BE IT RESOLVED that the New Rochelle Public Library Board of Trustees directs the New Rochelle City School District to call a special meeting of school district voters to vote upon a proposition authorizing the financing and construction of the Library Renovation and Renewal Project (the "Project").

Rhiannon made a motion to approve the resolution, seconded by Corey Galloway, motion passed 6-1 with Nancy Weinberger voting against the resolution.

NEW BUSINESS

None

PUBLIC TO BE HEARD

None

The meeting was adjourned at 1:04 pm, with a motion by Lucille Renwick, seconded by Tatiana Infante and unanimously approved.

Respectfully submitted,
Rhiannon Navin, Secretary

A recording of the meeting can be found on the library's website: www.nrpl.org.

APPROPRIATION CHECK RUN
AUTHORIZATION

FUND CODE L

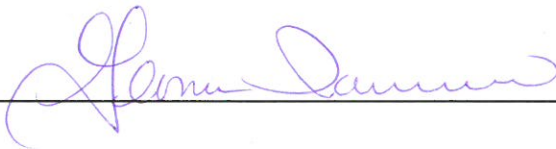
FUND NAME LIBRARY - OPERATING

DUE DATE 2/4/2026

CHECK DATE 2/4/2026

WARRANT TOTAL \$82,917.44

WARRANT # 42

AUTHORIZED BY 

TITLE Deputy Treasurer

PLEASE ATTACH A COPY OF YOUR FINAL
CASH REQUIREMENT REPORT

FOR DATA PROCESSING USE ONLY

FIRST CHECK # 21355

LAST CHECK # 21408

DATE PRINTED 2/4/26

New Rochelle Public Library

Check Warrant Report For L - 42: CD - FEBRUARY 2026 - WARRANT 202602-032 For Dates 2/1/2026 - 2/28/2026



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
21355	02/04/2026	756	INGRAM LIBRARY SERVICES	2026020759	128.92
21356	02/04/2026	756	INGRAM LIBRARY SERVICES	2026020760	354.81
21357	02/04/2026	756	INGRAM LIBRARY SERVICES	2026020761	194.65
21358	02/04/2026	756	INGRAM LIBRARY SERVICES	2026020762	643.55
21359	02/04/2026	756	INGRAM LIBRARY SERVICES	2026020763	261.02
21360	02/04/2026	756	INGRAM LIBRARY SERVICES	2026020764	403.50
21361	02/04/2026	756	INGRAM LIBRARY SERVICES	2026020765	156.01
21362	02/04/2026	756	INGRAM LIBRARY SERVICES	2026020766	66.24
21363	02/04/2026	756	INGRAM LIBRARY SERVICES	2026020767	291.14
21364	02/04/2026	756	INGRAM LIBRARY SERVICES	2026020768	1,031.96
21365	02/04/2026	756	INGRAM LIBRARY SERVICES	2026020769	373.39
21366	02/04/2026	756	INGRAM LIBRARY SERVICES	2026020770	278.30
21367	02/04/2026	756	INGRAM LIBRARY SERVICES	2026020771	136.82
21368	02/04/2026	756	INGRAM LIBRARY SERVICES	2026020772	411.29
21369	02/04/2026	756	INGRAM LIBRARY SERVICES	2026020773	436.96
21370	02/04/2026	756	INGRAM LIBRARY SERVICES	2026020774	349.59
21371	02/04/2026	756	INGRAM LIBRARY SERVICES	2026020775	387.37
21372	02/04/2026	756	INGRAM LIBRARY SERVICES	2026020776	195.93
21373	02/04/2026	756	INGRAM LIBRARY SERVICES	2026020777	1,196.07
21374	02/04/2026	756	INGRAM LIBRARY SERVICES	2026020778	689.68
21375	02/04/2026	756	INGRAM LIBRARY SERVICES	2026020779	389.19
21376	02/04/2026	756	**CONTINUED** INGRAM LIBRARY SERVICES		0.00
21377	02/04/2026	756	INGRAM LIBRARY SERVICES	2026020780	475.92
21378	02/04/2026	52	MIDWEST TAPE	2026020781	93.82
21379	02/04/2026	52	MIDWEST TAPE	2026020782	146.39
21380	02/04/2026	562	MSM DESIGNZ	2026020783	1,012.50
21381	02/04/2026	492	TYRONE & BROTHERS WHOLESALE &	2026020784	1,861.30
21382	02/04/2026	903	CSEA EMPLOYEE BENEFIT FUND	2026020785	25,095.36
21383	02/04/2026	258	STAPLES ADVANTAGE	2026020786	992.65
21384	02/04/2026	1012	ROBERT HALF	2026020787	7,698.95
21385	02/04/2026	340	PACIFIC TELEMANAGEMENT SERV.	2026020788	63.69
21386	02/04/2026	1005	PLLC THE LAW OFFICE OF STEPHANIE ADAMS	2026020789	14,550.00
21387	02/04/2026	266	WESTCHESTER COUNTY	2026020790	1,485.00
21388	02/04/2026	624	Architectural Preservation stu	2026020791	5,100.00
21389	02/04/2026	589	SYVERTSEN, JOHN	2026020792	150.00
21390	02/04/2026	1067	POUND RIDGE LIBRARY	2026020793	16.66
21391	02/04/2026	557	MINUTEMAN PRESS	2026020794	240.00
21392	02/04/2026	1068	TERESA FERNANDEZ RUIZ	2026020795	90.00
21393	02/04/2026	1068	TERESA FERNANDEZ RUIZ	2026020796	180.00
21394	02/04/2026	809	WALLAUER WHITE PLAINS	2026020797	119.81
21395	02/04/2026	963	M&T BANK	2026020798	55.63
21396	02/04/2026	963	M&T BANK	2026020799	6.99
21397	02/04/2026	963	M&T BANK	2026020800	174.67
21398	02/04/2026	30	CON EDISON	2026020801	479.46
21399	02/04/2026	963	M&T BANK	2026020802	93.00

New Rochelle Public Library

Check Warrant Report For L - 42: CD - FEBRUARY 2026 - WARRANT 202602-032 For Dates 2/1/2026 - 2/28/2026



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
21400	02/04/2026	873	PHILADELPHIA INSURANCE COMPANIES	2026020803	8,307.83
21401	02/04/2026	687	The Hartford	2026020804	2,156.00
21402	02/04/2026	635	DE LAGE LANDEN FINANCIAL SVCS	2026020805	725.00
21403	02/04/2026	635	DE LAGE LANDEN FINANCIAL SVCS	2026020806	119.18
21404	02/04/2026	103	CABLEVISION LIGHTPATH	2026020807	1,169.05
21405	02/04/2026	848	ZIOGAS, CONSTANTINE E	2026020808	1,253.20
21406	02/04/2026	23	CABLEVISION	2026020813	59.90
21407	02/04/2026	18	AMAZON	2026020814	243.20
21408	02/04/2026	56	PITNEY BOWES GLOBAL FINANCIAL SERVICES	2026020815	325.89

Number of Transactions: 54

Warrant Total: 82,917.44
Vendor Portion: 82,917.44

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 59 in number, in the total amount of \$ 82,917.44. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/05/26 Steph Rollin Claims Auditor
 Date Signature Title

New Rochelle Public Library
 Exported on: 2/3/2026 at 12:54 PM

Purchase Order Schedule Report By L - 20: PO - FEBRUARY 2026 # 1

Reference #	Vendor ID	Vendor Name	PO Description	Contact	Date	Account	Placed
2026020759	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026	L 7410.540-70	128.92
2026020760	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026	L 7410.540-50	354.81
2026020761	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026	L 7410.540-50	194.65
2026020762	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026	L 7410.540-50	643.55
2026020763	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026	L 7410.540-50	261.02
2026020764	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026	L 7410.540-50	403.50
2026020765	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026	L 7410.540-50	156.01
2026020766	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026	L 7410.540-50	66.24
2026020767	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026	L 7410.540-50	291.14
2026020768	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026	L 7410.540-20	1,031.96
2026020769	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026	L 7410.540-20	373.39
2026020770	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026	L 7410.540-20	278.30
2026020771	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026	L 7410.540-20	136.82
2026020772	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026	L 7410.540-20	411.29
2026020773	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026	L 7410.540-20	436.96
2026020774	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026	L 7410.540-20	349.59
2026020775	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026	L 7410.540-20	387.37
2026020776	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026	L 7410.540-20	195.93
2026020777	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026	L 7410.540-10	1,196.07
2026020778	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026	L 7410.540-10	689.68
2026020779	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026	L 7410.540-10	

2025-2026

WARRANT # 202602-032

2026020780	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026 L 7410.540-10	389.19
2026020781	52	MIDWEST TAPE	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026 L 7410.540-10	475.92
2026020782	52	MIDWEST TAPE	FEBRUARY 2026 - MATERIALS	Adult Services	02/01/2026 L 7410.540-40	93.82
2026020783	562	MSM DESIGNZ	FEBRUARY 2026 - CONTRACTUAL	Tech Services	02/01/2026 L 7410.540-60	146.39
2026020784	492	TYRONE & BROTHERS WHOLESAL	FEBRUARY 2026 - CONTRACTUAL	Custodial & Facilities	02/01/2026 L 7410.403-50	1,012.50
2026020785	903	CSEA EMPLOYEE BENEFIT FUND	FEBRUARY 2026 - CONTRACTUAL	Administration	02/01/2026 L 7415.606-0	1,861.30
2026020786	258	STAPLES ADVANTAGE	FEBRUARY 2026 - CONTRACTUAL	Administration	02/01/2026 L 9060.810	25,095.36
2026020787	1012	ROBERT HALF	FEBRUARY 2026 - CONTRACTUAL	Administration	02/01/2026 L 7415.601-0	992.65
2026020788	340	PACIFIC TELEMANAGEMENT SERV.	FEBRUARY 2026 - CONTRACTUAL	Tech Services	02/01/2026 L 7410.403-40	7,698.95
2026020789	1005	THE LAW OFFICE OF STEPHANIE ADA	FEBRUARY 2026 - CONTRACTUAL	Administration	02/01/2026 L 7410.411	63.69
2026020790	266	WESTCHESTER COUNTY	FEBRUARY 2026 - CONTRACTUAL	Administration	02/01/2026 L 7410.405	14,550.00
2026020791	624	ARCHITECTURAL PRESERVATION STL	FEBRUARY 2026 - CONTRACTUAL	Administration	02/01/2026 L 7410.406-40	1,485.00
2026020792	589	SVERTSEN, JOHN	FEBRUARY 2026 - CONTRACTUAL	Community Relations	02/01/2026 L 7410.416	5,100.00
2026020793	1067	POUND RIDGE LIBRARY	FEBRUARY 2026 - CONTRACTUAL	Community Relations	02/01/2026 L 7410.402-30	150.00
2026020794	557	MINUTEMAN PRESS	FEBRUARY 2026 - CONTRACTUAL	Community Relations	02/01/2026 L 7410.403-72	16.66
2026020795	1068	TERESA FERNANDEZ RUIZ	FEBRUARY 2026 - CONTRACTUAL	Community Relations	02/01/2026 L 7410.403-72	240.00
2026020796	1068	TERESA FERNANDEZ RUIZ	FEBRUARY 2026 - CONTRACTUAL	Community Relations	02/01/2026 L 7410.403-72	90.00
2026020797	809	WALLAUER WHITE PLAINS	FEBRUARY 2026 - CONTRACTUAL	Custodial & Facilities	02/01/2026 L 7410.403-72	180.00
2026020798	963	M&T BANK	FEBRUARY 2026 - CONTRACTUAL	Teen Services	02/01/2026 L 7410.401	119.81
2026020799	963	M&T BANK	FEBRUARY 2026 - CONTRACTUAL	Teen Services	02/01/2026 L 7410.403-74	55.63
2026020800	963	M&T BANK	FEBRUARY 2026 - CONTRACTUAL	Teen Services	02/01/2026 L 7415.601-0	6.99
2026020801	30	CON EDISON	FEBRUARY 2026 - CONTRACTUAL	Custodial & Facilities	02/01/2026 L 7415.601-0	174.67
2026020802	963	M&T BANK	FEBRUARY 2026 - CONTRACTUAL	Teen Services	02/01/2026 L 7410.440	479.46
					02/01/2026 L 7410.404	93.00

2025-2026

WARRANT # 202602-032

2026020803	873	PHILADELPHIA INSURANCE COMPAN	FEBRUARY 2026 - CONTRACTUAL	Administration	02/01/2026 L 7410.407	8,307.83
2026020804	687	THE HARTFORD	FEBRUARY 2026 - CONTRACTUAL	Administration	02/01/2026 L 9040.800	2,156.00
2026020805	635	DE LAGE LANDEN FINANCIAL SVCS	FEBRUARY 2026 - CONTRACTUAL	Administration	02/01/2026 L 7410.402-20	725.00
2026020806	635	DE LAGE LANDEN FINANCIAL SVCS	FEBRUARY 2026 - CONTRACTUAL	Administration	02/01/2026 L 7410.402-20	119.18
2026020807	103	CABLEVISION LIGHTPATH	FEBRUARY 2026 - CONTRACTUAL	Tech Services	02/01/2026 L 7410.411	830.88
2026020808	848	ZIOGAS, CONSTANTINE E	FEBRUARY 2026 - CONTRACTUAL	Teen Services	02/01/2026 L 7410.200-30	338.17
2026020813	23	CABLEVISION	FEBRUARY 2026 - CONTRACTUAL	Tech Services	02/01/2026 L 7410.406-50	1,253.20
2026020814	18	AMAZON	FEBRUARY 2026 - CONTRACTUAL	Administration	02/01/2026 L 7410.200-30	59.90
2026020815	56	PITNEY BOWES GLOBAL FINANCIAL S	FEBRUARY 2025 - CONTRACTUAL	Administration	02/01/2026 L 7410.540-40	243.20
					02/03/2026 L 7410.550	325.89

Number of Purchase Orders: 53

Schedule Totals: 82,917.44
Net Amount: 82,917.44

I hereby certify that the services or materials represented by the above listed claims have been rendered or furnished to the New Rochelle Public Library.

Regina Schatzky 2/3/25
Director

The above listed claims were approved and ordered paid by the undersigned Board of Trustees.

Yves Sefte 2/3/25
Trustee

Patriceo Infante 2/4/26
Trustee

New Rochelle Public Library
Exported on: 2/3/2026 at 12:54 PM

Purchase Order Schedule Report By L - 20: PO - FEBRUARY 2026 # 1

Account Distribution Totals

Account	Description	Placed
L 7410.200-30	EQUIPMENT- DATA PROCESS-TELECOMMUNICAT	398.07
L 7410.401	FACILITY REPAIR	119.81
L 7410.402-20	EQUIPMENT REPAIR - COPIER MACHINES	844.18
L 7410.402-30	EQUIPMENT REPAIR - FURN & EQUIPMENT	150.00
L 7410.403-40	FEEES FOR SERVICES-PAYROLL EXP.	7,698.95
L 7410.403-50	FEEES FOR SERVICES-TECH-WEB & OTHER	1,012.50
L 7410.403-72	FEEES FOR SERVICES-PROGRAMS-COMMREL	526.66
L 7410.403-74	FEEES FOR SERVICES-PROGRAMS-TEENS	55.63
L 7410.404	MILEAGE ALLOWANCE	93.00
L 7410.405	AUDIT & SUPPORT	14,550.00
L 7410.406-40	CONTRACTED SERVICES-EMPLOYEE ASSISTANC	1,485.00
L 7410.406-50	CONTRACTED SERVICES-THEATRE & TEEN AST	1,253.20
L 7410.407	INSURANCE PREMIUMS	8,307.83
L 7410.411	TELEPHONE	894.57
L 7410.416	FACILITY PLANNING	5,100.00
L 7410.440	CON ED - HCL GAS	479.46
L 7410.540-10	LIBRARY MATERIALS - NON-FICTION	2,946.79
L 7410.540-20	LIBRARY MATERIALS - FICTION	3,696.82
L 7410.540-40	LIBRARY MATERIALS - ADULT AUDIO VISUAL	337.02
L 7410.540-50	LIBRARY MATERIALS - JUVENILE PRINT	2,079.78
L 7410.540-60	LIBRARY MATERIALS - JUVENILE AUDIO VIS	146.39
L 7410.540-70	LIBRARY MATERIALS - HCL COLLECTION	128.92
L 7410.550	POSTAGE FREIGHT RENT	325.89
L 7415.601-0	SUPPLIES - GENERAL	1,174.31
L 7415.606-0	SUPPLIES - BUILDING	1,861.30
L 9040.800	WORKERS' COMP	2,156.00
L 9060.810	UNION CONTRACT PAYMENTS	25,095.36
	Fund L Totals:	82,917.44

APPROPRIATION CHECK RUN
AUTHORIZATION

FUND CODE LT

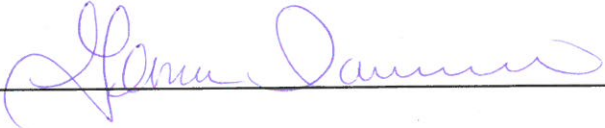
FUND NAME LIBRARY - GIFTS & DONATIONS

DUE DATE 2/4/2026

CHECK DATE 2/4/2026

WARRANT TOTAL \$2,174.00

WARRANT # 15

AUTHORIZED BY 

TITLE Deputy Treasurer

PLEASE ATTACH A COPY OF YOUR FINAL
CASH REQUIREMENT REPORT

FOR DATA PROCESSING USE ONLY

FIRST CHECK # 2907

LAST CHECK # 2910

DATE PRINTED 2/4/26

New Rochelle Public Library



Check Warrant Report For LT - 15: CD - FEBRUARY 2026 - WARRANT 202602-033 For Dates 2/1/2026 - 2/28/2026

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2907	02/04/2026	1010	GETTING IN WRITE LLC	2026020809	150.00
2908	02/04/2026	1070	DALIAH FARRAR	2026020810	1,200.00
2909	02/04/2026	602	WARREN, CONROY	2026020811	500.00
2910	02/04/2026	18	AMAZON	2026020812	324.00
Number of Transactions: 4				Warrant Total:	2,174.00
				Vendor Portion:	2,174.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 4 in number, in the total amount of \$ 2,174.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/5/26
Date

Layla Ralleri
Signature

Claims Auditor
Title

New Rochelle Public Library
Exported on: 2/3/2026 at 12:57 PM

Purchase Order Schedule Report By LT - 15: PO - FEBRUARY 2026 #1 G&D

Reference #	Vendor ID	Vendor Name	PO Description	Contact	Date	Account	Placed
2026020809	1010	GETTING IN WRITE LLC	FEBRUARY 2026 - G & D - FOUNDATION	HCL Children's Department	02/01/2026	LT 7411.001	150.00
2026020810	1070	DALIAH FARRAR	FEBRUARY 2026 - G & D - FOUNDATION	FRIE Children's Department	02/01/2026	LT 7421.000	1,200.00
2026020811	602	WARREN, CONROY	FEBRUARY 2026 - G & D - FOUNDATION	FRIENDS	02/01/2026	LT 7421.000	500.00
2026020812	18	AMAZON	FEBRUARY 2026 - G & D - FOUNDATION	Tech Services	02/01/2026	LT 7411.000	324.00
Schedule Totals:							2,174.00
Net Amount:							2,174.00

Number of Purchase Orders: 4

I hereby certify that the services or materials represented by the above listed claims have been rendered or furnished to the New Rochelle Public Library.

Elyse Schatz
Director 2/3/25

The above listed claims were approved and ordered paid by the undersigned Board of Trustees.

Trustee Van Satta 2/3/25
Trustee Latonia Nfenke 2/4/26

2025-2026

WARRANT
202601-030

New Rochelle Public Library

Exported on: 2/3/2026 at 12:57 PM

Purchase Order Schedule Report By LT - 15: PO - FEBRUARY 2026 #1 G&D

Account Distribution Totals		
Account	Description	Placed
LT 7411.000	FOUNDATION EXPENDITURES	324.00
LT 7411.001	FOUNDATION EXPENDITURES - HCL	150.00
LT 7421.000	FRIENDS FUND	1,700.00
Fund LT Totals:		2,174.00

APPROPRIATION CHECK RUN
AUTHORIZATION

FUND CODE L

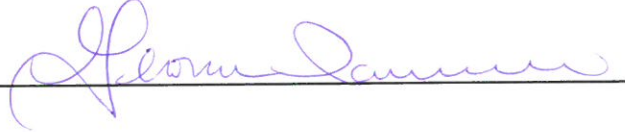
FUND NAME LIBRARY - OPERATING

DUE DATE 2/4/2026

CHECK DATE 2/4/2026

WARRANT TOTAL \$7,215.00

WARRANT # 43

AUTHORIZED BY 

TITLE Deputy Treasurer

PLEASE ATTACH A COPY OF YOUR FINAL
CASH REQUIREMENT REPORT

FOR DATA PROCESSING USE ONLY

FIRST CHECK # 21350

LAST CHECK # 21354

DATE PRINTED 2/4/26

New Rochelle Public Library

Check Warrant Report For L - 43: CD - FEBRUARY 2026 - WARRANT 202602-034 For Dates 2/1/2026 - 2/28/2026



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
21350	02/04/2026	1069	LISA CARROLL	2026020816	2,220.00
21351	02/04/2026	899	CALANDRESA, RITA	2026020817	1,110.00
21352	02/04/2026	699	DAVIS BARBARA	2026020818	1,665.00
21353	02/04/2026	1008	ROY GILWIT	2026020819	1,110.00
21354	02/04/2026	357	ROBERT FLORIN	2026020820	1,110.00
Number of Transactions: 5				Warrant Total:	7,215.00
				Vendor Portion:	7,215.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 7,215.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/5/20
Date

Layla Ralle
Signature

Claims Auditor
Title

New Rochelle Public Library
Exported on: 2/3/2026 at 12:59 PM

Purchase Order Schedule Report By L - 21: PO - FEBRUARY 2026 # 1 - MEDICARE REIMBURSEMENT

Reference #	Vendor ID	Vendor Name	PO Description	Contact	Date	Account	Placed
2026020816	1069	CARROLL, LISA	FEBRUARY 2026 - MEDICAL	Administration	02/03/2026	L 9060.801	2,220.00
2026020817	899	CALANDRESA, RITA	FEBRUARY 2026 - MEDICAL	Administration	02/03/2026	L 9060.801	1,110.00
2026020818	699	DAVIS BARBARA	FEBRUARY 2026 - MEDICAL	Administration	02/03/2026	L 9060.801	1,665.00
2026020819	1008	GILWIT, ROY	FEBRUARY 2026 - MEDICAL	Administration	02/03/2026	L 9060.801	1,110.00
2026020820	357	FLORIN, ROBERT	FEBRUARY 2026 - MEDICAL	Administration	02/03/2026	L 9060.801	1,110.00
Schedule Totals:							7,215.00
Net Amount:							7,215.00

Number of Purchase Orders: 5

I hereby certify that the services or materials represented by the above listed claims have been rendered or furnished to the New Rochelle Public Library.

Cecilia Skarhoff 2/3/25
Director

The above listed claims were approved and ordered paid by the undersigned Board of Trustees.

Van Seta 2/3/25
Trustee

Lahana Ayerke 2/4/26
Trustee

2025-2026

WARRANT
202602-034

New Rochelle Public Library
Exported on: 2/3/2026 at 12:59 PM

Purchase Order Schedule Report By L - 21: PO - FEBRUARY 2026 # 1 - MEDICARE REIMBURSEMENT

Account Distribution Totals

Account	Description	Placed
L 9060.801	RETIREE - MEDICAL INSURANCE	7,215.00
	Fund L Totals:	7,215.00

APPROPRIATION CHECK RUN
AUTHORIZATION

FUND CODE L

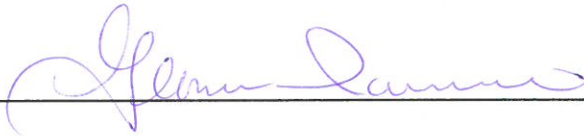
FUND NAME LIBRARY - OPERATING

DUE DATE 2/19/2026

CHECK DATE 2/19/2026

WARRANT TOTAL \$274,938.09

WARRANT # 45

AUTHORIZED BY 

TITLE Deputy Treasurer

PLEASE ATTACH A COPY OF YOUR FINAL
CASH REQUIREMENT REPORT

FOR DATA PROCESSING USE ONLY

FIRST CHECK # 21409

LAST CHECK # 21452

DATE PRINTED 2/19/24

New Rochelle Public Library

Check Warrant Report For L - 45: CD - FEBRUARY 2026 - WARRANT 202602-035 For Dates 2/1/2026 - 2/28/2026



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
21409	02/19/2026	756	INGRAM LIBRARY SERVICES	2026020821	1,066.80
21410	02/19/2026	756	INGRAM LIBRARY SERVICES	2026020822	270.21
21411	02/19/2026	756	INGRAM LIBRARY SERVICES	2026020823	1,137.65
21412	02/19/2026	756	INGRAM LIBRARY SERVICES	2026020824	117.34
21413	02/19/2026	756	INGRAM LIBRARY SERVICES	2026020825	268.58
21414	02/19/2026	756	INGRAM LIBRARY SERVICES	2026020826	490.26
21415	02/19/2026	1012	ROBERT HALF	2026020827	2,467.04
21416	02/19/2026	1055	BONADIO & CO., LLP	2026020828	6,000.00
21417	02/19/2026	756	INGRAM LIBRARY SERVICES	2026020829	805.03
21418	02/19/2026	756	INGRAM LIBRARY SERVICES	2026020830	250.44
21419	02/19/2026	756	INGRAM LIBRARY SERVICES	2026020831	389.81
21420	02/19/2026	874	QUORUM GROUP LCC	2026020832	108,521.00
21421	02/19/2026	874	QUORUM GROUP LCC	2026020833	222.47
21422	02/19/2026	75	EMPLOYEE BENEFITS DIVISION	2026020834	111,105.90
21423	02/19/2026	171	CARRIER CORPORATION	2026020835	12,914.88
21424	02/19/2026	751	AUTHENTIC ELEVATOR SERVICES CO	2026020836	425.00
21425	02/19/2026	67	VERIZON	2026020837	302.73
21426	02/19/2026	66	VEOLIA WATER NEW YORK INC	2026020838	540.63
21427	02/19/2026	66	VEOLIA WATER NEW YORK INC	2026020839	137.17
21428	02/19/2026	66	VEOLIA WATER NEW YORK INC	2026020840	36.99
21429	02/19/2026	66	VEOLIA WATER NEW YORK INC	2026020841	137.17
21430	02/19/2026	362	ALLSTATE SPRINKLER CORPORATION	2026020842	750.00
21431	02/19/2026	27	CITY OF NEW ROCHELLE	2026020843	49.84
21432	02/19/2026	672	APPLE MAINTENANCE SERVICES INC	2026020844	3,985.00
21433	02/19/2026	729	CLEARWATER INDUSTRIES	2026020845	312.38
21434	02/19/2026	100	AL ROVINS LOCKSMITH	2026020846	135.75
21435	02/19/2026	1071	MIRABITO ENERGY PRODUCTS	2026020847	14,003.41
21436	02/19/2026	835	THE HOME DEPOT CREDIT SERVICES	2026020848	232.88
21437	02/19/2026	1072	LLP WATKINS & WATKINS	2026020849	258.48
21438	02/19/2026	1014	E2E EXCHANGE, LLC	2026020850	625.00
21439	02/19/2026	286	BOKANDEYE AFRICAN AMERICAN DANCE THEATER	2026020851	1,625.00
21440	02/19/2026	907	BABY FINGERS LLC	2026020852	1,000.00
21441	02/19/2026	917	DORIS EUGENIO	2026020853	570.00
21442	02/19/2026	859	DIXON, SONICA	2026020854	320.00
21443	02/19/2026	953	ALLISON LOPEZ	2026020855	750.00
21444	02/19/2026	1074	LLC VOICESCAPES AUDIO THEATER	2026020856	400.00
21445	02/19/2026	963	M&T BANK	2026020862	30.00
21446	02/19/2026	963	M&T BANK	2026020863	10.00
21447	02/19/2026	963	M&T BANK	2026020864	60.00
21448	02/19/2026	963	M&T BANK	2026020865	59.99
21449	02/19/2026	963	M&T BANK	2026020866	8.99
21450	02/19/2026	963	M&T BANK	2026020867	173.46
21451	02/19/2026	1012	ROBERT HALF	2026020868	802.90
21452	02/19/2026	103	CABLEVISION LIGHTPATH	2026020871	1,167.91

New Rochelle Public Library



Check Warrant Report For L - 45: CD - FEBRUARY 2026 - WARRANT 202602-035 For Dates 2/1/2026 - 2/28/2026

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
Number of Transactions: 44				Warrant Total:	274,938.09
				Vendor Portion:	274,938.09

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 44 in number, in the total amount of \$ 274,938.09. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/27/2026 *William Dennis* Claims Auditor
Date Signature Title

2025-2026

WARRANT # 202602-035

New Rochelle Public Library
 Exported on: 2/17/2026 at 11:47 AM

Purchase Order Schedule Report By L - 22: PO - FEBRUARY 2026 # 2

Reference #	Vendor ID	Vendor Name	PO Description	Contact	Detail Description	Date Account	Placed
2026020821	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services		02/13/2026 L 7410.540-10	1,066.80
2026020822	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services		02/13/2026 L 7410.540-10	270.21
2026020823	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services		02/13/2026 L 7410.540-10	1,137.65
2026020824	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services		02/13/2026 L 7410.540-10	117.34
2026020825	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services		02/13/2026 L 7410.540-20	268.58
2026020826	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services		02/13/2026 L 7410.540-20	490.26
2026020827	1012	ROBERT HALF	FEBRUARY 2026 - CONTRACTUAL	Administration		02/13/2026 L 7410.403-40	2,467.04
2026020828	1055	BONADIO & CO., LLP	FEBRUARY 2026 - CONTRACTUAL	Administration		02/13/2026 L 7410.405	6,000.00
2026020829	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services		02/13/2026 L 7410.540-20	805.03
2026020830	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services		02/13/2026 L 7410.540-20	250.44
2026020831	756	INGRAM LIBRARY SERVICES	FEBRUARY 2026 - MATERIALS	Adult Services		02/13/2026 L 7410.540-20	389.81
2026020832	874	TAKEFORM	FEBRUARY 2026 - NOISE ABATEMENT Administration	Administration		02/13/2026 L G741.319	108,521.00
2026020833	874	TAKEFORM	FEBRUARY 2026 - NOISE ABATEMENT Administration	Administration		02/13/2026 L 7410.418	222.47
2026020834	75	EMPLOYEE BENEFITS DIVISION	FEBRUARY 2026 - HEALTH CARE	Administration		02/13/2026 L 9060.800	84,844.87
2026020835	171	CARRIER CORPORATION	FEBRUARY 2026 - CONTRACTUAL	Custodial & Facilities		02/13/2026 L 7410.401-40	26,261.03
2026020836	751	AUTHENTIC ELEVATOR SERVICES CO	FEBRUARY 2026 - CONTRACTUAL	Custodial & Facilities		02/13/2026 L 7410.401-20	12,914.88
2026020837	67	VERIZON	FEBRUARY 2026 - CONTRACTUAL	Tech Services		02/13/2026 L 7410.411	425.00
2026020838	66	VEOLIA WATER NEW YORK INC	FEBRUARY 2026 - CONTRACTUAL	Custodial & Facilities		02/13/2026 L 7410.425	302.73
2026020839	66	VEOLIA WATER NEW YORK INC	FEBRUARY 2026 - CONTRACTUAL	Custodial & Facilities		02/13/2026 L 7410.425	540.63
2026020840	66	VEOLIA WATER NEW YORK INC	FEBRUARY 2026 - CONTRACTUAL	Custodial & Facilities		02/13/2026 L 7410.425	137.17
2026020841	66	VEOLIA WATER NEW YORK INC	FEBRUARY 2026 - CONTRACTUAL	Custodial & Facilities		02/13/2026 L 7410.425	36.99
2026020842	362	ALLSTATE SPRINKLER CORPORATION	FEBRUARY 2026 - CONTRACTUAL	Custodial & Facilities		02/13/2026 L 7410.425	137.17
2026020843	27	CITY OF NEW ROCHELLE	FEBRUARY 2026 - CONTRACTUAL	Custodial & Facilities		02/13/2026 L 7410.401-01	750.00
						02/13/2026 L 7410.409	49.84

2025-2026

WARRANT # 202602-035

2026020844	672	APPLE MAINTENANCE SERVICES INC	FEBRUARY 2026 - CONTRACTUAL	Custodial & Facilities	02/13/2026 L 7410.406-30	3,985.00
2026020845	729	CLEARWATER INDUSTRIES	FEBRUARY 2026 - CONTRACTUAL	Custodial & Facilities	02/13/2026 L 7410.401-10	312.38
2026020846	100	AL ROVINS LOCKSMITH	FEBRUARY 2026 - CONTRACTUAL	Custodial & Facilities	02/13/2026 L 7415.606-0	135.75
2026020847	1071	MIRABITO ENERGY PRODUCTS	FEBRUARY 2026 - CONTRACTUAL	Custodial & Facilities	02/13/2026 L 7410.420	14,003.41
2026020848	835	THE HOME DEPOT CREDIT SERVICES	FEBRUARY 2026 - CONTRACTUAL	Custodial & Facilities	02/13/2026 L 7410.401-75	232.88
2026020849	1072	WATKINS & WATKINS, LLP	FEBRUARY 2026 - CONTRACTUAL	Administration	02/13/2026 L 7410.414	258.48
2026020850	1014	EZE EXCHANGE, LLC	FEBRUARY 2026 - CONTRACTUAL	Custodial & Facilities	02/13/2026 L 7410.419	625.00
2026020851	286	BOKANDEYE AFRICAN AMERICAN DA	FEBRUARY 2026 - CONTRACTUAL	Community Relations	02/13/2026 L 7410.403-70	1,625.00
2026020852	907	BABY FINGERS LLC	FEBRUARY 2026 - CONTRACTUAL	Children's Department	02/13/2026 L 7410.403-73	1,000.00
2026020853	917	DORIS EUGENIO	FEBRUARY 2026 - CONTRACTUAL	Community Relations	02/13/2026 L 7410.403-72	570.00
2026020854	859	DIXON, SONICA	FEBRUARY 2026 - CONTRACTUAL	Community Relations	02/13/2026 L 7410.403-75	320.00
2026020855	953	LOPEZ, ALLISON	FEBRUARY 2026 - CONTRACTUAL	Community Relations	02/13/2026 L 6741.016	750.00
2026020856	1074	VOICESCAPES AUDIO THEATER, LLC	FEBRUARY 2026 - CONTRACTUAL	Community Relations	02/13/2026 L 7410.403-70	400.00
2026020862	963	M&T BANK	FEBRUARY 2026 - CONTRACTUAL	Teen Services	02/13/2026 L 7410.408	30.00
2026020863	963	M&T BANK	FEBRUARY 2026 - CONTRACTUAL	Teen Services	02/13/2026 L 7410.408	10.00
2026020864	963	M&T BANK	FEBRUARY 2026 - CONTRACTUAL	Teen Services	02/13/2026 L 7410.403-74	60.00
2026020865	963	M&T BANK	FEBRUARY 2026 - CONTRACTUAL	Teen Services	02/13/2026 L 7410.403-74	59.99
2026020866	963	M&T BANK	FEBRUARY 2026 - CONTRACTUAL	Teen Services	02/13/2026 L 7415.601-0	8.99
2026020867	963	M&T BANK	FEBRUARY 2026 - CONTRACTUAL	Teen Services	02/13/2026 L 7415.601-0	173.46
2026020868	1012	ROBERT HALF	FEBRUARY 2026 - CONTRACTUAL	Administration	02/17/2026 L 7410.403-40	802.90
2026020871	103	CABLEVISION LIGHTPATH	FEBRUARY 2026 - CONTRACTUAL	Tech Services	02/17/2026 L 7410.411 02/17/2026 L 7410.200-30	829.74 338.17

Number of Purchase Orders: 44

Schedule Totals: 274,938.09
Net Amount: 274,938.09

Number of Purchase Orders: 44

Schedule Totals: 274,938.09
Net Amount: 274,938.09

I hereby certify that the services or materials represented by the above listed claims have been rendered or furnished to the New Rochelle Public Library.

Cyrena Schostoff 2/17/26
Director

The above listed claims were approved and ordered paid by the undersigned Board of Trustees.

Jean Saffer 2/17/26
Trustee

Paula Bynard 2/18/26
Trustee

New Rochelle Public Library
Exported on: 2/17/2026 at 11:47 AM

Purchase Order Schedule Report By L - 22: PO - FEBRUARY 2026 # 2

Account Distribution Totals

Account	Description	Placed
L 7410.200-30	EQUIPMENT- DATA PROCESS-TELECOMMUNICAT	338.17
L 7410.401-01	FACILITY REPAIR - INSPECT. & CERTS	750.00
L 7410.401-10	FACILITY REPAIR - WATER TREATMENT	312.38
L 7410.401-20	FACILITY REPAIR - ELEVATOR MAINTENANCE	425.00
L 7410.401-40	FACILITY REPAIR - HVAC MAINTENANCE	12,914.88
L 7410.401-75	FACILITY REPAIR - PLUMBING	232.88
L 7410.403-40	FEES FOR SERVICES-PAYROLL EXP.	3,269.94
L 7410.403-70	FEES FOR SERVICES-PROGRAMS-GEN.	2,025.00
L 7410.403-72	FEES FOR SERVICES-PROGRAMS-COMMREL	570.00
L 7410.403-73	FEES FOR SERVICES-PROGRAMS-CHILDRENS	1,000.00
L 7410.403-74	FEES FOR SERVICES-PROGRAMS-TEENS	119.99
L 7410.403-75	FEES FOR SERVICES-PROGRAMS-COMMOUT	320.00
L 7410.405	AUDIT & SUPPORT	6,000.00
L 7410.406-30	CONTRACTED SERVICES-FACILITY MAINT SVC	3,985.00
L 7410.408	PROFESSIONAL TRAINING	40.00
L 7410.409	VEHICLE OPERATIONS	49.84
L 7410.411	TELEPHONE	1,132.47
L 7410.414	TAX CERTIORARI SETTLEMENTS	258.48
L 7410.418	BUILDING CAPITAL PROJECTS- Grants	222.47
L 7410.419	E-RATE GRANT - MATCH FUNDS	625.00
L 7410.420	OIL	14,003.41
L 7410.425	WATER	851.96
L 7410.540-10	LIBRARY MATERIALS - NON-FICTION	2,592.00
L 7410.540-20	LIBRARY MATERIALS - FICTION	2,204.12
L 7415.601-0	SUPPLIES - GENERAL	182.45
L 7415.606-0	SUPPLIES - BUILDING	135.75
L 9060.800	MEDICAL INSURANCE	84,844.87
L 9060.801	RETIREE - MEDICAL INSURANCE	26,261.03
L G741.016	DIGITAL NAVIGATOR - HUDSON VALLEY	750.00
L G741.319	NYS CONSTRUCTION GRANT #0606	108,521.00
	Fund L Totals:	274,938.09

APPROPRIATION CHECK RUN
AUTHORIZATION

FUND CODE LT

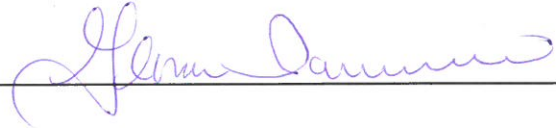
FUND NAME LIBRARY - GIFTS & DONATIONS

DUE DATE 2/19/2026

CHECK DATE 2/19/2026

WARRANT TOTAL \$39,162.05

WARRANT # 16

AUTHORIZED BY 

TITLE Deputy Treasurer

PLEASE ATTACH A COPY OF YOUR FINAL
CASH REQUIREMENT REPORT

FOR DATA PROCESSING USE ONLY

FIRST CHECK # 2911

LAST CHECK # 2917

DATE PRINTED 2/19/26

New Rochelle Public Library



Check Warrant Report For LT - 16: CD - FEBRUARY 2026 - WARRANT 202602-036 For Dates 2/11/2026 - 2/28/2026

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2911	02/19/2026	874	QUORUM GROUP LCC	2026020857	33,331.08
2912	02/19/2026	874	QUORUM GROUP LCC	2026020858	2,843.92
2913	02/19/2026	1073	THERESE E. PLAIR	2026020859	400.00
2914	02/19/2026	286	BOKANDEYE AFRICAN AMERICAN DANCE THEATER	2026020860	250.00
2915	02/19/2026	286	BOKANDEYE AFRICAN AMERICAN DANCE THEATER	2026020861	1,375.00
2916	02/19/2026	18	AMAZON	2026020869	467.05
2917	02/19/2026	300	AWE INC.	2026020870	495.00

Number of Transactions: 7

Warrant Total: 39,162.05
Vendor Portion: 39,162.05

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 7 in number, in the total amount of \$ 39,162.05. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/27/2026

Date

[Handwritten Signature]

Signature

Claims Auditor

Title

2025-2026

WARRANT
202602-036

New Rochelle Public Library
Exported on: 2/17/2026 at 9:49 AM

Purchase Order Schedule Report By LT - 16: PO - FEBRUARY 2026 # 2 G&D

Reference #	Vendor ID	Vendor Name	PO Description	Contact	Date	Account	Placed
2026020857	874	TAKEFORM	FEBRUARY 2026 - G & D - NOISE ABATEMENT F Administration		02/13/2026	LT 7411.000	33,331.08
2026020858	874	TAKEFORM	FEBRUARY 2026 - G & D - NOISE ABATEMENT F Administration		02/13/2026	LT 7411.000	2,843.92
2026020859	1073	THERESE E. PLAIR	FEBRUARY 2026 - G & D - FOUNDATION - FRIE Children's Department		02/13/2026	LT 7421.000	400.00
2026020860	286	BOKANDEYE AFRICAN AMERICAN DANC	FEBRUARY 2026 - G & D - FOUNDATION - FRIE Children's Department		02/13/2026	LT 7421.000	250.00
2026020861	286	BOKANDEYE AFRICAN AMERICAN DANC	FEBRUARY 2026 - G & D - FOUNDATION - FRIE Children's Department		02/13/2026	LT 7421.000	1,375.00
2026020869	18	AMAZON	FEBRUARY 2026 - G & D - FOUNDATION - HCL Tech Services		02/17/2026	LT 7411.001	467.05
2026020870	300	AWE INC.	FEBRUARY 2026 - G & D - FOUNDATION Administration		02/17/2026	LT 7411.000	495.00
Schedule Totals:							39,162.05
Number of Purchase Orders: 7							Net Amount: 39,162.05

I hereby certify that the services or materials represented by the above listed claims have been rendered or furnished to the New Rochelle Public Library.

Eugenia Schatoff
Director 2/17/26

The above listed claims were approved and ordered paid by the undersigned Board of Trustees.

Trustee *Vera Satta* 2/17/26

Trustee *Jacques Bynak* 2/18/26

2025-2026

WARRANT
202602-036

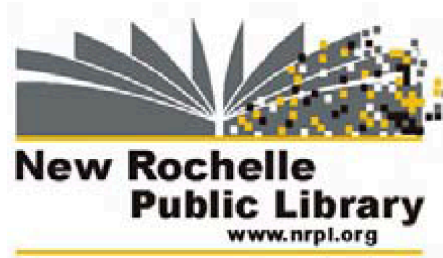
New Rochelle Public Library

Exported on: 2/17/2026 at 9:49 AM

Purchase Order Schedule Report By LT - 16: PO - FEBRUARY 2026 # 2 G&D

Account Distribution Totals

Account	Description	Placed
LT 7411.000	FOUNDATION EXPENDITURES	36,670.00
LT 7411.001	FOUNDATION EXPENDITURES - HCL	467.05
LT 7421.000	FRIENDS FUND	2,025.00
	Fund LT Totals:	39,162.05



RESOLUTION NUMBER: 009.2026 03 12

DATE: 03/12/2026

TOPIC: Tax Cap Override Language

BE IT RESOLVED, that the Board of Trustees of the New Rochelle Public Library hereby amends its proceedings and ratifies that the following:

Whereas, the adoption of this 2026-2027 budget for the New Rochelle Public Library requires a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3c adopted in 2011; and,

Whereas, General Municipal Law Section 3c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of 60 percent of qualified board members;

Therefore, I make a motion for the Board of Trustees of the New Rochelle Public Library to approve to exceed the tax levy limit for 2026-2027 by at least the 2 percent of the board of trustees as required by state law.

MOTION MADE BY: _____

2ND BY: _____

NRPL Monthly Departmental Update

Adult Services

Department: Adult Services

Submitted by: Kira Aiello

Reporting Period: February 2026

1. Key Highlights (Strategic Goals Alignment)

This month the Adult Services department would like to highlight Local History and Archives. The work they do increases the visibility and access to the library's unique local history collection beyond the walls of the library to anyone interested in New York history.

- Our Local History and Archives staff have been working together to bring our archival finding guides online. In 2019 we partnered with Content DM to make our local history collection available via the [NY Heritage](#) website. Since then, almost 6500 hundred items have been digitized, identified and had meta data added to allow each item to be fully searchable online. We will now add over 30 Finding Guides for our Archival collection. The archivist has worked closely with the new web page design team. The finding guides along with corresponding images for each are ready to be uploaded to the new webpage and the NY Heritage site.
- Following is a list of the 6500 items currently available on our web page and the [NYHeritage.org](#) page.

○ Postcards	2700
○ Photographs	3300
○ Fort Slocum/ Davids Island	400
○ Seacord Maps	20
○ Yearbooks	20
○ Oral History	40
- This past month there were 4,883 page visits to our online collections. There have been 237,000 visits since we created our online collections, the 8th most-viewed on the NY Heritage website.
- For the past two years our local history librarian has partnered with NRHS, teaching student volunteers how to create database-quality scans of our collection of yearbooks. This project is ongoing, 20 yearbooks (over 375 pages) have been scanned to date.
- This month there were 3 microfilm searches requested by email and 6 patrons registered for the Local History Room

2. Programs, Services & Collections

Programs

- The second meeting of the Past Pages Society Book Club was held on February 14th. They discussed *The Idea of America: Reflections on the Birth of the United States* by Gordon S. Wood. There were 10 attendees. This Spring the book club is focusing on books about the American Revolution in support of RW250.
- The Brown Bag Book Club met to discuss *Harlem Shuffle* by Colson Whitehead for Black History month. There were 9 attendees
- Librarians continue to teach a variety of Saturday morning computer classes. In February we taught: Intro to email, Buying on Ebay, Cyber Security and the first in a 3-part Excel basics series.
- We screened the second film in the series: A Celebration of Black Movie Musicals, *Carmen Jones* (1954)
- Digital Learning Classes - Microsoft and Google Docs basics in English & Spanish alternate every Monday evening and are very popular.
- The Acoustic String Jam program was held on Saturday, February February 14th. The program has a loyal following. .

Services

- Our Citizenship Preparation Classes covering interview preparation and guidance on current USCIS applications continued with two Saturday afternoon classes in February. .
- Job Search Coach - One-on-one sessions are held every Monday evening from 5:00–7:30 PM.
- Healthcare Navigator Drop-in assistance is offered for NYS affordable healthcare three Wednesdays a month, from 11:00 AM to 12:00 PM, 2nd.FI.
- Notary Nights are offered the third Thursday of every month at 6:00 PM.
- Our Digital Navigators continue to meet with patrons for one on one help, both drop in and via scheduled appointments.

Community partnerships and collaborations

Collection development

- The Westchester Library System recently placed restrictions on the number of checkouts allowed per patron on Hoopla and Kanopy. Our patrons have expressed their discontent with these new restrictions. We are working with Hoopla and will submit a proposal with cost projections for increasing access for New Rochelle patrons.
- Librarians continue to monitor book reviews and numerous social media sources for news about popular titles, and order new books in print, audio and electronic formats.

- Monthly Purchase Alert, E-book Holds and Metered Access Notification Reports allow librarians to know which titles are most popular among our patrons to ensure we are meeting demand.
- The collection is maintained through open communication between librarians, clerks, pages and volunteers who continuously review books for use and condition.

Outreach or special projects

- The Adult Services Department, provided a presentation at our staff development day, “An Introduction to Online Resources”

3. Patron & Community Engagement

- Our volunteer program is off to a great start for the new year. Two adult volunteers have been fully vetted and have started their volunteer hours. Two more are still in the process. When fully vetted one will begin working with patrons in need of math study assistance and another will be leading an English conversation practice group.
- Each month the librarians create reading lists for the newsletter and book displays (one of our new volunteers updates our book displays weekly) throughout the building. February lists and displays featured: Black History Month, the superbowl, self help: love and relationships, A blind date with a book – this display was a real hit and generated both attention and checkouts.

4. Operations & Facilities

- Trac card dispenser which is no longer needed on the third floor has been removed.

5. Statistics Snapshot

<u>Event</u>	<u>Sessions</u>	<u>Attendance</u>
Book Clubs	2	19
Acoustic String Jam	1	6
Film screening	1	16
Civics/citizenship class	2	15
Digital learning classes	6	22
Job Search Coach	2	8
Notary services	1	3

Librarians proctored 2 exams in February.

Circulation statistics for

Overdrive/Libby	9,950
Kanopy	423 (last month was 751)
Hoopla	629 (last month was 1,637)

6. Looking Ahead

- Library staff are looking forward to working with Thirdway to learn more about our library's user experience.
- Library staff are preparing to assume responsibility for more library programming.
- As we enter the last quarter of the fiscal year, librarians are reviewing budgets and considering adjustments to next year's materials budget.

Narrative Report – Adult Services

February 2026

Department: Adult Services

Submitted by: Kira Aiello

Reporting Period: 02/01/2026-02/28/2026

This month, the Adult Services department would like to spotlight our Local History librarian and archivist. Their efforts enhance the visibility and accessibility of the library's unique local history collection, making it available to anyone interested in New York history, beyond the confines of the library itself.

In 2019, we partnered with Content DM to make our local history collection accessible on the NY Heritage website. Since then, nearly 6,500 items have been digitized, identified, and enhanced with metadata to ensure each item is fully searchable online. We are now preparing to add over 30 Finding Guides for our archival collection. The archivist has collaborated closely with the web design team, and the finding guides, along with corresponding images for each item, are ready to be uploaded to both the new webpage and the NY Heritage site.

This past month, there were 4,883 page visits to our online collections. Since launching the collections, they have received over 237,000 total visits, making them the 8th most-viewed collection on the NY Heritage website.

For the past two years, our Local History Librarian has partnered with NRHS, training student volunteers to create database-quality scans of the library's yearbook collection. This ongoing project has resulted in 20 yearbooks—over 375 pages—being digitized to date.

Although more and more of the collection is available online, the library continues to receive local history inquiries for items that can only be found within our building. This month the Local History librarian received 3 microfilm research requests via email, and 6 new patrons registered to use the Local History Room.

New Rochelle residents take great pride in their city's history. It is the goal of the local history and archives team to make that history accessible through the continued digitization of collections and through local community outreach.

NRPL Monthly Departmental Update (February 2026)

Department: Youth Services

Submitted by: Bobby Simic

Reporting Period: January 24 - February 22, 2026

1. Key Highlights (Strategic Goals Alignment)

- **Children's Room:** On Tuesday, February 3rd, librarians Ashley Bressingham and Brian Zamek traveled to Albany to talk with staff of state representatives about all the great programs and services that NRPL provides to the community and to promote the New York Library Association's budget and legislative priorities (see image below).
- **HCL:** 20 Education students from Iona University came with their professor and received a tour of the branch and were assisted with a lesson plan class assignment. Many of them applied and received library cards in the process.
- **Teen Services:** A max total of 56 teen volunteers participated in the Creative Cards for a Cause, a program facilitated by community partner Neurofirst with about 30 participants each for the two sessions held this month (see image below).

2. Programs, Services & Collections

- **Book Displays found in the Children's Room:** Winter/Snow, Chinese New Year, Other Lunar New Years, Black History Month, Valentine's Day/Love, Groundhog's Day, President's Day, Ramadan, 100th Day of School, Purim, Holi, St. Patrick's Day, Easter, Passover
- **Children's Room:** The cancelled Owl program initially scheduled for December Break, attracted over 100 attendees on Saturday, January 31st and became the Meet Live Raptors program since it included owls and a hawk!
- **Children's Room:** We had a tremendous response to our Kandinsky/Heart painting program held in the Children's Room on Valentine's Day, Saturday, February 14th. Led by local author Marisa Boan, we planned for 20 attendees but, when accounting for caregivers, ended up hosting 80 participants! We quickly created an overflow area in the Children's play area, coordinated by our amazing staff, so that all who wished to paint could. (images below)
- **Children's Room:** After a brief hiatus while the Monroe University students had a break between their semesters, our Homework Help program has returned! We currently have two tutors offering the program six days a week and one of our tutors speaks Spanish.
- **Children's Room:** We welcomed 628 people to our family-friendly February Break programming (February 17th - 21st). Much of the programming celebrated Black History Month – featuring a dance performance rooted in the Congolese culture, storytelling highlighting the African diaspora, a reggae-infused preschool music performance and the return of the intergenerational

Bokandeye African dance workshops – all funded thanks to a generous donation from the Junior League of Westchester on the Sound. (images below)

- **HCL:** We hosted Heart Art, a Saturday make your own Valentines program on Saturday, February 14th, with poet Karen Gardner who assisted in the writing of poems for the beautiful valentines families created. 27 patrons attended.
- **Teen Services:** Used the 3D printer for Crayola week (January 26 - 31) in collaboration with the Children's Room, making articulated Roblox figurines, which was well received by our younger patrons.
- **Teen Services:** Graphic novel check out limits have been lifted. Patrons may now borrow up to the max allowed by WLS.
- **Teen Services Book Displays:** Black History Month, Library Related Reads, Lunar New Year, National Love Your Pet Day, Super Bowl Sunday, Sweet Reads, Winter Olympic Reads

3. Patron & Community Engagement

- **Children's Room:** Librarian Ashley Bressingham and Library Assistant Paola Garcia attended Monroe University's Federal Work Study Fair on Wednesday, January 28th and met with students to talk about opportunities to become a tutor for our Homework Help program as well as to promote getting a library card.
- **Children's Room:** Librarian Ashley Bressingham and Library Assistant Jessica Hernandez visited Ward Elementary School on Thursday, February 5th for their ENL Parent Workshop. They spoke to the caregivers about the programs and services we offer for children as well as adults, how to get a library card, and all the things patrons can do with their card. They also let them know about the juvenile world language collection along with our bilingual books and the read-along books that include an audio component.
- **Children's Room:** Officers from the New Rochelle Police Department came to visit during February Break's Tiny Town; kids got to meet real Police Officers while pretending to be Police Officers and other community helpers. (Image below)
- **Children's Room:** The New Rochelle Youth Bureau hosted a Black History Month storytime and unity bracelet craft on Friday, February 20th, the last day of February Break (images below)
- **Teen Services:** Our Creative Cards for a Cause volunteer program with community partner NeuroLink drew in many volunteers this month, averaging at about 30 teens per session with 2 sessions this month.
- **Teen Services:** A teen volunteer's mother expressed her gratitude for providing her son a last minute community service opportunity. Full email below.
- **Teen Services:** Our Blind Date with a Book Valentine's Day event had teens taking 19 "blind dates" home.

4. Operations & Facilities

- **Children's Room:** -
- **HCL:** The Holds bookcase where shelves had been repeatedly falling down was repaired by our Maintenance staff.

- **Teen Services:** One of our teen volunteers Kayla W., a NRHS Pave Art student, remade our Teen Art Wall signage.

5. Statistics Snapshot

(Attach or embed charts/tables if possible)

- **Children's Room:** 67 programs/1616 attendees; **HCL:** 19 program/355 attendees; **Teen Services:** 82 programs/391 attendees
[Youth Services Program Stats](#)
- **Circulation:** See Milton's report.
- **Children's Room Total Ref Stats:** 2449; **HCL Total Ref Stats:** 1239

6. Looking Ahead

- **Children's Room:** Spring Break programming is set with a full week of fun, including performances by Creativity Live! with Mad Science, Meet Live Reptiles and Turtle Dance Music
- **HCL:** Students from the New Rochelle High School Science Honors Society will begin hosting a monthly STEAM afterschool program starting with Make Your Own Fake Snow on Wednesday, February 25th.
- **HCL:** There will be a Beary Fun Party on the last day of February where families can choose from several crafts (or do all) as we celebrate all things February.
- **Teen Services:** Better Relations, a teen-led series of conversations dealing with pertinent teen topics like financial wellness, will be held weekly Thursdays, March 5 - April 2, 4 - 5 pm.
- **Teen Services:** Spring break programs include an Easter egg hunt and our annual video game tournament week to be held Monday - Friday, March 30 - April 3.

7. Attachments/Supporting Documents



Teen volunteers participating in Creative Cards for a Cause program.



Librarians Ashley Bressingham and Brian Zamek in Albany for Library Advocacy Day.



February Break: Tiny Town Program with NRPD Officer



February Break: Black History Month Storytime & Unity Bracelet Craft with the New Rochelle Youth Bureau



February Break: Music Pepper Pot with Conroy Warren



February Break: Sound Whirls - An Afternoon of African Music, Rhythm & Dance



Kandinsky Valentine's Heart Painting in the Children's Program Room



Kandinsky Valentine's Heart Painting: The Overflow Area!

Email sent to Teen Librarian Rio Aucena from a Teen Volunteer Parent:

Date: Sun, Feb 1, 2026 at 2:48 PM
Subject: Thank you
To: Rio Aucena <raucena@nrpl.org>

Hi Rio,

I hope you're enjoying your Sunday. I just wanted to thank you for helping Gus out at the last minute with his community service. You are always so kind and generous and we really appreciate your support. The NRPL is such an extraordinary resource for our community and your efforts with the kids embody that attitude.

Many thanks!
Lauren

Instructions for Staff:

- Keep sections concise (bullets where possible).
- Always link updates back to **strategic goals**.
- Submit to the Admin Office by the monthly due date.

Narrative Report – Youth Services (February 2026)

Department: Youth Services

Submitted by: Bobby Simic

Reporting Period: January 24 - February 22, 2026

So much of February was about making community connections in Youth Services.

To start the month, Children's Room Assistant Supervisor Ashley Bressingham and Adult Librarian Brian Zamek travelled to Albany on February 3rd to advocate for libraries, speaking to state representative staff members and highlighting the many ways New Rochelle Public Library supports our community.

We continue to partner with Monroe University's work study program to staff our Homework Help program. We added a bilingual tutor who's also an Education major in February, and now with 2 tutors, we can offer Homework Help 6 days a week. Both our tutors this semester are outgoing and work well with the students. Ashley and Library Assistant Paola Garcia attended Monroe's Federal Work Study Fair on January 28th to not only recruit potential tutors but to also encourage students to sign up for library cards.

Ashley and Library Assistant Jessica Hernandez spoke at Ward Elementary's ENL Parent Workshop on February 5th. The presentation was in English and in Spanish and promoted library services and programs, our Spanish, world language and audio read along collections and the benefits to receiving a library card.

20 Iona University Education students paid a visit to the Huguenot Children's Library to receive a tour and assistance with their lesson plan project. Many of the students acquired library cards during their visit.

February Break programming at Main also fostered intergenerational community partnerships. As they did last year, the New Rochelle Youth Bureau presented a Black History Month storytime and Unity Bracelet craft during February Break. The New Rochelle Police Department Officers joined in the pretend and play fun during Tiny Town, where kids not only pretended to be community helpers but they got to meet and play with real police officers too!

Teen Volunteers were a tremendous help throughout February Break Week. We're so grateful for their support, helping Children's staff prepare and implement a variety of activities, ensuring programs will run smoothly. Many thanks to Teen Librarian Rio Aucena for her volunteer coordinating efforts. Her work hasn't gone unnoticed by the community. A parent of one of the Teen Volunteers messaged Rio saying to her, "You are always so kind and generous and we

really appreciate your support. The [library] is such an extraordinary resource for our community and your efforts with the kids embody that attitude.”

Teen’s generous spirit wasn’t relegated only to February Break Week. A whopping 56 teen volunteers participated in the 2 Creative Cards for a Cause programs held in the Teen Room in February. During the programs, teens made cards that will be donated to memory care homes, hospitals, and rehabilitation centers coordinated by community partner NeuroFirst.

Youth Services will continue to work with community stakeholders in the near future. Kindergarten classes will begin library tours in April and May. New Rochelle Science Honor Society will start presenting monthly STEAM programs at HCL during the spring semester. NRPD will host a storytime and craft for kids during Spring Break. Teen Services is meeting with the Turning Points Program, a collaborative initiative designed to support young people in our community who are in need of guidance, structure, and opportunity, to discuss potential ways to support one another. Teen Services is also working with the teen-founded organization, Better Relations, to host a series of discussions in the Teen Room on such topics as police bodycams and financial literacy.

NRPL Monthly Departmental Update

Department: Circulation Department

Submitted by: Milton Cobb

Reporting Period: February 2026

1. Key Highlights

- The Circulation Department continues collecting patron interactions data at the Circulation Desk.

2. Programs, Services & Collections

- The addition of the new Square cash register has allowed for an increase in engagement with patrons and customer service. The additional payment options are appreciated by patrons and have already begun to be utilized. This has led to an increase in payments for lost or damaged items.

3. Patron & Community Engagement

- **Patrons utilizing the additional ways to pay for items currently provided to them.**
 - The addition of the new Square cash register has allowed patrons to pay for items with the use of a credit or debit card. This has led to a noticeable uptick in transactions, with the library bringing in over \$1,200.00 in just the month of February alone.
- **Increased advertisement of library programming and offerings.**
 - The “Blind Date with a Book” display at the Circulation Desk facing the main lobby was a hit for NRPL patrons. Patrons noticed the display and the creatively wrapped books. Patrons visited the display, and after some initial prompting, borrowed many of the items that were on the display. There was enough engagement with the display that it was restocked twice during the period it was up. The current display is “Cheerful Fiction.”

4. Operations & Facilities

- Since the launch of the new Square cash register for use on 1/30/2026, the library has collected over \$1,250 in payments. This amount was achievable due to the new register being equipped to accept cash payments and debit/credit card transactions. The availability of multiple payment options, in particular card payments, has provided the

patrons of the New Rochelle Public Library with choices and the ability to pay how they wish. In a current world where cash transactions are becoming increasingly less common, the ability to accept card transactions allows the library to meet patrons' needs and expectations for payments in these modern times.

- Maintenance was contacted in late February about potentially moving the door counter at HCL to a more optimal location and position. At the main branch, the door counters were remounted flush to the walls near the entrances. This has led to less issues with the counters being accidentally knocked askew. The same would need to be done at HCL, with the entry foyer being the proposed location. Further, it was realized that since programs are held in the basement, and patrons must use a separate entrance to access it, those patrons do not pass by the door counter. A solution to this problem is being worked on.

5. Statistics Snapshot

January 2026 Circulation Statistics (February's statistics are not posted yet)

Main Branch

[Circulations](#): **10,722**

5 Highest Circulation Statistical Categories:

1. Juvenile Fiction- **4,343**
2. Juvenile Nonfiction- **1,147**
3. Fiction- **1,128**
4. Movie- **913**
5. Nonfiction- **825**

[Intraloans Supplied](#): **3,361**

[Intraloans Received](#): **1,122**

[Patrons Added](#): **219**

[Items Added](#): **817**

[Items Deleted](#): **1,209**

HCL

[Circulations](#): **2,282**

5 Highest Circulation Statistical Categories:

1. Juvenile Fiction- **1,711**
2. Juvenile Nonfiction- **188**

3. Fiction - **129**
4. New Book - **96**
5. Nonfiction - **56**

[Intraloans Supplied](#): **283**

[Intraloans Received](#): **554**

[Patrons Added](#): **16**

[Items Added](#): **62**

[Items Deleted](#): **95**

6. Looking Ahead

- The Circulation Department will continue to track patron interactions via our tally sheets located at the Circulation Desk and the associated aggregate spreadsheet. This is being done in order to get a better understanding of how often the Circulation department engages with patrons beyond check-in and check-out transactions.
- The next WLS Circulation Committee will be on Tuesday, March 10, 2026.

7. Attachments/Supporting Documents

- Monthly Circulation: [Monthly_Circulation_Jan2026.xlsx](#)
- Intraloans Supplied: [Monthly_Supplied_Jan2026.xlsx](#)
- Intraloans Received: [Monthly_Received_Jan2026.xlsx](#)
- Patrons Added: [Monthly_Patrons_Added_Jan2026.xlsx](#)
- Items Added: [Monthly_Items_Added_Jan2026.xlsx](#)
- Items Deleted: [Monthly_Items_Deleted_Jan2026.xlsx](#)
- [February Circulation Tally Sheet](#)

Monthly Departmental Narrative Report

Department: Circulation Department

Submitted by: Milton Cobb

Reporting Period: February 2026

Narrative Report

Since the launch of the new Square cash register for use on 1/30/2026, the library has collected over \$1,250 in payments. This amount was achievable due to the new register being equipped to accept cash payments and debit/credit card transactions. The availability of multiple payment options, in particular card payments, has provided the patrons of the New Rochelle Public Library with choices and the ability to pay how they wish. In a current world where cash transactions are becoming increasingly less common, the ability to accept card transactions allows the library to meet patrons' needs and expectations for payments in these modern times.

In addition to providing patrons with more ways to pay for materials, the library has provided patrons with additional ways to engage with the large collection of books and other materials available at NRPL. The "Blind Date with a Book" display, which was curated by Adult Service librarian Caroline Reddy, was a fantastic addition at the Circulation Desk facing the main lobby. The very creative, engaging, and mysterious display was a hit for NRPL patrons. Patrons quickly noticed the display and the creatively wrapped books. Patrons visited the display, and after some initial prompting, borrowed many of the items that were on the display. There was enough engagement with the display that it was restocked twice during the period it was up.

NRPL Monthly Departmental Update

Department: Community Relations

Submitted by: Lisa Itzkowitz/Tobe Sevush

Reporting Period: February 2026

1. Key Highlights

- Led promotional efforts to drive patron engagement for 36 February programs with emphasis on generating awareness of the Black History Month and Children's February Vacation week programs.
- Due to the snow storm on Feb. 22/23, Thirdway UX Research (originally scheduled for Feb 22-25) was postponed until March. Currently in the process of re-signing/recruiting participants for 5 days of onsite interviews, March 22, 23, 24, 29 and 30.
- The logo design work team continued meeting weekly with Library Market on the development of a new logo. A new design that takes a different direction was added to the options. The new design was well received. The team provided suggestions for minor adjustments. The revised logo was presented and the team has selected it as the final design.
- The Ossie Davis Theater was nominated in the Best of Westchester Best Local Music Venue category. Promotional efforts are underway to encourage the community to vote for NRPL.
- The AARP Tax Aide program has completed a third of their tax assistance sessions (7 of 21), serving a steady stream of patrons. Due to the snow storm, we lost one day (2/24)
- Our afternoon open play Mah Jongg is building a growing following. Our latest session had 12 participants. Instruction/supervised play will be offered beginning in April.

2. Programs

- **Health and Wellness Programs - 7 sessions**
 - Chair Yoga averaged 24 attendees
 - Multi Level Yoga averaged 13 attendees
- **Arts and Culture Programs - 14 session**
 - **Friday Night Concerts** continue to be a big hit. Bradford Hayes had 80 attendees.
 - We partnered with **Supporting Characters** who produced a series of play readings written and directed by local playwrights. We had 85 in attendance.
 - We partnered with **The Lincoln Park Conservancy** who produced a wonderful exhibit on the Harlem Renaissance for black history month.
 - **Open Sewing** is at capacity. The extended session time to 2 ½ hours has been a big help for those wishing to complete projects.
 - **Bokandeye** Workshops were full regardless of the cold and snow. There was not one open seat for the performance.
- **AARP Tax Prep - 7 sessions**
 - Averaging 43 attendees/session.
- **Fun and Games Programs - 3 sessions**
 - **MahJong** open play moved this month to Friday afternoons averaging 9 attendees/session
- **Virtual programs - 2 programs**
 - Seed Starting: 21 attendees
 - Night of the Red Moon: 23 attendees

3. Patron & Community Engagement

- Coordinated photo shoot of ceremonial check presentation announcement of NYS Construction aid and additional funding for roof and HVAC repairs from Senators Fernandez and Mayer, and Assemblymembers Paulin and Otis.
- Continuing to work with City of NR to promote NRPL events via City comms. Ad hoc meeting with Adam Salgado and Jorge Ventura. Scheduling meeting with Communications Director John Jones to discuss further.
- Working with Kira and Tobe to create an overview of all of NRPL's Rev250 programs for ease of promotion.

4. Operations and Facilities

n/a

5. Statistics Snapshot

- Total number of program sessions: 33
- Total number of attendees: 1,032
- Despite being a short month, February was an above average month for our social media.
 - Facebook gained 45 new followers, had 695 content interactions, reached 20,091 unique accounts, accumulated 85,353 views across all posts and 1,508 profile visits from unique accounts
 - Instagram gained 66 new followers, had 732 content interactions (likes & comments), reached 4,859 unique accounts, accumulated 28,395 views across all posts and 400 profile visits from unique accounts.
- As mentioned in the last social report, we planned for more interactive content for this month and the results turned out well. Examples of this are the Valentine's Day card posted on 2/14 and our NRPD collaboration post on 2/19.

Our most popular posts of the month were:

- UX Research Promo (8,509 Views) (6,037 Reach) (24 Interactions) *(Note: This post was boosted so higher views and reach are expected)*
 - AARP Tax Kickoff (7,886 Views) (5,153 Reach) (36 Interactions)
 - Seed Starting (Virtual) Promo (5,662 Views) (3,934 Reach) (35 Interactions)
 - NRPD Collab Post (6,033 Views) (2,962 Reach) (74 Interactions)
 - Mah Jongg Open Play (4035 Views) (2862 Reach) (28 Interactions)
- Email: Constant Contact changed the way they calculate open rates, resulting in a dramatic drop in open rates for the February 5 and 12 eblasts. However, open rates returned to the usual range (62%) by February 26 eblast, suggesting that Constant Contact may have again changed how open rates are calculated. Or it may be due to the addition of a large call to action at the top of the email, and or a revised send time. Contacting Constant Contact for more insight into the large fluctuations Total contacts remained steady at 15,000.

6. Looking Ahead

- March programs will include a Friday Night Concert with Michael Powers' Blues Heritage, a classical concert with Young Musicians of Westchester, a concert for Irish American Heritage Month and a concert and Sarah Lawrence College film series for Women's History Month. We are also presenting VoiceScapes, an Audio Theater performance of short comedies and dramas.
- Creating a promotional video to introduce the Library bond vote. Crafted script and curated visuals for a 1 minute video to share via website, enewsletter and social media.
- Started updating 2026/2027 Budget/Bond Mailer for mailing end of April/early May
- Confirmed dates with Mah Jongg beginner instruction/supervised play, beginning in April

7. Supporting Documents



Our February Friday Night Concert, in celebration of Black History Month, was the Bradford Hayes Quartet playing to an audience of 80.



The Bokandeye African Dance performance, in celebration of Black History Month, played to a full house.

Community Relations Narrative Report

Department: Community Relations

Submitted by: Lisa Itzkowitz/Tobe Sevush

Reporting Period: February 2026

This month, marketing provided support for 36 programs across all library departments. Key events included the start of AARP Tax Assistance, Friday Night Concert: Bradford Hayes , Bokandeye African Dance Performance, February Vacation Week programs, and the new Past Pages Society History Book Club.

Community Relations and the website design team continued its work on a new logo and website design. The team reviewed a new logo design which takes a new, digital forward, growth direction. The new design, with minor revisions, is ready for final approval. Website content development continues with final content due mid-March. Due to lengthier than planned logo design and content development, the new website is now scheduled to launch in mid-June, 2026

In collaboration with Thirdway project manager, presented an overview of planned UX research to staff at January Staff Development Training. UX Research, to be conducted by ThirdWay Space, was rescheduled to March 22, 23, 24, 29 and 30 due to the February 22/23 snow storm. Rescheduling/recruitment underway to fill interview slots on these new dates.

Continued to work with Brian and Tobe to maximize program opportunities as part of Yiddish Book Grant. Met with JCC Events Director, JCC Director of Jewish Life and JCC Grant writer to discuss how we can partner on Yiddish Book Club grant-funded programs. The JCC was very receptive and is investigating if they have any funds to add. Brainstormed additional program ideas, and potential to host some programs at the JCC.

Continued to explore opportunities to introduce NRPL programs and services to downtown residents. Met with the new resident services manager for the Standard to introduce her to NRPL and share information about NRPL programs for her to share with residents. Also had an ad hoc meeting with City of NR Development leadership to discuss how NRPL can work with the City to highlight NRPL programs in City communications.

NRPL continues to receive strong pick up in local media. The New Rochelle Review ran an article about NRPL Tax Assistance, as well as several February programs in its February 2026 issue. Local online Moms groups in [Scarsdale](#), [Rye](#) and the [Sound Shore](#) have picked up select children's and teen programs on their calendars. [Westchester Family](#) featured our Kids and Kandinsky program and [Macaroni Kid](#) picked up our full slate of children's programs.

Bradford Hayes Quartet

In searching around the jazz world I found a wonderful band from New Jersey. They gave an outstanding performance and the audience wouldn't let them off the stage. What was originally going to be 2 short sets became one long set of jazz greatness.

Lumen Winter Gallery

The Lincoln Park Conservancy curated an exhibit for Black History Month celebrating the Harlem Renaissance. It was a thought provoking exhibit and was admired by many over the last few weeks. The reception was small but attended by NYS Senator Andrea Stewart-Cousins, NYS Senator Shelley Mayer, Congressman George Latimer, County Executive Ken Jenkins, NRPD Commissioner Neil Reynolds, Deputy Commissioner George Ventura and Reparations Commissioner Deborah Jenkins. They are planning to bring this exhibit to Albany soon.

Board Meeting
 Thursday, March 12, 2026
 Personnel Report Listing

	Last Name	Name	Title	Salary	Reason	Action Date	Board Meeting Report - Date
1	Sevush	Tobe	Full Time Cultural Programming Specialist	From Step # 3 \$80,631.98 - Salary \$3,101.23 To Step # 4 \$85,069.92 - Salary \$3,271.92	Step Increase	16-Mar-26	12-Mar-26
2	Sevush	Tobe	Full Time Cultural Programming Specialist	\$85,069.92	Resigned	28-Mar-26	12-Mar-26

Board Meeting
 Thursday, March 12, 2026
 Incident Report Listing

DATE	TIME	LOCATION	DESCRIPTION	ACTION Y/N	EMERGENCY SERVICES CONTACT
2/2/2026	2:00 PM	Main Library	Unsettling Interaction with Unknown Visitor on Library Premises	No	
2/4/2026	11:30 AM	Main Library	Escalating Disruptive and Inappropriate Behavior by Repeat Patron in Help & Learning Center	No	
2/3/2026	6:55 PM	Main Library	Adult Patron Entered Children's Room Without a Child; Redirected Without Incident	No	
2/4/2026	12:01 PM	Main Library	Escalating Multi-Day Incidents Involving Adult Patron Entering Restricted Areas, Disrupting Youth Programs, Making Inappropriate Statements to Staff, and Requiring Police Identification and Removal	Yes	NRPD
2/4/2026	10:45 AM	Main Library	Patron Harassment Incident and Security Response with Police Notification – Children's Program	Yes	NRPD
2/5/2026	12:40 PM	Main Library	Incident Involving Unattended Children and Staff Safety Response	No	
2/11/2026	11:05 AM	Main Library	Library Staff Response to Patron Entering Premises Before Opening and Returning Materials	No	
2/20/2026	3:30 PM	Main Library	Staff Response to Patron Complaint Regarding Noise and Verbal Dispute on Library Premises	No	
2/20/2026	3:45 PM	Main Library	Patron Causing Disturbance and Making Threatening Statements	No	
2/27/2026	12:20 PM	Main Library	Staff Response to Medical Situation Involving Patron on Library Premises	Yes	Ambulance

New Rochelle Public Library Director's Board Report March 2026

Dear Community Members,

In February, our library was proudly represented at Library Advocacy Day in Albany! Brian Zamek and Ashley Bressingham joined other members of the Westchester Library System on the bus to the state capital, where they met with lawmakers to share the impact of our library programs and services.

The day was filled with energy, collaboration, and meaningful conversations about the critical role libraries play in our communities- from providing access to resources and technology to supporting lifelong learning and cultural programs. Brian and Ashley were excellent ambassadors, helping legislators understand how our library serves as a hub for knowledge, creativity, and connection.

We are excited to share some photos from the event, capturing moments of advocacy and teamwork. Their participation highlights the importance of speaking up for libraries and the people we serve.

Thank you, Brian and Ashley, for representing our library so well and helping ensure that libraries remain a strong voice in New York!

Sincerely,

Eugenia Schatoff

Executive Director



New Rochelle Public Library Director's Board Report March 2026

Committee Meetings

- Policy Committee — Monday, February 2 · 9:00 – 10:00am
- Budget/Finance — Wednesday, February 4 · 8:30 – 9:30am
- Programming Committee — Wednesday, February 4 · 3:00 – 4:00pm
- B & G Committee — Friday, February 6 · 8:30 – 9:30am
- Personnel Committee — Monday, February 9 · 9:00 – 10:00am
- NR 250th Anniversary Committee — Monday, February 9 · 5:30 – 6:30pm
- Budget/Finance — Wednesday, February 11 · 8:30 – 9:30am
- Community Relations Committee — Monday, February 23 · 8:30 – 9:30am

Check-In Meetings

- Senior Clerk — Monday, February 2 · 9:30 – 10:00am
- Assistant Director — Tuesday, February 3 · 9:00 – 9:45am
- Community Relations Administrative Assistant — Tuesday, February 3 · 10:00 – 11:00am
- Security — Tuesday, February 3 · 1:00 – 1:30pm
- Board President — Friday, February 6 · 9:30 – 10:30am
- Tradesworker — Monday, February 9 · 1:00 – 1:45pm
- Assistant Director — Thursday, February 12 · 5:00 – 5:30pm
- Board President — Thursday, February 12 · 6:30 – 7:15pm
- Community Relations — Thursday, February 19 · 1:00 – 1:45pm
- Assistant Director — Friday, February 20 · 11:30am – 12:15pm
- Assistant Director — Tuesday, February 24 · 2:00 – 2:45pm
- Human Resources — Thursday, February 26 · 9:30 – 10:00am
- Assistant Director — Thursday, February 26 · 11:45am – 12:30pm
- Administrative Assistant — Thursday, February 26 · 2:00 – 3:00pm

Other Meetings


- Council Call — Tuesday, February 3 · 11:00am – 12:00pm
- New Rochelle Content Review — Tuesday, February 3 · 3:15 – 4:15pm
- Evaluation Work — Tuesday, February 3 · 3:30 – 4:30pm
- Department Head Meeting — Wednesday, February 4 · 10:00 – 11:00am

New Rochelle Public Library Director's Board Report March 2026


- Meeting with Assistant Director & Employee — Thursday, February 5 · 11:00am – 12:00pm
- NAACP — Thursday, February 5 · 4:00 – 5:00pm
- Interview — Friday, February 6 · 11:30am – 12:00pm
- Interview — Monday, February 9 · 10:00 – 11:00am
- NRPL & Cole — Monday, February 9 · 11:00am – 12:00pm
- Community Relations Assessment — Monday, February 9 · 4:00 – 5:00pm
- Union — Tuesday, February 10 · 10:00 – 11:00am
- Administrative Staff — Tuesday, February 10 · 12:00 – 1:00pm
- Bond Vote — Tuesday, February 10 · 2:00 – 3:00pm
- Community Relations — Tuesday, February 10 · 1:00 – 2:00pm
- New Rochelle Content Development — Tuesday, February 10 · 3:00 – 4:00pm
- Staff Development — Wednesday, February 11 · 9:00am – 12:00pm
- Thirdway Space Presentation — Wednesday, February 11 · 10:45 – 11:45am
- City Clerk's Office — Thursday, February 12 · 10:00am – 12:30pm
- FSW Head Start Ribbon Cutting — Thursday, February 12 · 1:00 – 2:00pm
- NRPL Internal Controls Discussion — Thursday, February 12 · 2:00 – 4:00pm
- Marketplace Test Discussion — Thursday, February 12 · 4:15 – 5:00pm
- Board Meeting — Thursday, February 12 · 7:30 – 9:00pm
- Bond Scenarios — Friday, February 13 · 10:00 – 11:00am
- Exit Interview — Friday, February 13 · 10:00 – 11:00pm
- PLDA — Thursday, February 19 · 9:30 – 10:30am
- Communications Video Example — Thursday, February 19 · 1:00 – 1:45pm
- Supervisory Alignment — Thursday, February 19 · 4:00 – 5:00pm
- Investigation Kick-Off Meeting — Friday, February 20 · 1:00 – 2:00pm
- NRPL & COLE — Monday, February 23 · 11:00am – 12:00pm
- Administration Staff — Tuesday, February 24 · 12:00 – 1:00pm
- Board Retreat — Tuesday, February 24 · 5:30 – 8:00pm


**New Rochelle Public Library Director's Board Report
March 2026**

Personnel Report Submitted by Administration:

 [2026 03 Personnel Report Listing.pdf](#)

Adult Services Submitted by Kira Aiello:

 [2026-3- Adult Services Update.docx.pdf](#)

 [2026-3- Adult Services Narrative.docx.pdf](#)

Youth Services Report Submitted by Robert Simic:

 [2026-3 Youth_Feb2026_Update.pdf](#)

 [2026-3- Youth Narrative.docx.pdf](#)

Circulation Report Submitted by Milton Cobb:

 [2026- 3-Circulation Update.docx.pdf](#)

 [2026-3-Circulation Narrative.docx.pdf](#)

Community Relations Report Submitted by Lisa Itzkowitz & Tobe Sevush:

 [2026-3 CommunityRelationUpdate.docx.pdf](#)

 [2026 3 CommunityRelations Narrative.docx.pdf](#)

Respectfully Submitted,

Eugenia Schatoff

Executive Director