



BOARD OF TRUSTEES MEETING
Thursday, November 13, 2025
New Rochelle Public Library: Main Library
Ossie Davis Theater
7:30 p.m.

Please Note: This meeting will take place at 7:30 pm and entirely in person at the Main Library with no simultaneous Zoom broadcast available.

A recording of the meeting will be posted on the library's website: www.nrpl.org.

AGENDA

1. Establish Quorum
2. Call to Order
3. Attendance
4. Pledge of Allegiance
5. Resolution to Adopt the Agenda
6. Approval of Minutes
7. Regular Business
 - a. WLS Representative Report
 - b. President's Report
 - c. Director's Report
 - d. Treasurer's Report
 - e. Board Committee Reports
 - f. Approval of Checks and Warrants
8. Resolutions
9. Old Business
10. New Business
11. Public Comment
12. Adjournment



NRPL BOARD MEETING MINUTES
Thursday, October 9, 2025
New Rochelle Public Library: Main Library Ossie Davis Theater

NRPL Board President Lucille Renwick called the meeting to order at 7:32 p.m.

BOARD MEMBERS

Lucille Renwick, President
Rhiannon Navin, Secretary
Fela Cortés
Tatiana Infante
Vera Salter
Nancy Weinberger
Absent: Corey Galloway, Vice President

ADMINISTRATION

Attending remotely: Eugenia Schatoff
Jhenelle Robinson
Yesika Torres
WLS Representative Dr. David Mener

RESOLUTION TO ADOPT AGENDA

Lucille Renwick made a motion to adopt the meeting agenda, as presented prior to the meeting, seconded by Rhiannon Navin, approved unanimously.

MINUTES OF THE BOARD MEETING

The minutes from the September 11, 2025 Board meeting were shared ahead of the meeting and reviewed by the Trustees. Rhiannon Navin made a motion to approve the minutes from the September 11, 2025 Board meeting, seconded by Nancy Weinberger, approved unanimously.

WLS Report

WLS Representative Dr. David Mener gave his report:

Interlibrary Loan: WLS currently engages with a delivery service provider to facilitate the movement of library materials between member library locations and the WLS office. This service currently operates six days-a-week and is critical to the intra-library loan program. The current contract for delivery service expires on December 31, 2025 and potential vendors are being vetted by WLS.

State Aid for Public Library Construction \$44 Million Program

Background: A total of \$44 Million was approved for the Public Library Construction Aid Program in the FY2025-2026 State Budget. For Westchester Library System, the allocation of aid available is based on population and totals \$2,072,494.

A total of 16 applications were received for this grant cycle. Six applications were recommended at their maximum allocation of 50%, including New Rochelle Library for construction of a new roof for HCL, and upgrade to main and second floor door hardware/access controls, acoustic buffers in Children's room and ADA compliant door handles). The committee members reviewed and approved the construction project

applications on September 15, 2025. Construction is to be completed within 6 years.

New Rochelle Public Library - Huguenot (55%) \$ 175,000 (asked) \$ 96,250 (approved)
New roof.

New Rochelle Public Library - Main (55%) \$ 178,610 (asked) \$ 98,236 (approved)
Upgrade main and second floor door hardware and access controls. Install acoustic buffers in the Children's room; ADA compliant door handles.

Evergreen (ILS)

On August 26, WLS launched Unique's Message Bee service for sending available hold notifications by text. Since launch, over 7,000 texts have been sent to library patrons with a 99% success rate.

IT: One of the major projects that the WLS IT department completed this summer was the public computer roll out to participating libraries. The new public computer workstations include the most recent version of Microsoft Office for public use as well as the release of our new unified cybersecurity platform.

Trustee Education Opportunities

October 30, 2025, 6:30 PM-8:30 PM – IN PERSON at WLS Headquarters –
Sustainable Fundraising Strategies! Demystify Incorporating Planned Giving, Designated Funds, and Working with Professional Advisors.

November 18, 2025, 5:00 PM-6:30 PM – ONLINE – Trustee Handbook Book Club –
Next Level Trusteeship: Building an Effective and Impactful Board Culture.

President's Report

Board President Lucille Renwick explained that going forward, the Board will have a new tradition to invite full-time Library staff to the Board meetings when their employment appointments have been approved. Lucille welcomed Michael Abbruzzi, Sandra Perez, and Marta Santiago, who have all been recently promoted. Lucille thanked them for their hard work for the Library and congratulated them on their promotions.

Lucille spoke about the retirement of a long-term library staff member, Donna Reitano. Donna retired from her position as senior clerk in the circulation department after 25 years of dedicated service to the Library. Donna played a key role in co-managing daily operations at the library. She was known for her reliability, kindness, and her commitment to both her colleagues and library patrons. On behalf of the Board, Lucille thanked Donna for her years of service.

Lucille reported that three new library staff members would be using the library's credit card, Janelle Robinson, Michael Abbruzzi, and James Vasquez. Lucille made a motion for the Board to approve the employee agreements and acknowledgement for their use of the credit card, seconded by Fela Cortés, approved unanimously.

Director's Report

Director Eugenia Schatoff attended remotely and seconded Lucille in welcoming the three newly promoted full-time staff members. Eugenia is glad to have this homegrown, in-house talent that can be rewarded and she is looking forward to working together to continue to improve the Library. Eugenia gave more background on the three promoted staff members:

Michael Abbruzzi has been promoted from Laborer to Maintenance Tradesperson in the Maintenance department, effective Monday, October 6. With 15 years of service, Michael has

consistently demonstrated a strong work ethic, reliability, and commitment to the library's operations. In his new role, he will report to Facilities Director James Vazquez and will assist in supervising and supporting the Laborer team.

Sandra Perez has been promoted to Senior Clerk, effective October 1. In this new full-time position, she will work in both the Administrative and Circulation departments. Since joining the library in May 2021 as an hourly Library Assistant, Sandra has contributed to creating a welcoming and inclusive environment for all patrons. Adding her to partial duties at the Circulation desk, we have another Spanish speaker

Marta Santiago has been promoted to Senior Clerk within the Circulation department, effective October 1. Marta began her career at the library as a Circulation Clerk in October 2013 and has been a key member of the team ever since. Known for her attentiveness to patrons, helpful nature, and strong attention to detail, she brings valuable experience and dedication to her new role.

Eugenia remarked on her recent one-year anniversary as Library Director and expressed gratitude for the collaborative work with the Board and library staff.

Eugenia mentioned the opening of a new account with NYCLASS and the transfer of capital funds into this account at an interest rate of 4%.

COMMITTEE REPORTS

Budget/Finance Committee – Chair Rhiannon Navin reported that the Budget/Finance met on September 24th. The committee discussed the treasurer hiring process. The new job posting has yielded a new batch of candidates. The ad hoc Treasurer Hiring committee will review the resumes and schedule interviews.

Rhiannon reported that the Library's legal counsel, Stephanie Cole Adams, gave an update at the committee meeting on the "Money In, Money Out" presentation given to the Library staff, educating them about money handling procedures and responsibilities.

Rhiannon explained that in addition to the general audit being performed this year, the auditing firm will also conduct an additional internal control audit, during which they will interview every staff member currently handling money.

The committee is scheduled to meet again on October 22, 2025 at 8:30am.

Buildings & Grounds/CROC Committee – Chair Corey Galloway was absent. No report was given.

Community Relations Committee – Co-Chairs Nancy Weinberger and Vera Salter reported that the committee did not meet during the past month, but is working on developing protocols for the work of the committee. The committee is scheduled to meet again on October 27, 2025 at 9am.

Personnel Committee – Chair Tatiana Infante reported that the committee met on September 24, 2025. The primary focus of the meeting continued to be the implementation of the ADP system.

Tatiana introduced a number of resolutions:

RESOLUTION NUMBER: 007.2025 10 14

TOPIC: Review **and Update** of **Employee Job Descriptions**

WHEREAS the Board has instructed the Library's Executive Director to assess operations with an eye to demonstrable compliance, efficiency, and consistency with strategic objectives; and

WHEREAS compliance, efficiency, and consistency with strategic objectives requires clarity in employee job descriptions; and

WHEREAS examination shows that many job descriptions have not been evaluated for accuracy and compliance in many years; and

BE IT RESOLVED that the Board directs the Executive Director to develop and oversee a plan to review and update all Job Descriptions in a manner consistent with all Civil Service and other legal considerations; and

BE IT FURTHER RESOLVED that such update shall be coordinated with the ongoing development and implementation of an updated plan for routine employee evaluations.

Tatiana made a motion to approve the resolution, seconded by Vera Salter, approved unanimously.

RESOLUTION NUMBER: 008.2025 10 14

TOPIC: Compensation Practices and Clarification of Overtime Eligibility

WHEREAS the Board has instructed the Library's Executive Director to assess fiscal operations with an eye to demonstrable compliance, efficiency, and consistency with strategic objectives; and

WHEREAS part of that effort has been to implement use of ADP for the recording of hours worked by employees; and

WHEREAS the implementation of ADP has required the standardization of compensation models for hourly employees; and

WHEREAS in most instances this has helped ensure documentation of compensation consistent with the requirements of the Collective Bargaining Agreement, however, it has also revealed some past practice inconsistent with Board policy and/or expectations;

BE IT RESOLVED that the Board directs the Executive Director identify past inconsistent practice and if correction going forward could result in confusion, issue short clarifications; and

BE IT FURTHER RESOLVED that the first such short clarification shall be a confirmation that the Overtime Pay for summer Saturday work does not apply to Part-Time (non-union) employees.

Tatiana made a motion to approve the resolution, seconded by Nancy Weinberger, approved unanimously.

Tatiana made a motion to approve the consent agenda for personnel resolutions, No. 2025-10 (1 through 7,) according to the recommended action for each item. Vera Salter seconded the motion and it was approved unanimously. The committee will next meet on October 20th, 2025, at 9 am.

Policy Committee – Committee Chair Fela Cortés reported that the committee met on October 6, 2025. Fela explained that four new policies were shared with the Board ahead of the Board meeting:

1. Teen Room Policy (revised from 2017:) Fela made a motion to approve the Teen Room Policy, seconded by Tatiana Infante, and approved unanimously.
2. Partnership Policy: Fela made a motion to approve the Partnership Policy, seconded by Vera Salter, and approved unanimously.
3. Remote Work Policy: Fela made a motion to approve the Remote Work Policy, seconded by Rhiannon Navin, and approved unanimously.
4. Employee Disability Accommodation Policy: Fela made a motion to approve the Employee Disability Accommodation Policy, seconded by Tatiana Infante, and approved unanimously.

The committee will next meet on November 3, 2025, at 9am.

APPROVAL OF CHECKS AND WARRANTS

Rhiannon Navin made a motion to approve

- for the fiscal year 2025/2026: warrant 010, 011, and 012

The motion was seconded by Vera Salter and approved unanimously.

RESOLUTIONS

None

OLD BUSINESS

None

NEW BUSINESS

Lucille Renwick reported that the new service agreement with the Westchester Library System for the time period of January 1, 2026 to December 31, 2026, was shared with the Board ahead of the meeting. The cost of services provided by WLS will be \$192,149.84, which is a slight increase from the previous agreement due to a number of hardware and software support systems WLS provides to the New Rochelle Public Library. Lucille made a motion for the Board to approve the service agreement with WLS for the 2026 calendar year, seconded by Tatiana Infante, approved unanimously.

Lucille also provided the closing schedule for 2026 that was also shared with the Board ahead of the meeting:

- Thursday - January 1st - New Year's Day
- Sunday - January 18th - Martin Luther King, Jr. Day

- Monday - January 19th - Martin Luther King, Jr. Day (observed)
- Sunday - February 15th - President's Day
- Monday - February 16th - President's Day (observed)
- Sunday - April 5th - Easter
- Sunday - May 10th - Mother's Day
- Sunday - May 31st - Memorial Day
- Monday - June 1st - Memorial Day (observed)
- Friday - July 3th - Independence Day Saturday - July 4th - Independence Day (observed) Saturday - September 5th - Labor Day Weekend
- Sunday - September 6th - Labor Day Weekend Monday - September 7th - Labor Day Weekend
- Sunday - October 11th - Columbus Day
- Monday - October 12th - Columbus Day (observed)
- Wednesday - November 11th - Veteran's Day
- Thursday - November 26th - Thanksgiving Day
- Friday - November 27th - Day After Thanksgiving Day
- Friday - December 25th - Christmas Day
- Last Sunday opened May 24, 2026
- CLOSED—All Sundays in June, July & August 2026
- Library Fall Sunday Hours start September 13, 2026
- Thursday, December 24—Library closes at 12:00 NOON
- Thursday, December 31 —Library closes at 1:00 pm

Lucille made a motion for the Board to approve the 2026 closing schedule, seconded by Nancy Weinberger, approved unanimously.

PUBLIC TO BE HEARD – No public to be heard.

The meeting was adjourned at 8:13 pm, with a motion by Lucille Renwick, seconded by Tatiana Infante and unanimously approved.

Respectfully submitted,
Rhiannon Navin, Secretary

A recording of the meeting can be found on the library's website: www.nrpl.org.



CONSENT AGENDA FOR CHECKS AND WARRANTS

Fiscal Year 2025-2026 Warrant 013, 014, 015, 016, 017 and 018

Lucille Renwick	President	X_____
Corey L. Galloway	Vice President	X_____
Rhiannon Navin	Secretary	X_____
Tatianna Infante		X_____
Fela Cortes		X_____
Vera Salter		X_____
Nancy Weinberger		X_____

APPROPRIATION CHECK RUN
AUTHORIZATION

FUND CODE L

FUND NAME LIBRARY - OPERATING

DUE DATE 9/25/2025

CHECK DATE 9/25/2025

WARRANT TOTAL \$186,571.16

WARRANT # 17

AUTHORIZED BY *Helma Lamm*

TITLE *Deputy Treasurer*

PLEASE ATTACH A COPY OF YOUR FINAL
CASH REQUIREMENT REPORT

FOR DATA PROCESSING USE ONLY

FIRST CHECK # *VOID 20893 - 20894 / 20895*

LAST CHECK # *20953*

DATE PRINTED *9/25/25 He*

New Rochelle Public Library

Check Warrant Report For L - 17: CD - SEPTEMBER 2025 - WARRANT 202509-13 For Dates
9/1/2025 - 9/30/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
20895	09/25/2025	52	MIDWEST TAPE	2025090261	146.85
20896	09/25/2025	52	MIDWEST TAPE	2025090262	99.66
20897	09/25/2025	479	OVERDRIVE, INC.	2025090263	811.80
20898	09/25/2025	756	INGRAM LIBRARY SERVICES	2025090264	232.56
20899	09/25/2025	756	INGRAM LIBRARY SERVICES	2025090265	393.39
20900	09/25/2025	756	INGRAM LIBRARY SERVICES	2025090266	226.26
20901	09/25/2025	756	INGRAM LIBRARY SERVICES	2025090267	507.45
20902	09/25/2025	756	INGRAM LIBRARY SERVICES	2025090268	386.77
20903	09/25/2025	756	INGRAM LIBRARY SERVICES	2025090269	623.99
20904	09/25/2025	756	INGRAM LIBRARY SERVICES	2025090270	1,100.41
20905	09/25/2025	756	INGRAM LIBRARY SERVICES	2025090271	357.88
20906	09/25/2025	756	INGRAM LIBRARY SERVICES	2025090272	52.47
20907	09/25/2025	756	INGRAM LIBRARY SERVICES	2025090273	415.06
20908	09/25/2025	756	INGRAM LIBRARY SERVICES	2025090274	423.68
20909	09/25/2025	756	INGRAM LIBRARY SERVICES	2025090275	287.57
20910	09/25/2025	756	INGRAM LIBRARY SERVICES	2025090276	844.92
20911	09/25/2025	756	INGRAM LIBRARY SERVICES	2025090277	705.80
20912	09/25/2025	5	BAKER & TAYLOR	2025090278	415.46
20913	09/25/2025	756	INGRAM LIBRARY SERVICES	2025090279	327.59
20914	09/25/2025	948	GLEESON POWERS INC	2025090280	25,162.21
20915	09/25/2025	756	INGRAM LIBRARY SERVICES	2025090281	387.43
20916	09/25/2025	756	INGRAM LIBRARY SERVICES	2025090282	644.85
20917	09/25/2025	479	OVERDRIVE, INC.	2025090283	538.80
20918	09/25/2025	479	OVERDRIVE, INC.	2025090284	386.41
20919	09/25/2025	479	OVERDRIVE, INC.	2025090285	656.15
20920	09/25/2025	1012	ROBERT HALF	2025090286	3,061.28
20921	09/25/2025	848	ZIOGAS, CONSTANTINE E	2025090287	771.20
20922	09/25/2025	1012	ROBERT HALF	2025090288	3,762.42
20923	09/25/2025	18	AMAZON	2025090289	59.83
20924	09/25/2025	481	WESTERN PEST SERVICES	2025090290	750.36
20925	09/25/2025	1049	CAROLINE DOCTOROW GATEWOOD	2025090291	500.00
20926	09/25/2025	1050	BRIAN CARTER	2025090292	1,000.00
20927	09/25/2025	1015	ADP INC.	2025090293	868.52
20928	09/25/2025	75	EMPLOYEE BENEFITS DIVISION	2025090294	93,732.92
20929	09/25/2025	959	JIAN-YANG RONG	2025090295	225.00
20930	09/25/2025	1051	AURELIA FERNANDEZ	2025090296	250.00
20931	09/25/2025	1052	HERMAN KATZ LLP	2025090297	136.09
20932	09/25/2025	1002	COOGAN, SULZER & HORGAN, P.C. GRIFFIN	2025090298	3,005.56
20933	09/25/2025	1053	P.C. ALDO V. VITAGLIANO	2025090299	714.32
20934	09/25/2025	203	CITY SCHOOL DIST NEW ROCHELLE	2025090300	18,722.80
20935	09/25/2025	23	CABLEVISION	2025090301	59.90
20936	09/25/2025	171	CARRIER CORPORATION	2025090302	15,777.09
20937	09/25/2025	66	VEOLIA WATER NEW YORK INC	2025090303	1,654.54
20938	09/25/2025	66	VEOLIA WATER NEW YORK INC	2025090304	137.17
20939	09/25/2025	479	OVERDRIVE, INC.	2025090305	651.18

New Rochelle Public Library

Check Warrant Report For L - 17: CD - SEPTEMBER 2025 - WARRANT 202509-13 For Dates
9/1/2025 - 9/30/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
20940	09/25/2025	754	METRO SOUND PROS INC.	2025090306	1,125.00
20941	09/25/2025	103	CABLEVISION LIGHTPATH	2025090307	1,159.63
20942	09/25/2025	57	PURCHASE POWER	2025090308	242.02
20943	09/25/2025	18	AMAZON	2025090309	175.05
20944	09/25/2025	18	AMAZON	2025090310	479.45
20945	09/25/2025	18	AMAZON	2025090311	25.74
20946	09/25/2025	18	AMAZON	2025090312	53.21
20947	09/25/2025	18	AMAZON	2025090313	525.76
20948	09/25/2025	18	AMAZON	2025090314	6.96
20949	09/25/2025	18	AMAZON	2025090315	27.12
20950	09/25/2025	18	AMAZON	2025090316	387.62
20951	09/25/2025	963	M&T BANK	2025090319	204.00
20952	09/25/2025	963	M&T BANK	2025090320	60.00
20953	09/25/2025	963	M&T BANK	2025090321	124.00

Number of Transactions: 59

Warrant Total: 186,571.16

Vendor Portion: 186,571.16

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 59 in number, in the total amount of \$ 186,571.16. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/16/25

Date

Taylor Rallen

Signature

Claims Auditor

Title

2025-2026

WARRANT # 202509-013

New Rochelle Public Library

Exported on: 9/19/2025 at 9:28 AM

Purchase Order Schedule Report By L - 9: PO - SEPTEMBER 2025 # 2

Reference #	Vendor ID	Vendor Name	PO Description	Contact	Date	Account	Placed
2025090261	52	MIDWEST TAPE	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025	L 7410.540-40	146.85
2025090262	52	MIDWEST TAPE	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025	L 7410.540-60	99.66
2025090263	479	OVERDRIVE, INC.	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025	L 7410.540-91	811.80
2025090264	756	INGRAM LIBRARY SERVICES	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025	L 7410.540-20	232.56
2025090265	756	INGRAM LIBRARY SERVICES	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025	L 7410.540-20	393.39
2025090266	756	INGRAM LIBRARY SERVICES	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025	L 7410.540-20	226.26
2025090267	756	INGRAM LIBRARY SERVICES	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025	L 7410.540-20	507.45
2025090268	756	INGRAM LIBRARY SERVICES	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025	L 7410.540-20	386.77
2025090269	756	INGRAM LIBRARY SERVICES	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025	L 7410.540-20	623.99
2025090270	756	INGRAM LIBRARY SERVICES	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025	L 7410.540-20	1,100.41
2025090271	756	INGRAM LIBRARY SERVICES	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025	L 7410.540-20	357.88
2025090272	756	INGRAM LIBRARY SERVICES	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025	L 7410.540-20	52.47
2025090273	756	INGRAM LIBRARY SERVICES	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025	L 7410.540-10	415.06
2025090274	756	INGRAM LIBRARY SERVICES	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025	L 7410.540-10	423.68
2025090275	756	INGRAM LIBRARY SERVICES	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025	L 7410.540-10	287.57
2025090276	756	INGRAM LIBRARY SERVICES	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025	L 7410.540-10	844.92
2025090277	756	INGRAM LIBRARY SERVICES	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025	L 7410.540-50	705.80
2025090278	5	BAKER & TAYLOR	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025	L 7410.540-50	415.46
2025090279	756	INGRAM LIBRARY SERVICES	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025	L 7410.540-70	327.59
2025090280	948	GLEESON POWERS INC	SEPTEMBER 2025 - FIRE STOP PROJEC	Administration	09/18/2025	L 7410.418	25,162.21

2025-2026

WARRANT # 202509-013

2025090281	756	INGRAM LIBRARY SERVICES	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025 L 7410.540-50	387.43
2025090282	756	INGRAM LIBRARY SERVICES	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025 L 7410.540-50	644.85
2025090283	479	OVERDRIVE, INC.	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025 L 7410.540-91	538.80
2025090284	479	OVERDRIVE, INC.	SEPTEMBER 2025 - CONTRACTUAL	Adult Services	09/18/2025 L 7410.540-92	386.41
2025090285	479	OVERDRIVE, INC.	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025 L 7410.540-90	656.15
2025090286	1012	ROBERT HALF	SEPTEMBER 2025 - CONTRACTUAL	Administration	09/18/2025 L 7410.403-40	3,061.28
2025090287	848	ZIOGAS, CONSTANTINE E	SEPTEMBER 2025 - CONTRACTUAL	Teen Services	09/18/2025 L 7410.406-50	771.20
2025090288	1012	ROBERT HALF	SEPTEMBER 2025 - CONTRACTUAL	Administration	09/18/2025 L 7410.403-40	3,762.42
2025090289	18	AMAZON	SEPTEMBER 2025 - CONTRACTUAL	Administration	09/18/2025 L 7410.403-74	59.83
2025090290	481	WESTERN PEST SERVICES	SEPTEMBER 2025 - CONTRACTUAL	Custodial & Facilities	09/18/2025 L 7410.401-30	750.36
2025090291	1049	CAROLINE DOCTOROW GATEWOOD	SEPTEMBER 2025 - CONTRACTUAL	Community Relations	09/18/2025 L 7410.403-72	500.00
2025090292	1050	BRIAN CARTER	SEPTEMBER 2025 - CONTRACTUAL	Community Relations	09/18/2025 L 7410.403-70	1,000.00
2025090293	1015	ADP INC.	SEPTEMBER 2025 - CONTRACTUAL	Custodial & Facilities	09/18/2025 L 7410.403-40	868.52
2025090294	75	EMPLOYEE BENEFITS DIVISION	SEPTEMBER 2025 - HEALTH CARE	Administration	09/18/2025 L 9060.800 09/18/2025 L 9060.801	69,342.15 24,390.77
2025090295	959	JIAN-YANG RONG	SEPTEMBER 2025 - CONTRACTUAL	Community Relations	09/18/2025 L 7410.403-72	225.00
2025090296	1051	FERNANDEZ, AURELIA	SEPTEMBER 2025 - CONTRACTUAL	Community Relations	09/18/2025 L 7410.403-73	250.00
2025090297	1052	HERMAN KATZ LLP	SEPTEMBER 2025 - CONTRACTUAL	Administration	09/18/2025 L 7410.414	136.09
2025090298	1002	GRIFFIN, COOGAN, SULZER & HORG	SEPTEMBER 2025 - CONTRACTUAL	Administration	09/18/2025 L 7410.414	3,005.56
2025090299	1053	ALDO V. VITAGLIANO, P.C.	SEPTEMBER 2025 - CONTRACTUAL	Administration	09/18/2025 L 7410.414	714.32
2025090300	203	CITY SCHOOL DIST NEW ROCHELLE	SEPTEMBER 2025 - CONTRACTUAL	Custodial & Facilities	09/18/2025 L 7410.441	18,722.80
2025090301	23	CABLEVISION	SEPTEMBER 2025- CONTRACTUAL	Tech Services	09/18/2025 L 7410.200-30	59.90
2025090302	171	CARRIER CORPORATION	SEPTEMBER 2025 - CONTRACTUAL	Custodial & Facilities	09/18/2025 L 7410.401-40	15,777.09
2025090303	66	VEOLIA WATER NEW YORK INC	SEPTEMBER 2025 - CONTRACTUAL	Custodial & Facilities	09/18/2025 L 7410.425	1,654.54

2025-2026

WARRANT # 202509-013

2025090304	66	VEOLIA WATER NEW YORK INC	SEPTEMBER 2025 - CONTRACTUAL	Custodial & Facilities	09/18/2025 L 7410.425	137.17
2025090305	479	OVERDRIVE, INC.	SEPTEMBER 2025 - MATERIALS	Adult Services	09/18/2025 L 7410.540-92	651.18
2025090306	754	METRO SOUND PROS INC.	SEPTEMBER 2025 - CONTRACTUAL	Community Relations	09/18/2025 L 7410.402-30	1,125.00
2025090307	103	CABLEVISION LIGHTPATH	SEPTEMBER 2025 - CONTRACTUAL	Tech Services	09/18/2025 L 7410.411 09/18/2025 L 7410.200-30	812.20 347.43
2025090308	57	PURCHASE POWER	SEPTEMBER 2025 - CONTRACTUAL	Administration	09/18/2025 L 7410.550	242.02
2025090309	18	AMAZON	SEPTEMBER 2025 - CONTRACTUAL	Administration	09/18/2025 L 7415.603-0	175.05
2025090310	18	AMAZON	SEPTEMBER 2025 - CONTRACTUAL	Administration	09/18/2025 L 7410.540-40	479.45
2025090311	18	AMAZON	SEPTEMBER 2025 - CONTRACTUAL	Administration	09/18/2025 L 7410.401	25.74
2025090312	18	AMAZON	SEPTEMBER 2025 - CONTRACTUAL	Administration	09/18/2025 L 7410.540-40	53.21
2025090313	18	AMAZON	SEPTEMBER 2025 - CONTRACTUAL	Administration	09/18/2025 L 7410.200-10	525.76
2025090314	18	AMAZON	SEPTEMBER 2025 - CONTRACTUAL	Administration	09/18/2025 L 7415.601-0	6.96
2025090315	18	AMAZON	SEPTEMBER 2025 - CONTRACTUAL	Administration	09/18/2025 L 7415.601-0	27.12
2025090316	18	AMAZON	SEPTEMBER 2025 - CONTRACTUAL	Administration	09/18/2025 L 7410.200-10	387.62
2025090319	963	M&T BANK	SEPTEMBER 2025 - CONTRACTUAL	Administration	09/19/2025 L 7410.200-20	204.00
2025090320	963	M&T BANK	SEPTEMBER 2025 - CONTRACTUAL	Administration	09/19/2025 L 7410.403-74	60.00
2025090321	963	M&T BANK	SEPTEMBER 2025 - CONTRACTUAL	Administration	09/19/2025 L 7410.408	124.00

Number of Purchase Orders: 59

Schedule Totals:
Net Amount:

186,571.16
186,571.16

New Rochelle Public Library
Exported on: 9/19/2025 at 9:28 AM

Purchase Order Schedule Report By L - 9: PO - SEPTEMBER 2025 # 2

Number of Purchase Orders: 59

Schedule Totals: 186,571.16
Net Amount: 186,571.16

I hereby certify that the services or materials represented by the above listed claims have been rendered or furnished to the New Rochelle Public Library.

Cecilia Schaeffer 9/19/28
Director

The above listed claims were approved and ordered paid by the undersigned Board of Trustees.

Ken Salter
Trustee

Lucille B. Garsick
Trustee

2025-2026

WARRANT
202509-013

New Rochelle Public Library

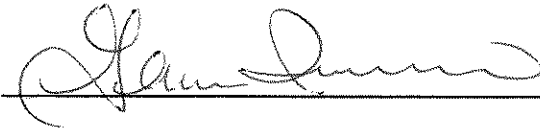
Exported on: 9/19/2025 at 9:28 AM

Purchase Order Schedule Report By L - 9: PO - SEPTEMBER 2025 # 2

Account Distribution Totals

Account	Description	Placed
L 7410.200-10	EQUIPMENT- DATA PROCESS-HARDWARE	913.38
L 7410.200-20	EQUIPMENT- DATA PROCESS-SOFTWARE	204.00
L 7410.200-30	EQUIPMENT- DATA PROCESS-TELECOMMUNICAT	407.33
L 7410.401	FACILITY REPAIR	25.74
L 7410.401-30	FACILITY REPAIR - PEST CONTROL	750.36
L 7410.401-40	FACILITY REPAIR - HVAC MAINTENANCE	15,777.09
L 7410.402-30	EQUIPMENT REPAIR - FURN & EQUIPMENT	1,125.00
L 7410.403-40	FEES FOR SERVICES-PAYROLL EXP.	7,692.22
L 7410.403-70	FEES FOR SERVICES-PROGRAMS-GEN.	1,000.00
L 7410.403-72	FEES FOR SERVICES-PROGRAMS-COMMREL	725.00
L 7410.403-73	FEES FOR SERVICES-PROGRAMS-CHILDRENS	250.00
L 7410.403-74	FEES FOR SERVICES-PROGRAMS-TEENS	119.83
L 7410.406-50	CONTRACTED SERVICES-THEATRE & TEEN AST	771.20
L 7410.408	PROFESSIONAL TRAINING	124.00
L 7410.411	TELEPHONE	812.20
L 7410.414	TAX CERTIORARI SETTLEMENTS	3,855.97
L 7410.418	BUILDING CAPITAL PROJECTS- Grants	25,162.21
L 7410.425	WATER	1,791.71
L 7410.441	PASNY- ELECTRICITY	18,722.80
L 7410.540-10	LIBRARY MATERIALS - NON-FICTION	1,971.23
L 7410.540-20	LIBRARY MATERIALS - FICTION	3,881.18
L 7410.540-40	LIBRARY MATERIALS - ADULT AUDIO VISUAL	679.51
L 7410.540-50	LIBRARY MATERIALS - JUVENILE PRINT	2,153.54
L 7410.540-60	LIBRARY MATERIALS - JUVENILE AUDIO VIS	99.66
L 7410.540-70	LIBRARY MATERIALS - HCL COLLECTION	327.59
L 7410.540-90	LIBRARY MATERIALS - EBOOKS - FICTION	656.15
L 7410.540-91	LIBRARY MATERIALS - EBOOKS - NON FICTION	1,350.60
L 7410.540-92	LIBRARY MATERIALS - EBOOKS - CHILDRENS	1,037.59
L 7410.550	POSTAGE FREIGHT RENT	242.02
L 7415.601-0	SUPPLIES - GENERAL	34.08
L 7415.603-0	SUPPLIES - CHILDREN'S	175.05
L 9060.800	MEDICAL INSURANCE	69,342.15
L 9060.801	RETIREE - MEDICAL INSURANCE	24,390.77
	Fund L Totals:	186,571.16

APPROPRIATION CHECK RUN
AUTHORIZATION

FUND CODE	LT
FUND NAME	LIBRARY - GIFTS & DONATIONS
DUE DATE	9/25/2025
CHECK DATE	9/25/2025
WARRANT TOTAL	\$373.99
WARRANT #	6
AUTHORIZED BY	
TITLE	Deputy Treasurer

PLEASE ATTACH A COPY OF YOUR FINAL
CASH REQUIREMENT REPORT

FOR DATA PROCESSING USE ONLY

FIRST CHECK #	2877
LAST CHECK #	2878
DATE PRINTED	9/25/25 Hl

New Rochelle Public Library

Check Warrant Report For LT - 6: CD - SEPTEMBER 2025 - WARRANT 202509-14 For Dates
9/1/2025 - 9/30/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2877	09/25/2025	1010	GETTING IN WRITE LLC	2025090317	250.00
2878	09/25/2025	18	AMAZON	2025090322	123.99
Number of Transactions: 2				Warrant Total:	373.99
				Vendor Portion:	373.99

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of
\$ 373.99. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed
and charge each to the proper fund.

10/16/25 Laura Balli claims Auditor
Date Signature Title

New Rochelle Public Library
Exported on: 9/19/2025 at 9:47 AM

Purchase Order Schedule Report By LT - 6: PO - SEPTEMBER 2025 # 2 G&D

Reference #	Vendor ID	Vendor Name	PO Description	Contact	Date Account	Placed
2025090317	1010	GETTING IN WRITE LLC	SEPTEMBER 2025 - G & D - FOUNDATION - HC Children's Department	HC Children's Department	09/18/2025 LT 7411.001	250.00
2025090322	18	AMAZON	SEPTEMBER 2025 - G & D - FOUNDATION - Hi-Children's Department	Hi-Children's Department	09/19/2025 LT 7411.001	123.99
Schedule Totals:						373.99
Net Amount:						373.99

Number of Purchase Orders: 2

I hereby certify that the services or materials represented by the above listed claims have been rendered or furnished to the New Rochelle Public Library.

Cayman Staff 9/19/25
Director

The above listed claims were approved and ordered paid by the undersigned Board of Trustees.

Ven. Sato
Trustee

Lucille G. Givrol
Trustee

2025-2026

WARRANT
202509-014

New Rochelle Public Library

Exported on: 9/19/2025 at 9:47 AM

Purchase Order Schedule Report By LT - 6: PO - SEPTEMBER 2025 # 2 G&D

Account Distribution Totals

Account	Description	Placed
LT 7411.001	FOUNDATION EXPENDITURES - HCL	373.99
Fund LT Totals:		373.99

APPROPRIATION CHECK RUN
AUTHORIZATION

FUND CODE L

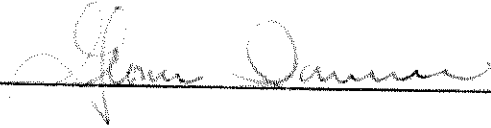
FUND NAME LIBRARY - OPERATING

DUE DATE 10/15/2025

CHECK DATE 10/15/2025

WARRANT TOTAL \$61,330.15

WARRANT # 20

AUTHORIZED BY 

TITLE Deputy Treasurer

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CASH REQUIREMENT REPORT

FOR DATA PROCESSING USE ONLY

FIRST CHECK # 200155

LAST CHECK # 20998

DATE PRINTED 10/15/25

APPROPRIATION CHECK RUN
AUTHORIZATION

FUND CODE L

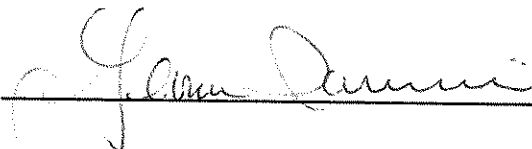
FUND NAME LIBRARY - OPERATING

DUE DATE 10/27/2025

CHECK DATE 10/27/2025

WARRANT TOTAL \$122,708.32

WARRANT # 20

AUTHORIZED BY 

TITLE Deputy Treasurer

PLEASE ATTACH A COPY OF YOUR FINAL
CASH REQUIREMENT REPORT

FOR DATA PROCESSING USE ONLY

FIRST CHECK # 20999

LAST CHECK # 21023

DATE PRINTED 10/27/25

New Rochelle Public Library

Check Warrant Report For L - 20: CD - OCTOBER 2025 - WARRANT 202510-015 For Dates 10/1/2025 - 10/31/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
20955	10/15/2025	1012	ROBERT HALF	2025100338 ✓	6,864.16
20956	10/15/2025	15	LCC EVERON	2025100343 ✓	469.30
20957	10/15/2025	1028	VINCI LANDSCAPING INC	2025100344 ✓	650.00
20958	10/15/2025	672	APPLE MAINTENANCE SERVICES INC	2025100346 ✓	3,985.00
20959	10/15/2025	729	CLEARWATER INDUSTRIES	2025100347 ✓	312.38
20960	10/15/2025	63	SSC INC.	2025100348 ✓	14,982.43
20961	10/15/2025	67	VERIZON	2025100349 ✓	231.93
20962	10/15/2025	171	CARRIER CORPORATION	2025100350 ✓	10,052.67
20963	10/15/2025	751	AUTHENTIC ELEVATOR SERVICES CO	2025100351 ✓	425.00
20964	10/15/2025	30	CON EDISON	2025100352 ✓	53.76
20965	10/15/2025	746	WESTCHESTER COUNTY DEPT OF HEA	2025100353 ✓	330.00
20966	10/15/2025	66	VEOLIA WATER NEW YORK INC	2025100354 ✓	135.09
20967	10/15/2025	67	VERIZON	2025100355 ✓	36.12
20968	10/15/2025	824	T-MOBILE	2025100356 ✓	98.76
20969	10/15/2025	340	PACIFIC TELEMAGEMENT SERV.	2025100357 ✓	73.04
20970	10/15/2025	258	STAPLES ADVANTAGE	2025100358 ✓	169.30
20971	10/15/2025	1014	E2E EXCHANGE, LLC	2025100359 ✓	1,550.00
20972	10/15/2025	835	THE HOME DEPOT CREDIT SERVICES	2025100360 ✓	35.35
20973	10/15/2025	1054	RIVERA, CHRISTINA	2025100361 ✓	150.00
20974	10/15/2025	557	MINUTEMAN PRESS	2025100362 ✓	600.52
20975	10/15/2025	978	PATRICIA WAHL	2025100363 ✓	200.00
20976	10/15/2025	1033	MARTHA SCHUSTER	2025100364 ✓	400.00
20977	10/15/2025	66	VEOLIA WATER NEW YORK INC	2025100365 ✓	137.17
20978	10/15/2025	66	VEOLIA WATER NEW YORK INC	2025100366 ✓	46.87
20979	10/15/2025	66	VEOLIA WATER NEW YORK INC	2025100367 ✓	1,366.94
20980	10/15/2025	728	CORPORATE COMPUTER SOLUTIONS	2025100369 ✓	1,280.00
20981	10/15/2025	687	The Hartford	2025100373 ✓	2,201.00
20982	10/15/2025	873	PHILADELPHIA INSURANCE COMPANIES	2025100374 ✓	8,307.83
20983	10/15/2025	848	ZIOGAS, CONSTANTINE E	2025100377 ✓	1,518.30
20984	10/15/2025	955	SCOTT DENGROVE	2025100379 ✓	250.00
20985	10/15/2025	963	M&T BANK	2025100380 ✓	360.98
20986	10/15/2025	963	M&T BANK	2025100381 ✓	119.00
20987	10/15/2025	963	M&T BANK	2025100382 ✓	170.00
20988	10/15/2025	963	M&T BANK	2025100383 ✓	779.88
20989	10/15/2025	963	M&T BANK	2025100384 ✓	66.23
20990	10/15/2025	18	AMAZON	2025100385 ✓	54.85
20991	10/15/2025	18	AMAZON	2025100386 ✓	205.68
20992	10/15/2025	18	AMAZON	2025100387 ✓	285.35
20993	10/15/2025	18	AMAZON	2025100388 ✓	72.27
20994	10/15/2025	18	AMAZON	2025100389 ✓	19.98
20995	10/15/2025	103	CABLEVISION LIGHTPATH	2025100390 ✓	1,149.51
20996	10/15/2025	480	ARMELLE GLOAGUEN	2025100391 ✓	295.00
20997	10/15/2025	635	DE LAGE LANDEN FINANCIAL SVCS	2025100396 ✓	725.00
20998	10/15/2025	635	DE LAGE LANDEN FINANCIAL SVCS	2025100397 ✓	113.50
20999	10/27/2025	756	INGRAM LIBRARY SERVICES	2025100323 ✓	409.03

New Rochelle Public Library

Check Warrant Report For L - 20: CD - OCTOBER 2025 - WARRANT 202510-015 For Dates 10/1/2025 - 10/31/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
21000	10/27/2025	756	INGRAM LIBRARY SERVICES	2025100324 ✓	242.01
21001	10/27/2025	756	INGRAM LIBRARY SERVICES	2025100325 ✓	280.28
21002	10/27/2025	756	INGRAM LIBRARY SERVICES	2025100326 ✓	228.40
21003	10/27/2025	756	INGRAM LIBRARY SERVICES	2025100327 ✓	245.36
21004	10/27/2025	756	INGRAM LIBRARY SERVICES	2025100328 ✓	251.92
21005	10/27/2025	756	INGRAM LIBRARY SERVICES	2025100329 ✓	498.74
21006	10/27/2025	52	MIDWEST TAPE	2025100330 ✓	153.60
21007	10/27/2025	504	CAVENDISH SQUARE	2025100331 ✓	186.03
21008	10/27/2025	756	INGRAM LIBRARY SERVICES	2025100332 ✓	1,877.57
21009	10/27/2025	756	INGRAM LIBRARY SERVICES	2025100333 ✓	355.58
21010	10/27/2025	756	INGRAM LIBRARY SERVICES	2025100334 ✓	242.49
21011	10/27/2025	756	INGRAM LIBRARY SERVICES	2025100335 ✓	320.84
21012	10/27/2025	5	BAKER & TAYLOR	2025100337 ✓	155.80
21013	10/27/2025	479	OVERDRIVE, INC.	2025100339 ✓	330.88
21014	10/27/2025	479	OVERDRIVE, INC.	2025100340 ✓	1,477.01
21015	10/27/2025	479	OVERDRIVE, INC.	2025100342 ✓	2,200.87
21016	10/27/2025	1028	VINCI LANDSCAPING INC	2025100345 ✓	850.00
21017	10/27/2025	481	WESTERN PEST SERVICES	2025100371 ✓	1,446.84
21018	10/27/2025	1012	ROBERT HALF	2025100372 ✓	3,491.64
21019	10/27/2025	479	OVERDRIVE, INC.	2025100375 ✓	570.37
21020	10/27/2025	75	EMPLOYEE BENEFITS DIVISION	2025100376 ✓	89,958.16
21021	10/27/2025	1005	PLLC THE LAW OFFICE OF STEPHANIE ADAMS	2025100378 ✓	11,775.00
21022	10/27/2025	1055	BONADIO & CO., LLP	2025100398 ✓	5,000.00
21023	10/27/2025	5	BAKER & TAYLOR	2025100400 ✓	159.90

Number of Transactions: 69

Warrant Total: 184,038.47

Vendor Portion: 184,038.47

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 69 in number, in the total amount of \$184,038.47. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/30/25

Date

Tayla Ralli

Signature

Claims Auditor

Title

New Rochelle Public Library
Exported on: 10/14/2025 at 2:42 PM

Purchase Order Schedule Report By L - 11: PO - OCTOBER 2025 # 1

Reference #	Vendor ID	Vendor Name	PO Description	Contact	Date	Account	Placed
2025100323 ✓	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/02/2025	L 7410.540-20	409.03
2025100324 ✓	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/02/2025	L 7410.540-10	242.01
2025100325 ✓	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/02/2025	L 7410.540-10	280.28
2025100326 ✓	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/02/2025	L 7410.540-10	228.40
2025100327 ✓	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/02/2025	L 7410.540-20	245.36
2025100328 ✓	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/02/2025	L 7410.540-20	251.92
2025100329 ✓	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/02/2025	L 7410.540-20	498.74
2025100330 ✓	52	MIDWEST TAPE	OCTOBER 2025 - MATERIALS	Adult Services	10/02/2025	L 7410.540-40	153.60
2025100331 ✓	504	CAVENDISH SQUARE	OCTOBER 2025 - MATERIALS	Adult Services	10/02/2025	L 7410.540-50	186.03
2025100332 ✓	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/02/2025	L 7410.540-50	1,877.57
2025100333 ✓	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/02/2025	L 7410.540-50	355.58
2025100334 ✓	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/02/2025	L 7410.540-50	242.49
2025100335 ✓	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/02/2025	L 7410.540-50	320.84
2025100337 ✓	5	BAKER & TAYLOR	OCTOBER 2025 - MATERIALS	Adult Services	10/02/2025	L 7410.540-70	155.80
2025100338 ✓	1012	ROBERT HALF	OCTOBER 2025 - CONTRACTUAL	Administration	10/06/2025	L 7410.403-40	6,864.16
2025100339 ✓	479	OVERDRIVE, INC.	OCTOBER 2025 - MATERIALS	Adult Services	10/06/2025	L 7410.540-92	330.88
2025100340 ✓	479	OVERDRIVE, INC.	OCTOBER 2025 - MATERIALS	Adult Services	10/06/2025	L 7410.540-90	1,477.01
2025100341 ✓	479	OVERDRIVE, INC.	OCTOBER 2025 - MATERIALS	Adult Services	10/06/2025	L 7410.540-91	1,323.07 VOID (Yt)
2025100342 ✓	479	OVERDRIVE, INC.	OCTOBER 2025 - MATERIALS	Adult Services	10/06/2025	L 7410.540-90	2,200.87
2025100343 ✓	15	EVERON, LLC	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/06/2025	L 7410.401-50	469.30

2025-2026

WARRANT # 202510-015

2025100344 ✓	1028	VINCI LANDSCAPING INC	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/06/2025 L 7410.401-60	650.00
2025100345 ✓	1028	VINCI LANDSCAPING INC	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/06/2025 L 7410.401-60	850.00
2025100346 ✓	672	APPLE MAINTENANCE SERVICES INC	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/06/2025 L 7410.406-30	3,985.00
2025100347 ✓	729	CLEARWATER INDUSTRIES	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/06/2025 L 7410.401-10	312.38
2025100348 ✓	63	SSC INC.	OCTOBER 2025 - CONTRACTUAL	Administration	10/06/2025 L 7410.406-10	14,982.43
2025100349 ✓	67	VERIZON	OCTOBER 2025 - CONTRACTUAL	Tech Services	10/06/2025 L 7410.411	231.93
2025100350 ✓	171	CARRIER CORPORATION	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/06/2025 L 7410.401-40	10,052.67
2025100351 ✓	751	AUTHENTIC ELEVATOR SERVICES CO	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/06/2025 L 7410.401-20	425.00
2025100352 ✓	30	CON EDISON	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/06/2025 L 7410.440	53.76
2025100353 ✓	746	WESTCHESTER COUNTY DEPT OF HE	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/06/2025 L 7410.401-01	330.00
2025100354 ✓	66	VEOLIA WATER NEW YORK INC	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/06/2025 L 7410.425	135.09
2025100355 ✓	67	VERIZON	OCTOBER 2025 - CONTRACTUAL	Tech Services	10/06/2025 L 7410.411	36.12
2025100356 ✓	824	T-MOBILE	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/06/2025 L 7410.411	98.76
2025100357 ✓	340	PACIFIC TELEMANAGEMENT SERV.	OCTOBER 2025 - CONTRACTUAL	Tech Services	10/06/2025 L 7410.411	73.04
2025100358 ✓	258	STAPLES ADVANTAGE	OCTOBER 2025 - CONTRACTUAL	Administration	10/06/2025 L 7415.602-0	169.30
2025100359 ✓	1014	EZE EXCHANGE, LLC	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/06/2025 L 7410.419	1,550.00
2025100360 ✓	835	THE HOME DEPOT CREDIT SERVICES	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/06/2025 L 7410.401	35.35
2025100361 ✓	1054	RIVERA, CHRISTINA	OCTOBER 2025 - CONTRACTUAL	Community Relations	10/06/2025 L 7410.403-73	150.00
2025100362 ✓	557	MINUTEMAN PRESS	OCTOBER 2025 - CONTRACTUAL	Community Relations	10/09/2025 L 7410.403-72	600.52
2025100363 ✓	978	WAHL, PATRICIA	OCTOBER 2025 - CONTRACTUAL	Community Relations	10/09/2025 L 7410.403-72	200.00
2025100364 ✓	1033	SCHUSTER, MARTHA	OCTOBER 2025 - CONTRACTUAL	Community Relations	10/09/2025 L 7410.403-72	400.00
2025100365 ✓	66	VEOLIA WATER NEW YORK INC	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/09/2025 L 7410.425	137.17
2025100366 ✓	66	VEOLIA WATER NEW YORK INC	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/09/2025 L 7410.425	46.87
2025100367 ✓	66	VEOLIA WATER NEW YORK INC	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/09/2025 L 7410.425	1,366.94

2025-2026

WARRANT # 202510-015

2025100369 ✓	728	CORPORATE COMPUTER SOLUTIONS	OCTOBER 2025 - CONTRACTUAL	Tech Services	10/09/2025 L 7410.200-20	1,280.00
2025100371 ✓	481	WESTERN PEST SERVICES	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/09/2025 L 7410.401-30	1,446.84
2025100372 ✓	1012	ROBERT HALF	OCTOBER 2025 - CONTRACTUAL	Administration	10/09/2025 L 7410.403-40	3,491.64
2025100373 ✓	687	THE HARTFORD	OCTOBER 2025 - CONTRACTUAL	Administration	10/09/2025 L 9040.800	2,201.00
2025100374 ✓	873	PHILADELPHIA INSURANCE COMPAN	OCTOBER 2025 - CONTRACTUAL	Administration	10/09/2025 L 7410.407	8,307.83
2025100375 ✓	479	OVERDRIVE, INC.	OCTOBER 2025 - MATERIALS	Adult Services	10/09/2025 L 7410.540-90	570.37
2025100376 ✓	75	EMPLOYEE BENEFITS DIVISION	OCTOBER 2025 - HEALTH CARE	Administration	10/09/2025 L 9060.800 10/09/2025 L 9060.801	66,383.09 23,575.07
2025100377 ✓	848	ZIOGAS, CONSTANTINE E	OCTOBER 2025 - CONTRACTUAL	Teen Services	10/09/2025 L 7410.406-50	1,518.30
2025100378 ✓	1005	THE LAW OFFICE OF STEPHANIE ADA	OCTOBER 2025 - CONTRACTUAL	Administration	10/09/2025 L 7410.405	11,775.00
2025100379 *	955	DENGROVE, SCOTT	OCTOBER 2025 - CONTRACTUAL	Teen Services	10/09/2025 L 7410.403-74	250.00
2025100380 ✓	963	M&T BANK	OCTOBER 2025 - CONTRACTUAL	Community Relations	10/09/2025 L 7410.450	360.98
2025100381 ✓	963	M&T BANK	OCTOBER 2025 - CONTRACTUAL	Community Relations	10/09/2025 L 7415.603-0	119.00
2025100382 ✓	963	M&T BANK	OCTOBER 2025 - CONTRACTUAL	Community Relations	10/09/2025 L 7415.603-0	170.00
2025100383 ✓	963	M&T BANK	OCTOBER 2025 - CONTRACTUAL	Teen Services	10/09/2025 L 7410.200-20	779.88
2025100384 ✓	963	M&T BANK	OCTOBER 2025 - CONTRACTUAL	Administration	10/09/2025 L 7410.411	66.23
2025100385 ✓	18	AMAZON	OCTOBER 2025 - CONTRACTUAL	Administration	10/09/2025 L 7415.601-0	54.85
2025100386 ✓	18	AMAZON	OCTOBER 2025 - CONTRACTUAL	Administration	10/09/2025 L 7415.603-0	205.68
2025100387 ✓	18	AMAZON	OCTOBER 2025 - CONTRACTUAL	Administration	10/09/2025 L 7415.608-0	285.35
2025100388 ✓	18	AMAZON	OCTOBER 2025 - CONTRACTUAL	Administration	10/09/2025 L 7410.403-74	72.27
2025100389 ✓	18	AMAZON	OCTOBER 2025 - CONTRACTUAL	Administration	10/09/2025 L 7410.403-70	19.98
2025100390 ✓	103	CABLEVISION LIGHTPATH	OCTOBER 2025 - CONTRACTUAL	Tech Services	10/09/2025 L 7410.411 10/09/2025 L 7410.200-30	802.35 347.16
2025100391 ✓	480	ARMELLE GLOAGUEN	OCTOBER 2025 - CONTRACTUAL	Children's Department	10/09/2025 L 7410.403-73	295.00

2025-2026

WARRANT # 202510-015

2025100396 ✓	635	DE LAGE LANDEN FINANCIAL SVCS	OCTBER 2025 - CONTRACTUAL	Administration	10/10/2025 L 7410.402-20	725.00
2025100397 ✓	635	DE LAGE LANDEN FINANCIAL SVCS	OCTOBER 2025 - CONTRACTUAL	Administration	10/10/2025 L 7410.402-20	113.50
2025100398 ✓	1055	BONADIO & CO., LLP	OCTOBER 2025 - CONTRACTUAL	Administration	10/10/2025 L 7410.405	5,000.00
2025100400 ✓	5	BAKER & TAYLOR	OCTOBER 2025 - MATERIALS	Adult Services	10/14/2025 L 7410.540-60	159.90
Number of Purchase Orders: 70						Schedule Totals: 185,361.54
						Net Amount: 185,361.54

I hereby certify that the services or materials represented by the above listed claims have been rendered or furnished to the New Rochelle Public Library.

Cecilia Chang
Director 10/15/21

The above listed claims were approved and ordered paid by the undersigned Board of Trustees.

Trustee *Patricia Infante*

Trustee *G. S. S.*

2025-2026**WARRANT
202510-015****New Rochelle Public Library
Exported on: 10/14/2025 at 2:42 PM****Purchase Order Schedule Report By L - 11: PO - OCTOBER 2025 # 1****Account Distribution Totals**

Account	Description	Placed
L 7410.200-20	EQUIPMENT- DATA PROCESS-SOFTWARE	2,059.88
L 7410.200-30	EQUIPMENT- DATA PROCESS-TELECOMMUNICAT	347.16
L 7410.401	FACILITY REPAIR	35.35
L 7410.401-01	FACILITY REPAIR - INSPECT. & CERTS	330.00
L 7410.401-10	FACILITY REPAIR - WATER TREATMENT	312.38
L 7410.401-20	FACILITY REPAIR - ELEVATOR MAINTENANCE	425.00
L 7410.401-30	FACILITY REPAIR - PEST CONTROL	1,446.84
L 7410.401-40	FACILITY REPAIR - HVAC MAINTENANCE	10,052.67
L 7410.401-50	FACILITY REPAIR - SECURITY MONITORING	469.30
L 7410.401-60	FACILITY REPAIR - LANDSCAPING	1,500.00
L 7410.402-20	EQUIPMENT REPAIR - COPIER MACHINES	838.50
L 7410.403-40	FEES FOR SERVICES-PAYROLL EXP.	10,355.80
L 7410.403-70	FEES FOR SERVICES-PROGRAMS-GEN.	19.98
L 7410.403-72	FEES FOR SERVICES-PROGRAMS-COMMREL	1,200.52
L 7410.403-73	FEES FOR SERVICES-PROGRAMS-CHILDRENS	445.00
L 7410.403-74	FEES FOR SERVICES-PROGRAMS-TEENS	322.27
L 7410.405	AUDIT & SUPPORT	16,775.00
L 7410.406-10	CONTRACTED SERVICES-SECURITY PERSONNEL	14,982.43
L 7410.406-30	CONTRACTED SERVICES-FACILITY MAINT SVC	3,985.00
L 7410.406-50	CONTRACTED SERVICES-THEATRE & TEEN AST	1,518.30
L 7410.407	INSURANCE PREMIUMS	8,307.83
L 7410.411	TELEPHONE	1,308.43
L 7410.419	E-RATE GRANT - MATCH FUNDS	1,550.00
L 7410.425	WATER	1,686.07
L 7410.440	CON ED - HCL GAS	53.76
L 7410.450	PRINTING	360.98
L 7410.540-10	LIBRARY MATERIALS - NON-FICTION	750.69
L 7410.540-20	LIBRARY MATERIALS - FICTION	1,405.05
L 7410.540-40	LIBRARY MATERIALS - ADULT AUDIO VISUAL	153.60
L 7410.540-50	LIBRARY MATERIALS - JUVENILE PRINT	2,982.51
L 7410.540-60	LIBRARY MATERIALS - JUVENILE AUDIO VIS	159.90
L 7410.540-70	LIBRARY MATERIALS - HCL COLLECTION	155.80
L 7410.540-90	LIBRARY MATERIALS - EBOOKS - FICTION	4,248.25
L 7410.540-91	LIBRARY MATERIALS - EBOOKS - NON FICTION	1,323.07
L 7410.540-92	LIBRARY MATERIALS - EBOOKS - CHILDRENS	330.88
L 7415.601-0	SUPPLIES - GENERAL	54.85
L 7415.602-0	SUPPLIES - TONERS	169.30
L 7415.603-0	SUPPLIES - CHILDREN'S	494.68

L 7415.608-0	SUPPLIES - TEEN'S	285.35
L 9040.800	WORKERS' COMP	2,201.00
L 9060.800	MEDICAL INSURANCE	66,383.09
L 9060.801	RETIREE - MEDICAL INSURANCE	23,575.07
	Fund L Totals:	185,361.54

APPROPRIATION CHECK RUN
AUTHORIZATION

FUND CODE LT

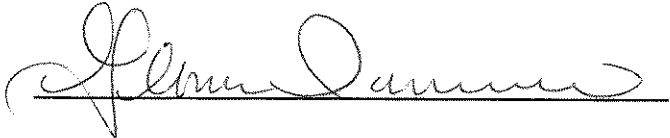
FUND NAME LIBRARY - GIFTS & DONATIONS

DUE DATE 10/15/2025

CHECK DATE 10/15/2025

WARRANT TOTAL \$5,986.82

WARRANT # 7

AUTHORIZED BY 

TITLE Deputy Treasurer

PLEASE ATTACH A COPY OF YOUR FINAL
CASH REQUIREMENT REPORT

FOR DATA PROCESSING USE ONLY

FIRST CHECK # 2879

LAST CHECK # 2883

DATE PRINTED 10/15/25

New Rochelle Public Library

Check Warrant Report For LT - 7: CD - OCTOBER 2025 - WARRANT 202510-016 For Dates 10/1/2025 - 10/31/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2879	10/15/2025	33	DEMCO INC.	2025100392	2,226.12
2880	10/15/2025	781	LAKESHORE LEARNING	2025100393	1,676.70
2881	10/15/2025	391	THE HUDSON RIVER MUSEUM	2025100394	300.00
2882	10/15/2025	205	LAVANYA MISRA GLOBAL INITIATIV	2025100395	875.00
2883	10/15/2025	824	T-MOBILE	2025100399	909.00
Number of Transactions: 5				Warrant Total:	5,986.82
				Vendor Portion:	5,986.82

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 5,986.82. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/16/25
Date

Jayla Ralli
Signature

Claims Auditor
Title

2025-2026

WARRANT
202510-016

New Rochelle Public Library
Exported on: 10/10/2025 at 2:49 PM

Purchase Order Schedule Report By LT - 7: PO - OCTOBER 2025 # 1 G&D

Reference #	Vendor ID	Vendor Name	PO Description	Contact	Date	Account	Placed
2025100392	33	DEMCO INC.	OCTOBER 2025 - G & D - FOUNDATION	Tech Services	10/09/2025	LT 7411.000	2,226.12
2025100393	781	LAKESHORE LEARNING	OCTOBER 2025 - G & D - FOUNDATION		10/09/2025	LT 7411.000	1,676.70
2025100394	391	THE HUDSON RIVER MUSEUM	OCTOBER 2025 - G & D - FOUNDATION	Adult Services	10/09/2025	LT 7411.000	300.00
2025100395	205	LAVANYA MISRA GLOBAL INITIATIV	OCTOBER 2025 - G & D- FOUNDATION - HCL	Children's Department	10/09/2025	LT 7411.001	875.00
2025100399	824	T-MOBILE	OCTOBER 2025 - G & D - FOUNDATION	Tech Services	10/10/2025	LT 7411.000	909.00
Schedule Totals:							5,986.82
Net Amount:							5,986.82

Number of Purchase Orders: 5

I hereby certify that the services or materials represented by the above listed claims have been rendered or furnished to the New Rochelle Public Library.


Director

The above listed claims were approved and ordered paid by the undersigned Board of Trustees.

Trustee 
Trustee 

New Rochelle Public Library

Exported on: 10/10/2025 at 2:49 PM

Purchase Order Schedule Report By LT - 7: PO - OCTOBER 2025 # 1 G&D

Account Distribution Totals

Account	Description	Placed
LT 7411.000	FOUNDATION EXPENDITURES	5,111.82
LT 7411.001	FOUNDATION EXPENDITURES - HCL	875.00
Fund LT Totals:		5,986.82

APPROPRIATION CHECK RUN
AUTHORIZATION

FUND CODE L

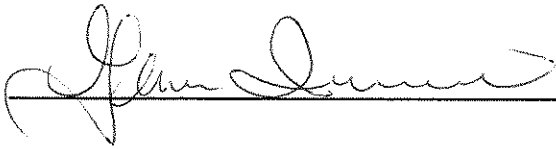
FUND NAME LIBRARY - OPERATING

DUE DATE 10/29/2025

CHECK DATE 10/29/2025

WARRANT TOTAL \$67,366.47

WARRANT # 23

AUTHORIZED BY 

TITLE Deputy Treasurer

PLEASE ATTACH A COPY OF YOUR FINAL
CASH REQUIREMENT REPORT

FOR DATA PROCESSING USE ONLY

FIRST CHECK # 21024

LAST CHECK # 21089

DATE PRINTED 10/29/25

New Rochelle Public Library

Check Warrant Report For L - 23: CD - OCTOBER 2025 - WARRANT 202510-017 For Dates 10/1/2025 - 10/31/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
21024	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100401	236.85
21025	10/29/2025	340	PACIFIC TELEMAGEMENT SERV.	2025100402	82.44
21026	10/29/2025	1012	ROBERT HALF	2025100403	4,379.69
21027	10/29/2025	481	WESTERN PEST SERVICES	2025100404	575.36
21028	10/29/2025	728	CORPORATE COMPUTER SOLUTIONS	2025100405	6,303.00
21029	10/29/2025	380	CALPULLI MEXICAN DANCE CO.	2025100406	2,500.00
21030	10/29/2025	185	SRAGER, LESLIE	2025100407	300.00
21031	10/29/2025	189	REDHAWK NATIVE AMERICAN ARTS	2025100408	700.00
21032	10/29/2025	933	PLAYAWAY PRODUCTS LLC	2025100409	1,961.80
21033	10/29/2025	933	PLAYAWAY PRODUCTS LLC	2025100410	191.97
21034	10/29/2025	257	O.S.P. FIRE PROTECTION INC.	2025100411	770.00
21035	10/29/2025	52	MIDWEST TAPE	2025100412	1,184.48
21036	10/29/2025	52	MIDWEST TAPE	2025100413	84.30
21037	10/29/2025	492	TYRONE & BROTHERS WHOLESALE &	2025100414	2,373.20
21038	10/29/2025	203	CITY SCHOOL DIST NEW ROCHELLE	2025100415	21,813.76
21039	10/29/2025	23	CABLEVISION	2025100416	59.90
21040	10/29/2025	1012	ROBERT HALF	2025100417	1,492.65
21041	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100418	640.38
21042	10/29/2025	848	ZIOGAS, CONSTANTINE E	2025100419	843.50
21043	10/29/2025	344	BACKSTREET GALLERY	2025100420	226.56
21044	10/29/2025	1033	MARTHA SCHUSTER	2025100421	300.00
21045	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100422	253.36
21046	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100423	227.45
21047	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100424	420.01
21048	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100425	384.76
21049	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100426	283.91
21050	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100428	521.02
21051	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100429	122.76
21052	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100430	394.80
21053	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100431	303.77
21054	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100432	414.26
21055	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100433	317.56
21056	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100434	238.20
21057	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100435	253.82
21058	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100436	287.07
21059	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100437	290.48
21060	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100438	292.04
21061	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100439	355.48
21062	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100440	582.07
21063	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100441	669.83
21064	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100442	277.66
21065	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100443	252.90
21066	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100445	483.35
21067	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100446	189.09
21068	10/29/2025	751	AUTHENTIC ELEVATOR SERVICES CO	2025100447	425.00

New Rochelle Public Library

Check Warrant Report For L - 23: CD - OCTOBER 2025 - WARRANT 202510-017 For Dates 10/1/2025 - 10/31/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
21069	10/29/2025	30	CON EDISON	2025100448	53.76
21070	10/29/2025	479	OVERDRIVE, INC.	2025100449	1,292.17
21071	10/29/2025	479	OVERDRIVE, INC.	2025100450	1,353.02
21072	10/29/2025	479	OVERDRIVE, INC.	2025100451	861.80
21073	10/29/2025	479	OVERDRIVE, INC.	2025100454	115.00
21074	10/29/2025	57	PURCHASE POWER	2025100455	245.54
21075	10/29/2025	56	PITNEY BOWES GLOBAL FINANCIAL SERVICES	2025100456	325.89
21076	10/29/2025	963	M&T BANK	2025100457	72.31
21077	10/29/2025	963	M&T BANK	2025100458	178.00
21078	10/29/2025	18	AMAZON	2025100459	23.13
21079	10/29/2025	18	AMAZON	2025100460	225.00
21080	10/29/2025	18	AMAZON	2025100461	77.39
21081	10/29/2025	18	AMAZON	2025100462	129.69
21082	10/29/2025	18	AMAZON	2025100463	33.90
21083	10/29/2025	18	AMAZON	2025100464	240.90
21084	10/29/2025	1015	ADP INC.	2025100465	392.92
21085	10/29/2025	258	STAPLES ADVANTAGE	2025100466	551.94
21086	10/29/2025	258	STAPLES ADVANTAGE	2025100467	54.26
21087	10/29/2025	258	STAPLES ADVANTAGE	2025100468	308.19
21088	10/29/2025	756	INGRAM LIBRARY SERVICES	2025100477	571.17
21089	10/29/2025	1041	LLC WCS PARTNERS	2025100478	5,000.00

Number of Transactions: 66

Warrant Total: 67,366.47

Vendor Portion: 67,366.47

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 66 in number, in the total amount of \$ 67,366.47. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/30/25 Layle Roller Claims Auditor
 Date Signature Title

2025-2026

WARRANT # 202510-017

New Rochelle Public Library
Exported on: 10/27/2025 at 10:21 AM

Purchase Order Schedule Report By L - 12: PO - OCTOBER 2025 # 2

Reference #	Vendor ID	Vendor Name	PO Description	Contact	Date Account	Placed
2025100401	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/23/2025 L 7410.540-50	236.85
2025100402	340	PACIFIC TELEMANAGEMENT SERV.	OCTOBER 2025 - CONTRACTUAL	Tech Services	10/23/2025 L 7410.411	82.44
2025100403	1012	ROBERT HALF	OCTOBER 2025 - CONTRACTUAL	Administration	10/23/2025 L 7410.403-40	4,379.69
2025100404	481	WESTERN PEST SERVICES	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/23/2025 L 7410.401-30	575.36
2025100405	728	CORPORATE COMPUTER SOLUTIONS	OCTOBER 2025 - CONTRACTUAL	Tech Services	10/23/2025 L 7410.200-10	6,303.00
2025100406	380	CALPULLI MEXICAN DANCE CO.	OCTOBER 2025 - CONTRACTUAL	Community Relations	10/23/2025 L 7410.403-70	2,500.00
2025100407	185	SRAGER, LESLIE	OCTOBER 2025 - CONTRACTUAL	Community Relations	10/23/2025 L 7410.403-70	300.00
2025100408	189	REDHAWK NATIVE AMERICAN ARTS	OCTOBER 2025 - CONTRACTUAL	Community Relations	10/23/2025 L 7410.403-70	700.00
2025100409	933	PLAYAWAY PRODUCTS LLC	OCTOBER 2025 - MATERIALS	Children's Department	10/23/2025 L 7410.540-60	1,961.80
2025100410	933	PLAYAWAY PRODUCTS LLC	OCTOBER 2025 - MATERIALS	Children's Department	10/23/2025 L 7410.540-70	191.97
2025100411	257	O.S.P. FIRE PROTECTION INC.	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/23/2025 L 7410.401-01	770.00
2025100412	52	MIDWEST TAPE	OCTOBER 2025 - MATERIALS	Adult Services	10/23/2025 L 7410.540-40	1,184.48
2025100413	52	MIDWEST TAPE	OCTOBER 2025 - MATERIALS	Adult Services	10/23/2025 L 7410.540-60	84.30
2025100414	492	TYRONE & BROTHERS WHOLESALE	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/23/2025 L 7415.606-0	2,373.20
2025100415	203	CITY SCHOOL DIST NEW ROCHELLE	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/23/2025 L 7410.441	21,813.76
2025100416	23	CABLEVISION	OCTOBER 2025 - CONTRACTUAL	Tech Services	10/23/2025 L 7410.200-30	59.90
2025100417	1012	ROBERT HALF	OCTOBER 2025 - CONTRACTUAL	Administration	10/23/2025 L 7410.403-40	1,492.65
2025100418	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/23/2025 L 7410.540-10	640.38
2025100419	848	ZIOGAS, CONSTANTINE E	OCTOBER 2025 - CONTRACTUAL	Teen Services	10/23/2025 L 7410.406-50	843.50
2025100420	344	BACKSTREET GALLERY	OCTOBER 2025 - MATERIALS	Administration	10/23/2025 L 7410.402-30	226.56

2025-2026

WARRANT # 202510-017

2025100421	1033	SCHUSTER, MARTHA	OCTOBER 2025 - CONTRACTUAL	Community Relations	10/23/2025 L 7410.403-72	300.00
2025100422	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/23/2025 L 7410.540-10	253.36
2025100423	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/23/2025 L 7410.540-10	227.45
2025100424	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/23/2025 L 7410.540-10	420.01
2025100425	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/23/2025 L 7410.540-10	384.76
2025100426	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/23/2025 L 7410.540-10	283.91
2025100427	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/23/2025 L 7410.540-10	273.92
2025100428	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/23/2025 L 7410.540-10	521.02
2025100429	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/23/2025 L 7410.540-10	122.76
2025100430	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/23/2025 L 7410.540-20	394.80
2025100431	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/23/2025 L 7410.540-20	303.77
2025100432	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/23/2025 L 7410.540-20	414.26
2025100433	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/23/2025 L 7410.540-20	317.56
2025100434	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/23/2025 L 7410.540-20	238.20
2025100435	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/23/2025 L 7410.540-20	253.82
2025100436	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/23/2025 L 7410.540-20	287.07
2025100437	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/23/2025 L 7410.540-20	290.48
2025100438	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/23/2025 L 7410.540-20	292.04
2025100439	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/24/2025 L 7410.540-50	355.48
2025100440	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/24/2025 L 7410.540-50	582.07
2025100441	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/24/2025 L 7410.540-50	669.83
2025100442	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/24/2025 L 7410.540-50	277.66
2025100443	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/24/2025 L 7410.540-50	252.90
2025100445	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/24/2025 L 7410.540-70	483.35

2025-2026

WARRANT # 202510-017

2025100446	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/24/2025 L 7410.540-50	189.09
2025100447	751	AUTHENTIC ELEVATOR SERVICES CO	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/24/2025 L 7410.401-20	425.00
2025100448	30	CON EDISON	OCTOBER 2025 - CONTRACTUAL	Custodial & Facilities	10/24/2025 L 7410.440	53.76
2025100449	479	OVERDRIVE, INC.	OCTOBER 2025 - MATERIALS	Adult Services	10/24/2025 L 7410.540-91	1,292.17
2025100450	479	OVERDRIVE, INC.	OCTOBER 2025 - MATERIALS	Adult Services	10/24/2025 L 7410.540-91	1,353.02
2025100451	479	OVERDRIVE, INC.	OCTOBER 2025 - MATERIALS	Adult Services	10/24/2025 L 7410.540-90	861.80
2025100452	479	OVERDRIVE, INC.	OCTOBER 2025 - MATERIALS	Teen Services	10/24/2025 L 7410.540-90	594.27
2025100453	479	OVERDRIVE, INC.	OCTOBER 2025 - MATERIALS	Children's Department	10/24/2025 L 7410.540-92	1,847.09
2025100454	479	OVERDRIVE, INC.	OCTOBER 2025 - MATERIALS	Adult Services	10/24/2025 L 7410.540-91	115.00
2025100455	57	PURCHASE POWER	OCTOBER 2025 - CONTRACTUAL	Administration	10/24/2025 L 7410.550	245.54
2025100456	56	PITNEY BOWES GLOBAL FINANCIAL	OCTOBER 2025 - CONTRACTUAL	Administration	10/24/2025 L 7410.550	325.89
2025100457	963	M&T BANK	OCTOBER 2025 - CONTRACTUAL	Teen Services	10/24/2025 L 7410.403-74	72.31
2025100458	963	M&T BANK	OCTOBER 2025 - CONTRACTUAL	Teen Services	10/24/2025 L 7410.408	178.00
2025100459	18	AMAZON	OCTOBER 2025 - CONTRACTUAL	Administration	10/24/2025 L 7415.606-0	23.13
2025100460	18	AMAZON	OCTOBER 2025 - CONTRACTUAL	Administration	10/24/2025 L 7410.401-80	225.00
2025100461	18	AMAZON	OCTOBER 2025 - CONTRACTUAL	Administration	10/24/2025 L 7410.401	77.39
2025100462	18	AMAZON	OCTOBER 2025 - CONTRACTUAL	Administration	10/24/2025 L 7415.601-0	129.69
2025100463	18	AMAZON	OCTOBER 2025 - CONTRACTUAL	Administration	10/24/2025 L 7410.540-10	33.90
2025100464	18	AMAZON	OCTOBER 2025 - CONTRACTUAL	Administration	10/24/2025 L 7410.540-40	240.90
2025100465	1015	ADP INC.	OCTOBER 2025 - CONTRACTUAL	Administration	10/24/2025 L 7410.403-40	392.92
2025100466	258	STAPLES ADVANTAGE	OCTOBER 2025 - CONTRACTUAL	Administration	10/24/2025 L 7410.402-20	551.94
2025100467	258	STAPLES ADVANTAGE	OCTOBER 2025 - CONTRACTUAL	Administration	10/24/2025 L 7415.601-0	54.26
2025100468	258	STAPLES ADVANTAGE	OCTOBER 2025 - CONTRACTUAL	Administration	10/24/2025 L 7415.602-0	308.19

2025-2026

WARRANT # 202510-017

2025100477	756	INGRAM LIBRARY SERVICES	OCTOBER 2025 - MATERIALS	Adult Services	10/27/2025 L 7410.540-70	571.17
2025100478	1041	WCS PARTNERS, LLC	OCTOBER 2025 - CONTRACTUAL	Administration	10/27/2025 L 7410.406-60	5,000.00
Number of Purchase Orders: 69						Schedule Totals: 70,081.75
						Net Amount: 70,081.75

I hereby certify that the services or materials represented by the above listed claims have been rendered or furnished to the New Rochelle Public Library.

Eugenia Schaff 10/28/25
Director

The above listed claims were approved and ordered paid by the undersigned Board of Trustees.

Eugenia Schaff
Trustee

Ven Saffer 10/28/25
Trustee

2025-2026**WARRANT
202510-017**

New Rochelle Public Library

Exported on: 10/27/2025 at 10:21 AM

Purchase Order Schedule Report By L - 12: PO - OCTOBER 2025 # 2**Account Distribution Totals**

Account	Description	Placed
L 7410.200-10	EQUIPMENT- DATA PROCESS-HARDWARE	6,303.00
L 7410.200-30	EQUIPMENT- DATA PROCESS-TELECOMMUNICAT	59.90
L 7410.401	FACILITY REPAIR	77.39
L 7410.401-01	FACILITY REPAIR - INSPECT. & CERTS	770.00
L 7410.401-20	FACILITY REPAIR - ELEVATOR MAINTENANCE	425.00
L 7410.401-30	FACILITY REPAIR - PEST CONTROL	575.36
L 7410.401-80	FACILITY REPAIR - ELECTRIC	225.00
L 7410.402-20	EQUIPMENT REPAIR - COPIER MACHINES	551.94
L 7410.402-30	EQUIPMENT REPAIR - FURN & EQUIPMENT	226.56
L 7410.403-40	FEES FOR SERVICES-PAYROLL EXP.	6,265.26
L 7410.403-70	FEES FOR SERVICES-PROGRAMS-GEN.	3,500.00
L 7410.403-72	FEES FOR SERVICES-PROGRAMS-COMMREL	300.00
L 7410.403-74	FEES FOR SERVICES-PROGRAMS-TEENS	72.31
L 7410.406-50	CONTRACTED SERVICES-THEATRE & TEEN AST	843.50
L 7410.406-60	CONTRACTED SERVICES-MISCELLANEOUS	5,000.00
L 7410.408	PROFESSIONAL TRAINING	178.00
L 7410.411	TELEPHONE	82.44
L 7410.440	CON ED - HCL GAS	53.76
L 7410.441	PASNY- ELECTRICITY	21,813.76
L 7410.540-10	LIBRARY MATERIALS - NON-FICTION	3,161.47
L 7410.540-20	LIBRARY MATERIALS - FICTION	2,792.00
L 7410.540-40	LIBRARY MATERIALS - ADULT AUDIO VISUAL	1,425.38
L 7410.540-50	LIBRARY MATERIALS - JUVENILE PRINT	2,563.88
L 7410.540-60	LIBRARY MATERIALS - JUVENILE AUDIO VIS	2,046.10
L 7410.540-70	LIBRARY MATERIALS - HCL COLLECTION	1,246.49
L 7410.540-90	LIBRARY MATERIALS - EBOOKS - FICTION	1,456.07
L 7410.540-91	LIBRARY MATERIALS - EBOOKS - NON FICTION	2,760.19
L 7410.540-92	LIBRARY MATERIALS - EBOOKS - CHILDRENS	1,847.09
L 7410.550	POSTAGE FREIGHT RENT	571.43
L 7415.601-0	SUPPLIES - GENERAL	183.95
L 7415.602-0	SUPPLIES - TONERS	308.19
L 7415.606-0	SUPPLIES - BUILDING	2,396.33
	Fund L Totals:	70,081.75

APPROPRIATION CHECK RUN
AUTHORIZATION

FUND CODE LT

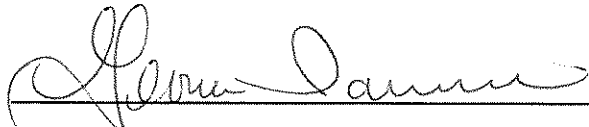
FUND NAME LIBRARY - GIFTS & DONATIONS

DUE DATE 10/29/2025

CHECK DATE 10/29/2025

WARRANT TOTAL \$26,630.00

WARRANT # 8

AUTHORIZED BY 

TITLE Deputy Treasurer

PLEASE ATTACH A COPY OF YOUR FINAL
CASH REQUIREMENT REPORT

FOR DATA PROCESSING USE ONLY

FIRST CHECK # 2884

LAST CHECK # 2889

DATE PRINTED 10/29/25

New Rochelle Public Library

Check Warrant Report For LT - 8: CD - OCTOBER 2025 - WARRANT 202510-018 For Dates 10/1/2025 - 10/31/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2884	10/29/2025	626	THE MUSEUM OF MODERN ART	2025100469	1,500.00
2885	10/29/2025	132	GUGGENHEIM MUSEUM	2025100470	500.00
2886	10/29/2025	868	LIBRARY MARKET	2025100471	12,450.00
2887	10/29/2025	728	CORPORATE COMPUTER SOLUTIONS	2025100472	5,000.00
2888	10/29/2025	131	INTREPID MUSEUM	2025100473	1,900.00
2889	10/29/2025	928	THE DOLL LOFT	2025100474	5,280.00
Number of Transactions: 6				Warrant Total:	26,630.00
				Vendor Portion:	26,630.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 6 in number, in the total amount of \$ 26,630.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/30/25 Layla Palleri Claims Auditor
Date Signature Title

2025-2026

WARRANT
202510-018

New Rochelle Public Library
Exported on: 10/27/2025 at 9:34 AM

Purchase Order Schedule Report By LT - 8: PO - OCTOBER 2025 # 2 G&D

Reference #	Vendor ID	Vendor Name	PO Description	Contact	Date	Account	Placed
2025100469	626	THE MUSEUM OF MODERN ART	OCTOBER 2025 - G & D - FOUNDATION	Adult Services	10/24/2025	LT 7411.000	1,500.00
2025100470	132	GUGGENHEIM MUSEUM	OCTOBER 2025 - G & D - FOUNDATION	Adult Services	10/24/2025	LT 7411.000	500.00
2025100471	868	LIBRARY MARKET	OCTOBER 2025 - G & D - FOUNDATION	Community Relations	10/24/2025	LT 7411.000	12,450.00
2025100472	728	CORPORATE COMPUTER SOLUTIONS	OCTOBER 2025 - G & D - FOUNDATION	Administration	10/24/2025	LT 7411.000	5,000.00
2025100473	131	INTREPID MUSEUM	OCTOBER 2025 - G & D - FOUNDATION	Adult Services	10/24/2025	LT 7411.000	1,900.00
2025100474	928	THE DOLL LOFT	OCTOBER 2025 - G & D - FOUNDATION	Community Relations	10/24/2025	LT 7411.000	5,280.00
Schedule Totals:							26,630.00
Net Amount:							26,630.00

Number of Purchase Orders: 6

I hereby certify that the services or materials represented by the above listed claims have been rendered or furnished to the New Rochelle Public Library.

Cynthia Schaff 10/28/25
Director

The above listed claims were approved and ordered paid by the undersigned Board of Trustees.

Trustee Antonia Inate
Trustee Van Saff

New Rochelle Public Library

Exported on: 10/27/2025 at 9:34 AM

Purchase Order Schedule Report By LT - 8: PO - OCTOBER 2025 # 2 G&D

Account Distribution Totals		
Account	Description	Placed
LT 7411.000	FOUNDATION EXPENDITURES	26,630.00
Fund LT Totals:		26,630.00

NRPL Monthly Departmental Update

Department: Adult Services

Submitted by: Kira Aiello

Reporting Period: October 2025

1. Key Highlights (Strategic Goals Alignment)

- Librarian Caroline Reddy, who is also a published author, represented NRPL at **Artsfest** on Thursday, October 16th. She joined with two other authors from the Quills Collective and NRCA for a discussion about writing and storytelling.. There were 9 attendees. David T., Milton and Kira led a staff development workshop on 10/15, *Handling Challenging Patrons and De-escalation, Empathy in Service, and First Amendment Auditors*. This successful training provided instruction and role-play exercises for staff to practice what they learned.
- In late September, Brian led our first internal staff technology training, providing an overview of Google Workspace. Given the success of this class, two additional sessions were held in October. This directly tie-ins to **NRPL Strategic Plan 2021–2026** priority of “Enhanced facilities, increased access to patrons, innovation in programming and overall library service, community engagement, technology advancement”).

2. Programs, Services & Collections

To support Goal 4, increase access to library programs & services, the following are offered on Saturdays and evenings to reach the widest possible audience:

- Saturday morning computer classes in October featured a 3-week Google Workspace series and a stand-alone class on Cyber Security.
- Monday evening Creative Breath: 5-week Fiction writing workshop. 9 attendees.
- Saturday Halloween Cult Horror double feature film screening and discussion. Librarians continue to maintain their Collections with ongoing weeding and new book ordering. These include: print books, music CDs, DVDs and electronic materials. James Welch provides librarians with 3 reports each month listing the most sought-after titles in every format.
- Ken assumed responsibility for the 900s last year and has been working on a comprehensive review of the section. Please see [Ken's report](#) linked.

3. Patron & Community Engagement

- Librarians staffed Banned Books Week table in the lobby to bring attention to this important subject. Engaged with over 50 patrons.
- Creation of reading lists for weekly e-newsletter and book displays throughout the building. The October display featured Banned Books with caution tape used to draw attention to the display. Additional displays included Italian Cooking for Italian Heritage Halloween horror, World Series, Cozy Reads, Thanksgiving, National Novel Writing Month, and Estate Planning week.

Community partnerships fostered or strengthened.

- Hallen School students returned for the fall semester for their work/study program Providing free meeting space to the Women's Enterprise Development Center for small business workshops they conduct in partnership with the City of NR. Workshops are conducted in both English and Spanish.

4. Operations & Facilities

- James Welch has been working closely with Nick our computer consultant. James reports: All computers on the second floor and third floor lab were adjusted to prevent freezing issues.
- Third floor print station moved to second floor to provide patrons with two options for releasing print jobs, resulting in shorter or no wait time.

5. Statistics Snapshot

(Attach or embed charts/tables if possible)

- Computer Class: Google Workspace 3 sessions, 3 attendees at each session.
- Computer Class: Cyber Security 1 session/
- Brown Bag Book Club 1 session, 7 attendees
- Creative Breathe Fiction writing, 1 session, 9 attendees
- Halloween Cult Horror double feature 1 session, 18 attendees
- Circulation
 - Overdrive: 9,675 we continue to be among the highest circulating libraries in Westchester. October was our second highest month for circulation in 2025.
 - Kanopy and Hoopla statistics have not been posted for October
- Other relevant measurements relevant to your department
 - Librarians proctored 9 exams in October
 - Study rooms continue to be very popular

6. Looking Ahead

- Reached out to NRHS about continuing the Local History yearbook scanning project.
- Collaborating with the Hope Kitchen and YMCA to screen *Playing for Keeps* on December 13.
- Connected with a local filmmaker regarding a film program for Autism Awareness Month in 2026.
- Collaborating with JCC of MidWestchester to host a monthly film screen at their location.

7. Attachments/Supporting Documents

- n/a

Narrative Report – Adult Services (October 2025)

Department: Adult Services

Submitted by: Kira Aiello

Reporting Period: October 2025

The Adult Services Department continued offering evening and weekend programs this month to increase access for working residents unable to visit during regular business hours. Introductory classes in Microsoft Word and Google Workspace were held on Monday evenings in both English and Spanish, and on three consecutive Saturday mornings, librarians led Google Workspace sessions using the Public Library Association's Digital Literacy templates. Our popular *Creative Breath Fiction Writing Workshop*, led by Librarian Caroline Reddy, continues to draw strong participation on Monday evenings, and Librarian Chris Poggiali hosted a well-attended *Halloween Horror Movie Double Feature* on October 25.

The Library's study rooms remain in high demand and are used for a wide variety of purposes including quiet study, student group work, remote employment, job interviews, webinars, social work consultations, and tutoring. Providing patrons with this flexible, professional third space continues to be a valuable community service.

Patrons have also commented on the quality and accessibility of the print collection, which has benefited from significant review and reorganization since the COVID closure. Patrons frequently comment on the accessibility and quality of our print collection. One noted, "I went to place a hold on the online copy, but when I saw the print copy was available, I came over to borrow the book." Every book was assessed for condition, relevance, and circulation history, and the oversize collection was successfully integrated into the circulating stacks. Ken continues updating the 900s collection, while missing and lost item reports, work-study audits with Hallen School students, and staff oversight help maintain collection quality. James also provides monthly reports highlighting top-requested titles across all formats.

To keep materials visible and engaging, staff maintain rotating book displays on timely and relevant topics. October's *Banned Books* display, accented with caution tape, attracted strong attention, while *Italian Cooking* for Italian Heritage Month was the most popular. Other displays featured *Halloween Horror*, *World Series*, *Cozy Reads*, *Thanksgiving*, *National Novel Writing Month*, and *Estate Planning Week*.

NRPL Monthly Departmental Snapshot Update Template

Department: Archive
Submitted by: David Rose
Reporting Period: October 2025

Key Highlights (Strategic Goals Alignment)

- Completion of Artwork and Illustration Collection, with finding guide and special report on artwork intrinsically related to the Library (Rockwell, banner project, etc.).
- Currently organizing the NRPL Foundation Records; first two of three (or more) installments of records transferred to the Archive from the Foundation.
- Completion of building survey for public display of artwork and visual assets.

Patron & Community Engagement

- Erin Harrell Riley, NRPL Foundation Board member (with her mother and son) visited the NRPL Archive to review photography re: Fort Slocum and Davids Island. Oct 10.
- Courtney de Thomas (and son Ryan) visited to research the history and photography of City Park (aka Flowers Park) for a school project. Oct 22.
- Linda Tarrant-Reid of the Lincoln Park Conservancy called to request advice relating to archival preservation, digital archives, and archival software. Oct 23.

Looking Ahead

- Exhibit and lecture “Art and Artifice” scheduled for November 2026 in the Lumen Martin Winter Gallery. The exhibit will feature exclusively artwork of the NRPL and its Archive.

Attachments / Supporting Documents

- Art and Illustration Collection finding guide
- Special report on NRPL-related artwork
- Report of building survey of exhibit space.

New Rochelle Public Library Archive

Art and Illustration Collection

Title: Art and Illustration Collection

Size: 6.0 linear feet (5 boxes + open shelving storage)

Dates: 1832-2013 [bulk, 1943-1980]

Record Group: Audiovisual Materials

Access: Unrestricted

Processed by: David Rose, NRPL Archivist, September 2025

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The processed collections of the New Rochelle Public Library Archives are open by appointment only. The policies and procedures of the New Rochelle Public Library govern the use of all material. Requests for permission to publish material from the collection must be submitted in writing to the Archivist, New Rochelle Public Library, One Library Plaza, New Rochelle, NY, 10801.

Historical Note

The histories of the New Rochelle Public Library and the community of artists of the city are inextricably intertwined. The advent of widely circulated magazines such as *The Saturday Evening Post* and *Collier's* beginning in the 1890s attracted many illustrators to New Rochelle who benefited from the short commute to publishers in New York City. Norman Rockwell and the Leyendecker brothers of New Rochelle achieved wide renown for their magazine cover illustrations, and the New Rochelle Art Association (NRAA) capitalized on the numbers of artists in the community by suggesting they formed an “artist colony.” During the Progressive Era, the arts were prolific in New Rochelle, encompassing film, music, opera, theater, literature, photography, poetry, and dance. City schools benefitted and flourished by this efflorescence of the arts, and the art association organized regular exhibits in the Library’s “Art Room” through the 1960s. From this vantage Joseph C. Leyendecker and Walter Beach Humphrey created iconic images from the city’s history that sparked interest in the creation of the library’s local history room.

The NRAA launched a well-known public arts project in 1922 that has lasted well into the 21st century – the creation of artistic signposts at the entrances of ten major roads leading into New Rochelle. This project inspired similar projects throughout the U.S. During the Great Depression, established artists in New Rochelle gave adult education classes sponsored by the Works Progress Administration, and David Hutchinson painted a mural in the New Rochelle post office that honored the city’s Huguenot history. The Westchester Arts and Crafts Guild was founded in 1930, and the Municipal Arts Commission of New Rochelle was inaugurated under the leadership of Mayor George Vergara in 1956. This commission was responsible for approving permanent artwork in New Rochelle. From this arose the New Rochelle Council on the Arts created in 1975 as the arts agency of the city. Iona College initiated its Arts Fair in 1968; the College of New Rochelle opened its Castle Gallery in 1980; and the City’s ArtsFest has become an annual fall tradition since 2001. In recent years, Street Art for Mankind, a non-profit art organization and its team of street artists painted 23 large-scale murals that added an explosion of wild color to energize the city’s buildings and streets.

In the 1960s outdoor art exhibits became exceedingly popular, and New Rochelle civic boosters did not refrain from comparing the city’s outdoor show with the Greenwich Village Art Fair established in 1948. The Library continued to cultivate a symbiotic relationship with artists of the NRAA through these years. As one enthusiastic journalist expressed it: “Thousands come each year to New Rochelle’s annual outdoor art show which covers seven blocks on North Avenue in the midtown business area. The show rivals Greenwich Village’s Washington Square Art show and is the second largest event of its kind in the country.”¹

¹ “Westchester Outdoor Art Show is Many Things” [New Rochelle] *Standard-Star*, October 7, 1966.

Scope and Content

The collection consists of original artwork in the NRPL Archive and on display throughout the Library building. Many of the artists were residents of New Rochelle and/or were affiliated with the New Rochelle Art Association in its earliest years. These include Courtney Allen, Elizabeth Coley Fox, Walter Beach Humphrey, Orson Lowell, Ugo Mochi, Norman Rockwell, Joseph C. and Frank X. Leyendecker, Edward Penfield, Clarence Coles Philipps, and Lumen Martin Winter. Framed and unframed paintings are stored in boxes with larger, framed materials on open shelving. The artwork exists in a variety of media including ink, pencil, oil, watercolor, gouache, aquatint, tempura, and lithography. The collection does not include photography, maps, or memorabilia. There are a few reproductions. One large sculpture, *Search for Knowledge* by Lumen Martin Winter, is located outside the Library building. A centerpiece of the collection is *The Land of Enchantment* by Norman Rockwell in the Children's Room. Two items are on display at the Huguenot Children's Library. Artwork caption information, where known, generally follows this order: 1) name of artist; 2) official title of artwork (in italics); 3) year completed; 4) medium; 5) dimensions (English and metric); 6) contextual information (optional); 7) provenance (where known).

Provenance

The artwork has been collected by the Library from many sources and contributed by generous donors over the years. The provenance of individual items below is indicated below where known.

Series Description

Series 1: Archival Artwork Collection, 1832-1999

Series 2: Artwork on Display in Library, 1899-2013

Series 3: Artwork in Administration Office, 1890-1990

Series 4: Artwork at Huguenot Children's Library, 2000

Series 1: Archival Artwork Collection, 1832-1999 / organized by size

The artwork in this series are the official holdings of the Archive. There are five boxes.

Series 2: Artwork on Display in Library, 1899-2013 / organized by location

The artwork in this series consists of paintings displayed in the library building; panels and banners by Dale Zheutlin; and sculpture by Lumen Martin Winter in Ruby Dee Park.

Series 3: Artwork in Administration Office, 1890-1990 / organized alphabetically

There are 13 framed artworks in the Administration Office on the third floor.

Series 4: Huguenot Children's Library Artwork, 2000 / organized by location

There are a watercolor and bird house sculpture at the Huguenot Children's Library.

Container List

Box 1 Series 1: Archival Artwork Collection

Chatterton, C. K. (1880-1973) / woodland with gigantic trees / c. 1943 / oil on wood panel / 9.5 x 6.9 inches / 24 x 17.4 cm / signed only with initials "C K."

Humphrey, Walter Beach (1892-1966) / montage of seven smiling men / c. 1943 / oil on wood panel / 9.4 x 7.0 inches / 23.7 x 17.7 cm.

Huntington, Charlotte Eleanor / *Portrait of Cornelia Esther Baker Huntington* / nd / colored pencil on stiff paper / 2.75 x 2.25 inches / 7.0 x 5.5 cm / miniature.

Kates, Herbert S. (1894-1947) / woodland scene / c. 1943 / oil on wood panel / 9.5 x 6.9 inches / 24 x 17.4 cm.

Lowell, Milton H. (1848-1927) / *Home of Francis Scott Key* / nd / color reproduction on designer card stock / 5.25 x 10.25 inches / 13.2 x 26 cm / Milton Lowell was the father of Orson Byron Lowell.

Lowell, Orson Byron (1871-1956) / *Light in Darkness* / nd / watercolor on cardboard / 8.4 x 6.2 inches / 21.2 x 15.2 cm.

Lowell, Orson Byron (1871-1956) / two men at dockside; canal scene / 1943 / oil on wood panel / 9.5 x 5.0 inches / 24 x 15 cm.

Rondel, Frederick (1826-1892) / *Davenport Neck, New Rochelle* / 1880 / watercolor / 9.25 x 7.25 inches / 23 x 19.5 cm. [Community Relations Office entrance]

Wistehuff, Revere F. (1900-1971) / still life with book and candle / c. 1943 / oil on wood panel / 9.5 x 6.9 inches / 24 x 17.4 cm.

Unknown artist / Niagara Falls / lithograph on irregular cut paper / nd / 7.75 x 6.25 inches / 19.7 x 15.9 cm.

Leyendecker, Frank X. (1876-1924) / six sketches of human subjects / nd / pencil on paper / 14.75 x 9.75 inches / 37.5 x 24.8 cm.

Leyendecker, Frank X. (1876-1924) / seventeen (17) undated pencil sketches on paper.

- Man rowing / 7.5 x 9.9 inches / 9.3 x 25 cm
- Woman with stocking / 9.5 x 9.0 inches / 24 x 23 cm
- Woman in hat and furs / 9.8 x 7.4 inches / 25 x 18.7 cm
- Overland Champion automobile / 7.25 x 9.75 inches / 18.4 x 24.8 cm
- Organ grinder monkey / 10.6 x 7.0 inches / 26 x 17.6 cm
- What Christmas Means / pencil and gouache / 9.0 x 6.5 inches / 22.8 x 16.4 cm
- Woman in hat smiling / 7.6 x 7.25 inches / 19.4 x 18.4 cm
- Man offering stick of chewing gum / 9.8 x 5.75 inches / 25 x 14.5 cm
- Woman in hat and furs / 6.0 x 6.25 inches / 15.4 x 15.8 cm
- Woman with vase of flowers / 8.4 x 5.25 inches / 21.2 x 13.4 cm
- Cupola with steering wheel / 6.2 x 5.0 inches / 15.7 x 12.8 cm
- Baseball scene / 11.2 x 8.75 inches / 29.0 x 22.3 cm
- Barber's chair / 9.75 x 8.4 inches / 24.8 x 21.3 cm
- Man tipping his hat / 11.8 x 7.25 inches / 30.0 x 18.5 cm
- Side view of man standing / 14.75 x 4.74 inches / 37.5 x 12 cm
- Man sitting in chair / 13.0 x 9.75 inches / 32.7 x 25.0 cm
- Drum major with trumpet and tuba players / 13.4 x 9.6 inches / 34.0 x 24.5 cm

Leyendecker, Frank X. (1876-1924) / sixteen (16) folio-size undated pencil sketches on paper / 14.75 x 9.75 inches / 37.5 x 24.8 cm.

- Two men standing
- Man with open book
- Man in suit coat
- Woman with rotated image
- Woman with arms extended
- Man posed for wrestling
- Canopy bed with crucifix
- Woman standing
- Man standing writing notes
- Amorous scene
- Double portrait of man writing
- Kneeling man with arms extended
- Double portrait of woman in agony
- Woman in gown with raised hand
- Man stretching stocking
- Man standing and lighting cigarette

Leyendecker, Frank X. (1876-1924) / undated double-sided color sketches

- [1] [Obverse] Two jockeys and horses racing / gouache on paper / nd / 11.0 x 8.8 inches / 28.0 x 22.5 cm / [Reverse] Country Homes for Limited Incomes / gouache on card stock / nd / 11.45 x 9.5 inches / 37.0 x 24.4 cm.

- [2] [Obverse] *Teacher's pet takes a note to Billy's mother* / gouache on paper / nd / 11.0 x 8.1 inches / 27.7 x 20.5 cm / [Reverse] Grandmother reading to child / pencil and crayon on paper / nd / 13.25 x 8.5 inches / 33.5 x 21.5 cm.
- [3] [Obverse] *Mother comes in at the wrong moment* / gouache and color pencil on paper / nd / 11.5 x 8.0 inches / 29.0 x 20.5 cm / [Reverse No. 1] Three men singing at piano / gouache on paper / nd / 8.4 x 7.0 inches / 21.3 x 17.6 cm / [Reverse No. 2] *It's hard to be a girl* / color crayon on paper / 6.0 x 5.3 inches / 15.0 x 13.0 cm.
- [4] [Obverse] *The Elks Magazine*: Uncle Sam cover / color crayon on paper / 11.7 x 8.4 inches / 29.5 x 21.3 cm / [Reverse] Male student at desk / gouache and pencil on paper / 9.6 x 7.25 inches / 24.5 x 18.3 cm.

Leyendecker, Frank X. (1876-1924) / undated single-sided color sketches

- [5] Santa Claus with toy soldier / gouache and pencil on paper / nd / 8.6 x 6.25 / 22 x 15.9 cm.
- [6] *The Elks Magazine*: boys and hot air balloon / crayon and pencil on paper / nd / 10.25 x 6.7 inches / 26.0 x 17.0 cm.
- [7] Woman in purple testing stockings / gouache and crayon on paper / nd / 13.25 x 9.25 inches / 33.7 x 23.5 cm.
- [8] Man standing with photographs / gouache and pencil on paper / nd / 14.5 x 9.75 inches / 36.7 x 24.7 cm.

Von Kadich, John H. (?) / *Exhibit Upstairs* / 1944 / framed watercolor and ink on paper / 10.1 x 14.5 inches / 26.4 x 36.8 / "Exhibit Upstairs" lettering in gothic script.

Box 2 Series 1: Archival Artwork Collection

Brinley, Daniel Putnam (1879-1963) / *Ruines de Guerre* (Ruins of War) / 1919 / set of twelve (12) reproductions of pencil on paper / 17.5 x 13 inches / 44.5 x 33 cm.

Nast, Thomas (1840-1902) *The Citizens Union Is for Clean Candidates* / c. 1897 / pen on cardboard / 17.25 x 13.25 inches / 43.5 x 33.3 cm.

Nast, Thomas (1840-1902) / *C. F. Peck: A Dry Measure of Protective Tariff on Wages* / 1892 / pen on cardboard / 17.5 x 13.25 inches / 44.5 x 33.5 cm / Charles F. Peck was a Tammany Hall associate of Boss Tweed / the artwork is damaged in the lower right corner.

Nast, Thomas (1840-1902) / *Veterans at the Post Duty on Election Day* / c. 1890s / pen on cardboard / 17.5 x 13.75 inches / 44.5 x 34.9 cm / the artwork is damaged at all edges.

Nast, Thomas (1840-1902) / *Record against Blaine* / c. 1880-90 / ink on paper / 11.7 x 9.8 inches / 29.7 x 24.9 cm

McKiernan, Mary Justin (1909-1993) / *Sermons in Stones* / 1972 / offset reproductions from pencil sketches / 14 x 11 inches / 35.5 x 27.6 cm / set of seven drawings of building facades on the campus of the College of New Rochelle.

Cruset, Sebastian (1859-1943) / *Fray Luis de Leon* / 1932 / colored pencil on paper / 11 x 8.75 / 27.5 x 21 cm.

Davis, Wiles / *Willoughmere* / c. 1915 / pencil on cover paper / 13.75 x 16.75 inches / 35 x 42 cm / depicts the first headquarters of the Equal Franchise League of New Rochelle, founded in 1911, a precursor to the League of Women Voters of New Rochelle.

Lowell, Orson Byron (1871-1956) / *Tom Thumb Meets the Prince of Wales* / c. 1910 / pen and ink on cover paper / 24 x 16.5 inches / 60.5 x 41.5 cm.

Lowell, Orson Byron (1871-1956) / *General Thumb does his imitation of Napoleon for the Duke of Wellington* / c. 1910 / pen and ink on cover paper / 16.5 x 11.75 inches / 42 x 30 cm.

Lowell, Orson Byron (1871-1956) / *Mr. Barnum, General and Mrs. Tom Thumb, with Minnie Warren and Commodore Nutt* / c. 1910 / pen and ink on cover paper / 24 x 16.5 inches / 60.5 x 41.5 cm.

Lowell, Orson Byron (1871-1956) / *Wherever they appeared the General and his miniature coach were a sensation* / c. 1910 / pen and ink on cover paper (unfinished) / 16.25 x 21.75 inches / 41 x 55 cm.

Packer, Shore / unfinished sketches of woman sitting and standing / 1967 / colored pencil on cover paper / 24 x 18 inches / 60 x 45 cm.

Rockwell, Norman (1894-1978) / *Mighty Proud* / 1961 / color reproduction / media print lithograph on paper / 14.0 x 11.0 inches / 35.5 x 28 cm / calendar illustration for the Boy Scouts of America in 1961.

Weary & Kramer, Architects; Akron, Ohio / watercolor on cardboard / nd / original sketch design for St. John's Methodist Episcopal Church, New Rochelle, NY / 15.0 x 17.25 inches / 35.5 x 43.5 cm / the artwork is oval in shape.

Unknown artist / *March of Dimes poster child* / c. 1943 / enamel on sheet metal / 11 x 14 inches / 27.5 x 35 cm / Legend: "Thanks, Folks, for helping me win my fight against Infantile Paralysis through the March of Dimes."

Box 3 Series 1: Archival Artwork Collection

Artist's Proofs / 1944 / Set of five artist's proofs ("proof of painting") by Edward Penfield (1866-1925), Frank X. Leyendecker (1876-1924), Clarence Coles Philips (1880-1927), and Leon Alaric Shafer (1866-1940) for the New Rochelle Chamber of Commerce publication, *New Rochelle: The City of the Huguenots* (1926), presented by Orson Lowell to the New Rochelle Art Association in 1944 / 12.5 x 9.5 inches / 31 x 24 cm.

Berghaus, Albert (?-1880) / *The Neptune Hotel* / 1862 / framed lithographic reproduction / 12.0 x 14.5 inches / 30.5 x 36 cm / extensive caption on reverse from *Frank Leslie's Illustrated Paper* / June 28, 1862.

Haffmany, B. P. (?) / John Starin's Glen Island Resort / c. 1900 / framed lithographic reproduction / 11 x 13 inches / 28 x 33 cm.

Allen, Courtney (1896-1969) / *Passed Out* / nd / acrylic on board / 14 x 10.75 inches / 35.2 x 27.4 cm.

Allen, Courtney (1896-1969) / *Dry Dock* / nd / acrylic on board / 11.38 x 16.25 inches / 29 x 41 cm.

Allen, Courtney (1896-1969) / *Fleet at Sea* / nd / acrylic on board / 13.2 x 16.75 / 33 x 42.5 cm.

Allen, Courtney (1896-1969) / *Loading Cargo* / nd / oil on board / 12.6 x 15.75 inches / 32 x 39.8 cm.

Allen, Courtney (1896-1969) / *Sketch for Golden Portage* / 1939 / oil on board / 7.8 x 15 inches / 20 x 38 cm.

Humphrey, Walter Beach (1892-1966) / Saint Jerome (?) / 1943 / tempera on wood panel / 9.5 x 19.0 inches / 25 x 47 cm.

Owen, Robert Emmett (1878-1957) / covered bridge in winter / c. 1940 / oil on wood panel / 9.5 x 19 inches / 24 x 48 cm.

Vandemoortele, Maria-Aida (b. 1953) / *Images of the City of New Rochelle* / 1999 / two lithographic prints / 16 x 20 inches / 40.5 x 51 cm.

Winter, Lumen Martin (1908-1982) / rough book plate sketches / c. 1980 / pencil on paper and cardboard / 18.25 x 11.25 inches / 46.3 x 28.6 cm / six book plate sketches numbered I to VI, addressed to Miss Carrington.

Box 4 Series 1: Archival Artwork Collection

Endicott & Co. (c. 1828-1841) / Van Tassel's house (*Vide Legend of Sleepy Hollow*) / 1832 / framed lithographic print from a sketch by George Harvey (1800-1878) / 18.5 x 21 inches / 47 x 53 cm.

Unknown artist / *The Legend of Whisconier* by the poet Cole Bradley (1906-1994) / nd / framed lithographic print / 16.6 x 20.5 inches / 42 x 52 cm.

Unknown artist / eight scenes of Brookfield, Connecticut / nd / framed lithographic print / 24 x 17.5 inches / 55.5 x 44 cm / includes smaller version of *The Legend of Whisconier* and seven similar 19th century winter scenes.

Unknown artist / three bookmarks in frame / nd / one cloth and two paper bookmarks relating to Israel and Jerusalem / 12.5 x 22.25 inches / 31 x 57 cm.

Allen, Courtney (1896-1969) / *Spanish Naval Battle* / nd / acrylic on board / 12.8 x 20 inches / 32.5 x 50.4 cm.

Allen, Courtney (1896-1969) / Color sketch for *Wild Orchard* / nd / acrylic on board / 14.5 x 18.0 inches / 36.8 x 45.3 cm.

Allen, Courtney (1896-1969) / Page layout color sketch for *Golden Portage* / nd / 14.6 x 22 inches / 37 x 55.5 cm / unfinished sketch for *Golden Portage* serial in *The Saturday Evening Post*.

Gentilella, John (1914-1997) / Heckle and Jekyll with dueling pistols / 1982 / felt-tipped pen on paper / 24 x 18 inches / 60 x 45 cm / inscribed "Best Wishes to Thea" / Thea Eichler (1928-2018) was the co-founder and program chair of the New Rochelle Art Association.

Zobel, Fernando (1924-1984) / *Dry Garden* / 1966 / offset lithograph on paper / 23.5 x 23.5 inches / 59.7 x 59.7 cm.

Unknown artist / still life / nd / needlework on canvas / 21 x 14 inches / 53.3 x 35.6 cm.

Box 5 Series 1: Archival Artwork Collection

Cohen (?) / mockup of New Rochelle Public Library and neighborhood / Fred W. Lyon, Architect and Engineer / nd / 34 x 18 inches / 86 x 45 cm.

Allen, Courtney (1896-1969) / B-17 Flying Fortress bombers flying in formation / nd / oil on wood panel / 9.5 x 33.25 inches / 24 x 83 cm.

Mochi, Ugo (1889-1977) / silhouette of horses with horse-drawn carriage / c. 1940 / oil on wood panel / 9.5 x 36 inches / 24 x 91.5 cm.

Thompson, Ernest Thorne (1897-1992) / sunset on the farm / c. 1945 / oil on wood panel / 9.5 x 22 inches / 24 x 55 cm.

Tobin, George Timothy (1864-1956) / *The Home of Mary Huntington* / c. 1940 / oil on wood panel / 9.25 x 22 inches / 23.6 x 56 cm.

Owen, Robert Emmett (1878-1957) / *Autumn Landscape with Road* / nd / oil on canvas / 24.75 x 21.75 inches / 62 x 75 cm / originally a gift from the artist to historian Morgan Seacord.

Ranyak, Marion Lorraine (1925-2018) / untitled MR-183 / framed monoprint / nd / 14.5 x 11.5 inches / 36 x 29 cm.

Ranyak, Marion Lorraine (1925-2018) / untitled MR-187 / framed monoprint / nd / 14.5 x 11.5 inches / 36 x 29 cm.

Ranyak, Marion Lorraine (1925-2018) / framed print / 24 x 20 inches / 60 x 50 cm.

Ranyak, Marion Lorraine (1925-2018) / untitled MR-019 / acrylic on canvas / nd / 50 x 33 inches / 126 x 82 cm.

Ranyak, Marion Lorraine (1925-2018) / untitled MR-040 / acrylic on canvas / 1968 / 37 x 48 inches / 94-122 cm.

Morris, George (?) / Commemoration of the 250th anniversary of the founding of New Rochelle / c. 1938 / mixed media on board / folk art montage of cartoons and emblems of New Rochelle history / 27 x 20 inches / 67 x 51 cm.

Morris, George / Commemoration of the 250th anniversary of the founding of New Rochelle / c. 1938 / mixed media on board / framed folk art montage of cartoons and emblems of New Rochelle history / 27 x 20 inches / 67 x 51 cm.

Kirsch, Roslyn (?-2009) / *Search for Knowledge* / c. 1980 / framed offset lithograph / 30 x 22 inches / 76.2 x 55.9 cm / counter-signed by Lumen Martin Winter, in relation to his sculpture *Search for Knowledge*.

Birchall, William Minshall (1884-1941) / *Yesterday – A New Bedford Whaler* / framed watercolor on paper / nd / 19.8 x 21.3 inches / 50.3 x 54.1 cm / donated by Selma and Stanley Batkin.

Birchall, William Minshall (1884-1941) / *Sovereign of the Seas* / framed watercolor on paper / nd / 19.3 x 21.3 inches / 50.3 x 54.1 cm / donated by Selma and Stanley Batkin.

Humphrey, Walter Beach (1892-1966) / portrait of Elizabeth E. Van Etten / 1956 / tinted charcoal on paper, in frame / 23.5 x 19.5 inches / 59.7 x 49.5 cm / gift of the Daley family / Elizabeth E. Van Etten (1868-1943) was the founder of the Women's Club of New Rochelle.

Hill, Pearl L. (1884-1949) / framed portrait of New Rochelle Women's Club president / 1933 / 38.75 x 33.25 inches / 98.4 x 85.7 cm.

Palmer, Jr., Delos (1890-1960) / portrait of Francis C. Little / 1919 / framed oil on canvas / 36.25 x 30.5 inches / 92 x 77.5 cm.

Unknown artist / unknown portrait / nd / 52.6 x 43.5 inches / 133.6 x 110.5 / oil on canvas / depiction of man in suit sitting in a red chair / painting is rolled up on a wooden dowel / there is extensive flaking and damage to this portrait.

Series 2: Artwork on Display in Library

Rutsch, Alexander (1916-1997) / *Ossie Davis* (portrait) / nd / mixed media / framed and counter-signed by Ossie Davis with the inscription *In Art All Men Are Brothers* / 25 x 19 inches / 63 x 48 cm / donated by Katherine Rutsch, wife of the artist. [Entrance to Local History Room, 2nd floor]

Rutsch, Alexander (1916-1997) / *Ruby Dee* (portrait) / nd / mixed media / framed, counter-signed, and inscribed by Ruby Dee / 29 x 19 inches / 63 x 48 cm / donated by Katherine Rutsch, wife of the artist. [Entrance to Local History Room, 2nd floor]

Fox, Elizabeth Huntington Coley (1895-1973) / *The Tom Paine House* / nd / framed oil on canvas / 16 x 19.75 inches / 39.5 x 50 cm / purchased by the Friends of the Library in 2023. [Entrance to Tech Services Room, 2nd floor]

Humphrey, Walter Beach (1892-1966) / *The Land of the Free* / 1948 / framed lithograph on paper / 20.75 x 27.75 inches / 54 x 77 cm / gift of Karen Allen. [Entrance to Tech Services Room, 2nd floor]

Gordon, B. (possibly Boris Bernhard Gordon [1882-1976]) *Eddie Foy*, vaudeville comedian (portrait) / c. 1921 / donated by Eddie Foy III, grandson of Eddie Foy. [Friends of NRPL office entrance]

Rockwell, Norman (1894-1978) / *The Land of Enchantment* / 1934 / framed oil on canvas / 37 x 76 inches / 94 x 193 cm / appeared in *The Saturday Evening Post*, December 22, 1934. [Children's Room]

Remington, Frederick (1861-1909) / Trinity Church / 1899 / colorized photograph in frame / 14.5 x 11.25 inches / 36 x 28.5 cm. [Display at Community Relations Office]

Boyette, Ernie (1924-2010) / P-51 Mustang jet fighter / nd / color reproduction / 12 x 18 inches / 30 x 45 cm / Famous American Aviators Series #11 / counter-signed by Lt. Lee A. Archer, Jr. of the Tuskegee Airmen / #270 of 600. [Display at Community Relations Office]

Girardi, Susan / *Huguenot Children's Library* / 2002 / colored ink on paper, in frame / 13.25 x 16.25 inches / 34 x 41.5 cm. [Display at Community Relations Office]

Fazzino, Charles (b. 1955) / New Rochelle highlights / nd / mixed media, in frame / 8 x 8 inches / 20 x 20 cm / property of the Friends of the NRPL. [Friends Office, 1st floor]

Unknown artist / ceremonial owl (Aztec) from Tenochtitlan, Mexico / nd / 57 x 32 inches / 34 x 85 cm / reproduction of stone rubbing (frottage) / #45 of 100 / property of the Friends of the NRPL. [Friends Office, 1st floor]

Winter, Lumen Martin (1908-1982) / *Art from Private Collections* / 1980 / framed oil on canvas / 35.5 x 46 inches / 9.2 x 116.8 cm / painting in relation to New Rochelle Council on the Arts exhibit and poster *Art from Private Collections*. [At elevator, 3rd floor]

Zheutlin, Dale (b. 1972) / The Banner Project / 2011 / eight banners suspended above library lobby. [Lumen Martin Winter Gallery, 1st floor]

Toscanini, Elaine (1933-2019) / Bicentennial Quilt / 1976 / to celebrate the 200th anniversary of the United States in 1976 / 20 quilters created the quilt blocks of completed quilt / Elaine Toscanini's husband Walfredo was the grandson of famed conductor Arturo Toscanini. [Lumen Martin Winter Gallery, 1st floor]

Fazzino, Charles (b. 1955) / New Rochelle Public Library highlights / nd / 3-D multi-media cartoon in frame / 24.5 x 24.5 inches / 62 x 62 cm. [Circulation Desk]

Zheutlin, Dale (b. 1972) / *Enlightenment* / 2013 / three (3) vinyl panels / 180 x 180 inches / 457 x 457 cm / digital enlargements of three vinyl panels are mounted on the exterior of library building at Memorial Highway entrance; three additional panels were later added later at the Lawton Street entrance. [Exterior of NRPL building]

Weber, Judith and studio / *Reach for Tomorrow Wall* / 2000 / tile wall in bas relief / 96 x 208 inches / 243.8 x 528.3 cm / also known as the "Donor Recognition Wall" / the artist is an advisory board member of the New Rochelle Council on the Arts. [at library entrance near Ossie Davis Theater].

Ranyak, Marion Lorraine (1925-2018) / untitled MR-186 / nd / framed monotype on paper / 14.25 x 12.4 inches / 36.2 x 31 cm. [Community Relations Office]

Ranyak, Marion Lorraine (1925-2018) / untitled MR-227 / nd / acrylic on canvas / 33 x 33 inches / cm. [Community Relations Office]

Ranyak, Marion Lorraine (1925-2018) / untitled MR-043 / c. 1968 / oil, sand, and collage on canvas / 20 x 26.8 inches / 50.8 x 68.1 cm. [Community Relations Office]

Winter, Lumen Martin (1908-1982) / *Search for Knowledge* / 1981 / The sculpture is a single piece of Ravaccione marble from the heights of Mount Altissimo in Pietrasanta, Italy. The three ascending flame-like shapes of the sculpture are intended to represent Science, Art, and Literature. [Ruby Dee Park]

Series 3: Artwork in Administration Office

Alpay, R. (?) / *La Rochelle Harbor* / c. 1890 / lithograph and aquatint on paper / 13.25 x 17 inches / 33.7 x 43.1 cm / donated by Mrs. Kenneth Kimball, Larchmont, NY.

Marlatt, Hamilton Irving (1860-1929) / *Landscape: Westchester County* / 1910 / gouache on board / 22.6 x 32.6 inches / 57.4 x 82.8 cm.

Ozanne, Nicolas-Marie (1728-1811) / *La Porte de La Rochelle* / nd / lithograph on paper / 11.6 x 15.5 inches / 29.5 x 28.3 cm.

Rockwell, Norman (1894-1978) / *Happy Birthday* / nd / framed lithograph on paper / 23.25 x 18.5 inches / 59.1 x 47 cm / gift of Donald Holden, Irvington, NY / copy of April 1981 director's report on verso.

Rockwell, Norman (1894-1978) / *Four Seasons: Winter* / nd / framed lithograph on paper / 22.6 x 18.4 inches / 57.4 x 46.7 cm

Rockwell, Norman (1894-1978) / *Four Seasons: Spring* / nd / framed lithograph on paper / 22.6 x 18.4 inches / 57.4 x 46.7 cm.

Rockwell, Norman (1894-1978) / *Four Seasons: Summer* / nd / framed lithograph on paper / 22.6 x 18.4 inches / 57.4 x 46.7 cm.

Rockwell, Norman (1894-1978) / *Four Seasons: Autumn* / nd / framed lithograph on paper / 22.6 x 18.4 inches / 57.4 x 46.7 cm.

Unknown / *The Great Stained Glass Windows of New Rochelle* / 1990 / poster mounted on panel / 30.6 x 20.6 inches / 77.7 x 52.3 cm / [exhibition poster in 1990].

Winter, Lumen Martin (1908-1982) / *Steeds of Apollo* / nd / framed lithograph on paper / 22.4 x 28.25 inches / 56.9 x 71.8 cm / signed by Lumen Martin Winter and co-signed by Fred Haise.

Winter, Lumen Martin (1908-1982) / Insignia for Apollo XIII / c. 1970 / 17 x 21 inches / 43 x 53.3 cm / original study for insignia of the Apollo XIII spacecraft.

Winter, Lumen Martin (1908-1982) / design for mosaic on the AFL-CIO building, Washington, DC / 1972 / ink and watercolor on paper / 16.5 x 35.5 / 41.9 x 90.1 cm.

Winter, Lumen Martin (1908-1982) / placement of sculpture *Search for Knowledge* / c. 1977 / tempera on board / 26.5 x 37.5 inches / 67.3 x 82.8 cm.

Series 4: Huguenot Children's Library Artwork

Clayton, Alvin / *Huguenot Children's Library* / nd / watercolor on paper / 22 x 32 inches / 55.9 x 81.3 cm / gift of Alvin Clayton to HCL.

Girardi, Susan / *Huguenot Children's Library birdhouse* / 2000 / 6 x 12 inches / 15.2 x 30.5 cm / acrylic on wood / bird house model of HCL.

Related Collections

Library of Congress

New Rochelle Art Association Records

New Rochelle Public Library

Elizabeth Huntington Coley Fox Papers
New Rochelle Art Association Records
New Rochelle Council on the Arts Records
Posters and Broad sides Collection
Photography Collection
Terrytoons Records

September 25, 2025 / David Rose / NRPL Archive

NRPL Monthly Departmental Update

Department: Adult Services/Help & Learning Center

Submitted by: Denise Link

Reporting Period: October 2025

1. Key Highlights

- The Help & Learning Center continues to promote NRPL's Strategic Plan by engaging communities of color, Spanish-speaking residents, and underserved neighborhoods in New Rochelle by continued promotion of tech & digital literacy services and one-on-one assistance, to expand access and inclusion across New Rochelle communities.
- Bilingual Tech Help: 12 appointments and 15 participants booked in October via website and phone for Spanish-language Digital Navigator support, with additional sessions scheduled for November.
- Technology Support: Over 12, one-on-one Digital Navigator appointments were provided in October, helping patrons with computer, smartphone, email, e-book, and library database use (including Medici.tv and Mango Languages).
- Bilingual affordable healthcare, Medicare and Digital Navigator assistance remains in high demand during Medicare Open Enrollment (through Dec. 2025) and supports families and seniors with the housing, HEAP, and SNAP recertification process.

2. Programs

- Job Readiness Support- One-on-one sessions are available every Monday evening from 5:00–7:30 PM. 23 participants, 3 sessions and 7 attendees for the monthly group workshop.
- Healthcare Navigation- Drop-in assistance is offered for NYS affordable healthcare on Wednesdays from 11:00 AM to 12:00 PM. Medicare (65+yrs) coverage basics every Monday from 10:00 AM to 12:00 PM. 12 attendees, 6 sessions.
- Free Notary Nights- Notary Nights, held every third Thursday of the month at 6:00 PM- Thursdays, 2 attendees.
- Citizenship Preparation Classes- The sessions cover the interview preparation and guidance on current USCIS applications. Saturdays, 11:00-12:00 pm. 20 participants, 2 sessions.
- Digital Learning Classes- Microsoft Word & Google Doc (English & Spanish)
- Mondays, 5:00 pm. 23 participants, 3 sessions.
- Fall ESL classes with Westchester Community College- M, T, TH, F 9:15-12:15 PM
- 12 sessions, 29 students per session.
- English Conversation Circle- This group meets in the second floor conference room on Thursdays, 12:00pm. 4 sessions, 16 participants.

3. Patron and Community Engagement

- Patron feedback, success stories, or testimonials.
 1. Civic /Citizenship classes- These sessions help our library patrons learn U.S. civics, improve English, and prepare for the naturalization interview. As one participant shared, “The classes really helped me understand everything — the questions, the forms, and what to expect.”
 2. A patron called to express appreciation for the job search assistance and shared that she is now employed as a Special Education Aide with NRED. After many months of searching, she said her “ideal job working with special needs kids is finally happening.”
- Community partnerships fostered or strengthened.
 1. A letter from Hope Community Services thanked the NRPL for their donation of soap and shampoo for their Showers of HOPE program, providing mobile showers to residents in need.
 2. The New Rochelle Chamber of Commerce summer intern program successfully utilized NRPL Chromebooks to create social media content, update business directories, and complete various administrative tasks.
 3. Healthy Family Westchester “Baby Event” was a successful free event (10/17), giving new and expectant parents a chance to connect and learn about available resources. Over 25 expectant parents participated, along with 6 community based organizations.
 4. There were 3 visits this month from Living Resources, a day program for adults with disabilities, to the Help & Learning Center. The visits included digital learning sessions and a tour of the New Rochelle Public Library for 9 students and care workers.

Operations and Facilities None

5. Statics Snapshot

Attendance (# 6 programs / # 97 total attendance).

- Job Coach: 23
- English Conversation: 16
- Citizenship: 20
- Notary: 2
- Healthcare/Medicare Help: 12
- Microsoft/Google docs (Eng. & Spa): 24

Help & Learning Center: One-on-One assistance

- Number of sessions: 20
- Number of patrons: 84

6. Looking Ahead

- Participating in the Police Reentry Panels at the WCDOC: Westchester Department of Corrections, where inmates due to end their sentences receive presentations on community services. Next meeting includes getting credentials to enter the facility and coordinating with the NRPD reentry team.

7. Strategic priorities for the next month/quarter.

- NR Grant opportunity: City of New Rochelle 2026 Grant Cycle (THRIVE) Non-profit Grant Program. Grant Program application submission will start on 12/2025, with a deadline of 1/31/2026.

NRPL Monthly Departmental Update (October 2025)

Department: Youth Services

Submitted by: Bobby Simic

Reporting Period: October 2025

1. Key Highlights (Strategic Goals Alignment)

- **Children's Room:** The patio in the Children's Garden has been installed (Goal 1: Enhance the Library's facility)
- **Children's Room:** Huge turnout for the **patio ribbon cutting and Spooktacular Celebration** on Saturday, October 18th (464 people in attendance) (Goal 5: Increase the visibility, access, and scale of the Library's programs and services)
- **Children's Room:** Celebrated **Hispanic Heritage Month** with a Flower Making program with bilingual Spanish/English instruction on Saturday, October 11 (35 attendees) (Goal 4: Prioritize outreach to communities of color, Spanish-speaking residents, and underserved neighborhoods)
- **HCL:** Created display in our biography section celebrating **Hispanic Heritage Month** (Goal 4)
- **Teen Services:** Notable programs this month include -
 - **Paws & Relax with Therapy Dogs** - 24 participants (3 sessions)
 - Community partnership with volunteers from the Hudson Valley Paws for a Cause (Goal 3)
 - **Success by 21: Get Scholarship Aid** - 9 participants (2 sessions)
 - Community partnership with local New Rochelle non-profit JAMAA Headquarters, Inc. (Goal 3)

2. Programs, Services & Collections

- **Book Displays found in the Children's Room:** Autumn/Fall, Hispanic Heritage Month, Yom Kippur, Sukkot, Mid-Autumn Festival, Halloween/Scary Books, Banned Books Week, Day of the Dead/Día de los Muertos, Diwali, Veteran's Day, Indigenous People's Day, Voting/Elections, Thanksgiving/Thanks & Gratitude, Jane Goodall, Dav Pilkey
- **HCL:** An assigned weeding system was put in place beginning with the nonfiction spearheaded by Florence Simunyola
- **Teen Services:** Continuing community partnerships with:
 - NeuroFirst, Inc. - *Creative Cards for a Cause* (11 participants, 3 sessions)

- JAAMA Headquarters Inc. - *Success by 21: Get Scholarship Aid* (9 participants, 2 sessions)
- Hudson Valley Paws for a Cause - *Paws & Relax with Therapy Dogs* (24 participants, 3 sessions)
- **Teen Services:** 63 fiction books weeded. The weeding project continued for fiction to make space for the graphic novel and manga sections which are highly demanded materials by teens.
- **Teen Services:** Our popular video game collection has recently introduced Switch 2 games and we will soon be rolling out more

3. Patron & Community Engagement

- **Children's Room:** Partnered with **Teen Volunteers**, many from the High School Science and Math Honor Societies, to assist with our Spooktacular Celebration and weekly afterschool weekly STEAM programs
- **Children's Room:** Offered **4 class visits** to **Columbus Elementary** students, showcasing the Children's Room, with time to browse and borrow the collections (153 attendees)
- **Children's Room:** Continued our partnership with **Monroe University** and their Federal work study program to offer **Homework Help** 5 days a week (including weekends) in English and Spanish
- **HCL:** Received positive feedback from parents who are new to the area
- **HCL:** Offered a community based art project for **Arts Fest** called "**Commural**" where patrons celebrated the people and spirit of New Rochelle.
- **HCL:** Teamed with local **Girl Scout Troop 1873** on **Once Upon a Craft** weekend program to engage patrons in literacy and art while the scouts earn experience and work towards badges. (40 attendees for first session of the season)
- **Teen Services:** Many more teens have been using the space than the prior months to do homework or just hang out with friends. There have been inquiries about the VR headsets and their availability.
- **Teen Services:** We have had a steady relationship with **NeuroFirst** (since July 2025) and **Hudson Valley Paws for a Cause** volunteers (since May 2024) and we're happy to partner with **JAAMA Headquarters** for needed college-ready programs which began last month.
- **Teen Services:** A starting collection of **dyslexia-friendly font-sized books** have been introduced into the teen collection. We will be monitoring the books and adding more genres in the future.
- **Teen Services:** 21 teen volunteers have applied during this month with 10 teens coming in and completing over 24 hours of community service.

4. Operations & Facilities

- **Children's Room:** Our 6 new public internet computers (with touchscreen capabilities) are finally functioning after much trial and error since being installed over the summer
- **HCL:** Downed wires in front of building still a concern and brought to the attention of Maintenance Department
- **Teen Services:** Several lights in the teen room have died. Request has been made for the light fixtures to be updated to LED lighting.

5. Statistics Snapshot

(Attach or embed charts/tables if possible)

- **Children's Room:** 70 programs/1970 attendees; **HCL:** 35 programs/907 attendees; **Teen Services:** 62 programs/340 attendees
[Children's Room Program Stats](#) - [HCL Program Stats](#) - [Teen Program Stats](#)
- **Circulation:** See Milton's report.
- **Children's Room Total Ref Stats:** 2771; **HCL Total Ref Stats:** 1022

6. Looking Ahead

- Children's & Teen Services combined to become **Youth Services** late in the month. We look forward to future collaborations and working together as we continue to serve and reach our young patrons.
- **Children's Room:** Celebrating **Native American Heritage Month** with a joint interdepartmental program, a dance performance from the **Redhawk Dancers** on **Saturday, November 8th**
- **HCL: November 13 is World Kindness Day** - creating **Ribbons of Kindness** display for the entire month where patrons can contribute by writing their acts of kindness, complimented with books on kindness, especially highlighting our Gabrielle's Wings collection.
- **HCL:** Start of "**Dinocember**", a dinosaur-themed celebration throughout the library. A great way to celebrate December if you do not celebrate the month's other major holidays (so no child feels left out).
- **HCL:** Additional programming with the Girl Scouts
- **Teen Services:** **New Rochelle Police Department's K-9 unit** is visiting the Teen Room on **Wednesday, November 12, 4 pm** to speak about and interact with the teens. **K9 Jodie and Officer Moss** are expected to come on this day.
- **Teen Services:** The library's **Teen Advisory Board (TAB)** will be meeting next month on **Saturday, November 15, 11 am**. It will be a year and a half since the TAB has been created.

7. Attachments/Supporting Documents



• *Candy Sushi program with Constantine (right) and teens.*

Instructions for Staff:

- Keep sections concise (bullets where possible).
- Always link updates back to **strategic goals**.
- Submit to the Admin Office by the monthly due date.

Narrative Report – Youth Services (October 2025)

Department: Youth Services

Submitted by: Bobby Simic

Reporting Period: October 2025

Narrative Report

At the end of October, Children's Services and Teen Services joined to become one department, **Youth Services**. We look forward to seeing what this new configuration will yield and how the former Children's and Teen Departments can work together to better serve the young people of New Rochelle.

The big news in Youth Services is the grand opening of our **outdoor program patio** off the Children's Room. As part of the city-wide **ArtsFest**, we held a **Ribbon Cutting ceremony** and a Halloween-themed "**Spooktacular Celebration**" on **Saturday, October 18th** to celebrate the patio's debut, and the turnout was enthusiastic to say the least. **Over 400 people were in attendance**, much more than we had planned for or expected. Music by **Songcatchers** and **Rock Your World Kids**, face painting, giant crayons, pumpkins and goodie bags were on hand to entertain the costumed masses.

Another notable debut in October was a starting circulating collection of **dyslexia-friendly font-sized books** in our Teen Room. We want to make sure our collection serves all and adding these books will further our commitment to equity and access.

New Rochelle's large Hispanic community is important to the library, and Youth Services made sure we celebrated **Hispanic Heritage Month** with bilingual displays at both Main and the Huguenot Children's Library. We also held a **flowermaking program** in the Children's Room that was taught in both English and Spanish in celebration of the month. Throughout the year, not just during Hispanic Heritage Month, we host regular Homework Help and storytimes in both languages to better reach and show our commitment to New Rochelle's Spanish-speaking community.

Other October program highlights include HCL's community mural project coined "**Commural**" by program presenter and writer Karen Gardner as another activity part of **ArtsFest**. Families created giant murals that celebrate the people and spirit of New Rochelle, a total of 40 patrons attended. Several of the commurals are now hanging up around the Huguenot Library. Also at the Children's branch, **Girl Scout Troop 1873** returned for their regular Saturday craft and literacy program **Once Upon a Craft**. **Paws and Relax with Therapy Dogs** and **Success by 21: Get Scholarship Aid** continue to be popular attractions and important resources in the

Teen Room. Youth Services does a lot for our patrons, and it hasn't gone unnoticed. As a librarian was counting the amount of people at one of our Toddler Times, a patron commented on how we did a great job with our programs and especially compared to another library, which she didn't name. Between the Children's and Teens Rooms and HCL, we offered **167 programs** in October with **3217 young people and caregivers in attendance**.

All three components of Youth Services had weeding projects in October in order to have a collection that's current, attractive and reflects the interests of those we serve. The Teen Room also added to their **popular video game collection** with **Switch 2 games**.

We also work with other community partners to enhance our offerings and to better promote the library's services. In October we worked with and welcomed the **Girl Scouts** (HCL), **NeuroFirst** (Teens), **Hudson Valley Paws for a Cause** (Teens), **JAAMA Headquarters** (Teens), **New Rochelle High School** students for volunteer opportunities (Teens & the Children's Room), **Monroe University** (Children's Room), and **Columbus Elementary** (Children's Room).

Youth Services shows no signs of slowing down in November. In addition to our regular series of programs, we'll also be celebrating **Native American Heritage Month** with a performance from the **Redhawk Dancers** at Main and honoring **November 13th's World Kindness Day** with the month-long **Ribbons of Kindness** art project and installation at HCL. Teen Services is welcoming **NRPD's K-9 unit** mid-month and hosting another meeting for their Teen Advisory Board.

NRPL Monthly Departmental Update

Department: Circulation Department

Submitted by: Milton Cobb

Reporting Period: October 2025

1. Key Highlights

- Staffing Updates
 - Marta Santiago and Sandra Perez began in their new roles as Senior Clerks on October 1, 2025.
 - Donna Reitano-Toth returned as an hourly part-time clerk October 21, 2025.
- Began a collaborative project with the Children's Department and Maintenance Department to relocate a Self-checkout machine to the Children's Room.

2. Programs, Services & Collections

- The team facilitated the smooth checkout of patrons during class visits on 10/1, 6, 10 and 14, and the creation of new library cards for visiting students. Department Head, Milton Cobb, is participating in Library Journal-sponsored Library Management Course. Continuing education opportunities are excellent as they provide team members with strategies and insights that can be immediately applied in service.

3. Patron & Community Engagement

- **Patron feedback, success stories, or testimonials.**
 - The Circulation staff consistently provide patrons with information about New Rochelle Public Library programs and services in a professional and friendly manner

Community partnerships fostered or strengthened.

- The hiring of our Senior Clerks has improved our customer service and increased the level of communication with our Spanish speaking patrons.

4. Operations & Facilities

- The Circulation Team in collaboration with the Children's and Maintenance Departments is relocating a Self-checkout machine to the Children's Room as Children's materials account for a significant portion of circulation numbers. This provides an efficient way for checking out Children's materials and presents an engagement opportunity for our

littlest patrons.

5. Statistics Snapshot

September 2025 Circulation Statistics (October's statistics are not posted yet)

Main Branch

[Circulations](#): **10,811**

5 Highest Circulation Statistical Categories:

1. Juvenile Fiction- 4,528
2. Juvenile Nonfiction – 1,000
3. Movie– 935
4. New Book– 731
5. Nonfiction– 715

[Intraloans Supplied](#): 3,124

[Intraloans Received](#): 973

[Patrons Added](#): 333

[Items Added](#): 1,167

[Items Deleted](#): 964

HCL

[Circulations](#): **2,510**

5 Highest Circulation Statistical Categories:

1. Juvenile Fiction- 2,005
2. Juvenile Nonfiction- 201
3. Fiction - 109
4. New Book - 66
5. Juvenile Audiobook - 42

[Intraloans Supplied](#): 276

[Intraloans Received](#): 349

[Patrons Added](#): 23

[Items Added](#): 147

[Items Deleted](#): 41

6. Looking Ahead

- Scheduling adjustments in the following months to provide better support to staff, especially on weekends.

7. Attachments/Supporting Documents

- Monthly Circulation: [MONTHLY CIRCULATION_OCT2025.xlsx](#)
- Intraloans Supplied: [MONTHLY_SUPPLIED_OCT2025.xlsx](#)
- Intraloans Received: [MONTHLY_RECEIVED_OCT2025.xlsx](#)
- Patrons Added: [MONTHLY PATRONS ADDED OCT2025.xlsx](#)
- Items Added: [MONTHLY_ITEMS_ADDED_OCT2025.xlsx](#)
- Items Deleted: [MONTHLY ITEMS DELETED OCT2025.xlsx](#)

Monthly Departmental Narrative Report

Department: Circulation Department

Submitted by: Milton Cobb

Reporting Period: October 2025

Narrative Report

The end of October marks one month since the addition of two very important additions to the Circulation staff, Marta Santiago and Sandra Perez, our new Senior Clerks. Marta and Sandra have both shown great leadership so far. Marta has quickly taken to her new responsibilities and has been a reliable and supportive manager to the staff and excellent partner in managing the department. Sandra has also provided a great amount of assistance and I look forward to continuing to strengthen and grow the professional relationship between her, Marta, and myself. In other staffing news, October saw the return of Donna Reitano-Toth as an hourly part-time clerk, starting October 21, 2025.

This month The Circulation Team started a collaborative project with the Children's Department and Maintenance Departments has initiated a project to relocate a Self-checkout machine to the Children's Room. Children's materials account for a significant amount of our circulation numbers, so this presents an engagement opportunity for our littlest patrons. Plans include the Facilities team removing a section of the existing Children's Room desk in order to make space for the Self-checkout machine.

The Circulation staff consistently provide patrons with information about the wonderful services and programs offered by the New Rochelle Public Library. Whenever I am at the 1st Floor Information Desk during a reference shift, I always have a steady stream of patrons stopping by the desk to inquire about our Museum Pass program. I know for a fact that they are made aware by the Circulation Staff.

The Spanish proficiency of our Senior Clerks has been essential in increasing our support for our Spanish-speaking patrons. An example of this was when Marta assisted me during a patron interaction providing Spanish translation as we made a reservation for a partnering museum as part of our Museum Pass program.

Looking ahead, there will be some scheduling adjustments to better support the Circulation Department next the months

NRPL Monthly Departmental Update

Department: Community Relations

Submitted by: Lisa Itzkowitz/Tobe Sevush

Reporting Period: October 2025

1. Key Highlights

- Led promotional efforts to drive patron engagement for 38 October programs with emphasis on Children's Garden Grand Opening, which attracted over 400 attendees, a successful 50th Anniversary - Ragtime Celebration Weekend, and five ArtsFest events, bringing new performers and patrons to NRPL.
- Kicked off redesign of NRPL website and logo with vendor Library Market (LM). The NRPL website development team meets weekly with the Library Market project manager. Final website/logo target launch date - mid-April, 2026. Staff survey re: website distributed
- Initiated and organized Banned Books Week recognition with a "Blind Date with a Banned Book" display in the lobby. NRPL librarians/clerks staffed the table for 14 hours over the course of the week, engaging with over 50 patrons

2. Programs

- Health and Wellness Programs - 19 sessions
 - Chair Yoga averaged 28 attendees
 - Gentle Yoga averaged 16 attendees/session
 - Multi Level Yoga averaged 12 attendees/session
 - Qi Gong averaged 26 attendees/session
 - Well Minded Movement averaged 10 attendees/session
- Arts and Culture Programs - 29 sessions
 - Open Sewing is a growing program both with patrons and volunteer instructors meeting weekly. We average 10 students/session and have up to 4 volunteer instructors
 - Beginning Sewing workshop is back and averaging 7 per session. Demand for class was high, with a waitlist of 10/class but we had no shows
 - Knitting Club is a growing program and averaged 8/attendees per session in October.
 - Adult Art Workshops continues to be a hit welcoming 19 students this month. In addition to returning patrons, the teacher accommodated a group of adult disabled students who love the class.
 - Sing Your Heart Out meets twice a week and has grown to over 30 performers. When the program began years ago it was for over 55 year olds but is now inclusive of all ages and is a multi generational group of singers and musicians.
 - Ragtime Weekend celebrated the 50th anniversary of the novel. The film had 20 attendees and the presentation had 50 attendees.

- o ArtsFest weekend included partnerships with NRCA, NRAA, Red Monkey Theater and Young Musicians of Westchester. The evening jazz concerts were full at 138 attendees each, the Sunday Chamber Concert had 55 attendees and the Play had 35 attendees.
- o Films: Chris Poggiali presented a Cult Horror Series with 18 attendees and our New Rochelle Play Hollywood presented Avalon with 18 attendees. Both films offered discussion before and after each film.
- Fun and Games Programs - 10 sessions
 - o MahJong open play and formal classes returned this month with open play on Tuesday evenings and Thursday afternoons, and beginner instruction on Thursday afternoons. Classes registered to capacity but despite committing to full class, some registrants dropped class after a few weeks. Open play averages 3-5/players per session, and the instruction class has 7 participants.
 - o Trivia Night is a new program that we hope will continue to build. 4 attended this month
- Virtual programs - 5 programs
 - o Co-hosted a range of virtual programs with partner libraries at minimal or no cost, engaging 52 patrons. The NYHS program on Robert Caro was particularly popular, attracting 22 attendees from New Rochelle.

3. Patron & Community Engagement

- Strengthened partnerships with several New Rochelle organizations including New Rochelle Council on the Arts (NRCA) , New Rochelle Art Association (NRAA) (Hosted their 109th Open Juried Show) and NRBID, and will continue to pursue future collaborations.
- Accommodated last minute request by Red Cross to host a blood drive at NRPL on 10/3 when plans to host at New Rochelle YMCA fell through. Eleven blood donors attended. Another drive, scheduled months ago, took place at NRPL on October 31.
- NRPL served as a drop-off site in partnership with the United Way of Westchester and Putnam for the annual Winter Coat and Accessories Drive.

4. Operations and Facilities

n/a

5. Statistics Snapshot

- Total number of program sessions: 64
- Total number of attendees: 1172
- Social media stats :Instagram, 49 new followers, 561 content interactions, reached 2,434 unique accounts, accumulated 38,892 views across all posts and 355 profile visits from unique accounts. Facebook, 38 new followers, 811 content interactions, reached 25,902 unique accounts, accumulated 63,533 views across all posts and 1,276 profile visits from

unique accounts. Top posts: Banned Books Tabling Photos (6,872 Views, 4,192 Reach, 175 Interactions); Post Congratulating Chris P. on publishing his book (5,844 Views, 3,946 Reach, 68 Interactions); Children's Garden Grand Opening Photos (6,224 Views, 2,824 Reach, 107 Interactions)

- Email: Average open rate was 61% (24% higher than industry average.) 411 new contacts were added to our distribution list, bringing total base to 14, 748

6. Looking Ahead

- November programs will include: a series of one act plays by Tutti Bravi and a Day of the Dead Celebration, both strengthening our partnerships with Tutti Bravi Productions and Calpulli Mexican Dance. We will also celebrate Native American Heritage Month with a performance by Redhawk Native American Dancers.
- Collaborating with library staff on program development and execution for screening of "Playing for Keeps" on December 13.

Community Relations Narrative Report

Department: Community Relations

Submitted by: Lisa Itzkowitz/Tobe Sevush

Reporting Period: October 2025

This month Community Relations embarked on the development of a new NRPL logo and website, targeted to launch in mid-April 2026. The team engaged in discovery exercises to guide the vendor in the development of these items.

Marketing support was provided for 39 programs across all library departments, resulting in strong engagement with all segments of the community. Key events including Ragtime Celebration Weekend and the Grand Opening of the Children's Garden received good press in local publications (New Rochelle Review and lohud.com.) Wellness programs - particularly yoga and Qi Gong, continue to draw a strong, steady patron base. Patrons are also drawn to craft-based programs - Open Sewing is bursting at the seams, attracting an average of 9 sewists/week, and the adult art workshop hosted 19 blooming artists.

Two special weekends celebrating iconic New Rochelle cultural events took place this month:

Celebrating 50 Years of Ragtime, October 4/5

Commemorated the 50th anniversary of Ragtime with a special weekend of programming honoring E.L. Doctorow's landmark novel.. Saturday featured a screening of the film adaptation, followed by a discussion led by film librarian Chris Poggiali. Sunday began with a photo presentation by Caroline Doctorow, daughter of E.L. Doctorow, exploring her father's life as well as her own experiences growing up in New Rochelle. The program continued with a virtual conversation between Ralph Sevush, Executive Director of the Dramatists Guild, and the composer-lyricist team of Lynn Ahrens and Stephen Flaherty discussing the creative journey bringing Ragtime to the stage.

ArtsFest Weekend, October 16-19

Kicking off ArtsFest weekend, NRPL hosted a performance of Undead: A Dracula Story by Red Monkey Theater Group, and presented by the New Rochelle Council on the Arts. On Friday night, the library hosted a sold-out jazz concert featuring the Brian Carter Quintet. On Saturday, the Children's Garden Grand Opening was packed with families who enjoyed the pavilion ribbon cutting and all the "spooktacular" festivities. Saturday night brought another full house as NRCA showcased the music of Tony McLendon and Friends. The weekend concluded on Sunday with a chamber music concert presented by the Young Musicians of Westchester, followed by a meet-and-greet reception with the NRAA celebrating their 109th Open Juried show.

Efforts to build a Mah Jongg community continued with the start of a beginner Mah Jongg class, and twice weekly opportunities for experienced players to convene at NRPL to play and connect.

NRPL celebrated Banned Books Week with a “Blind Date with a Book” display in the lobby, which attracted over 50 patrons interested in learning more about this topic.

Board Meeting
Thursday, November 13, 2025
Incident Report Listing

				EMERGENCY SERVICES	
DATE	TIME	LOCATION	DESCRIPTION	ACTION Y/N	CONTACT
10/1/2025	10:10 AM	Study Room 2D	The study room is reported to be in unsanitary conditions.	No	
10/4/2025	3:50 PM	Lobby ladies' room	Patrons reported a dead pigeon in the ladies' room. The cleaning staff removed the pigeon and cleaned the sink.	No	
10/6/2025	1:00 PM	3rd floor Admin Office - in front of the tinted window	Aggressive and insistent patron seeking a job at the Library	No	
10/8/2025	1:37 PM	Men's Restroom	Patron was found unresponsive in men's bathroom, EMS alerted	Yes	Ambulance
10/8/2025	1:55 PM	Men's Restroom	In the men's bathroom at the main Library a gentleman was passed out.	Yes	Police
10/9/2025	12:30 PM	Second floor public computers	A Patron was involved in an incident on September 24, 2025, and was also found unconscious in the men's restroom in the lobby on October 8, 2025. Following the September 24 incident, the next time he visited, the police would be notified and he would be banned from the library. The police spoke with him, gave him the ban notice, clearly explained that he could not enter the library until October 9, 2026, and escorted him out of the building. He left the building without incident.	Yes	Police
10/8/2025	2:00 PM	Adult Services	Staff Incident Report: Someone removed a Beatles replica ticket stub that I had pinned on the side of my cubicle. I'm unsure of the exact date and time.	No	
10/29/2025	5:15 PM	Children's Play Area/Patio	A Foundation Board member tripped on the threshold and fell onto the floor in the Children's Play Area. NRPL staff immediately asked if she was okay, and she stated that she was fine. At 5:19 p.m., our staff member again checked on the Foundation Board member, and she reiterated that she was fine, attributing the fall to her previously broken foot.	No	

Board Meeting
Thursday, November 13, 2025
Personnel Report Listing

1	Reitano	Donna	PT - Hourly Library Clerk	\$26.11 Hour	New Hire	21-Oct-25	13-Nov-25
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New Rochelle Public Library Director's Board Report November, 2025



As we turn the page to November, I'm inspired by the many ways our community continues to help the Library grow and thrive. This month brings both something new to look forward to and a wonderful moment to celebrate!

A New Way to Get Involved at NRPL

Beginning November 1, we're launching a new Adult Volunteer Program, designed to give community members even more opportunities to be part of the Library's work.

Volunteers have always been an essential part of our success—helping with programs, assisting behind the scenes, and strengthening the Library's connection to the people we serve. Through this new program, adults 18 and older will be able to lend their time and talents in meaningful ways, whether it's supporting special projects, helping staff prepare for programs, or contributing to initiatives that enhance our services.

In the spirit of National Make a Difference Day earlier this week (October 27), we're reminded how powerful volunteerism can be in building a stronger, more connected community. Volunteering at NRPL is a wonderful way to give back, meet new people, and learn more about what happens "behind the shelves." If you've ever wanted to get more involved with your library, keep an eye on our website—applications open November 1.

A Grand Day in the Garden

We also celebrated a joyful milestone this month—the Grand Opening of the Children's Garden on October 18! More than 400 community members joined us for the ribbon-cutting and family festival, which featured performances by Songcatchers and Rock Your World Kids, along with crafts, pumpkin decorating, and appearances by beloved storybook characters.



The renovated garden includes a beautiful new outdoor pavilion, expanding our space for children's programs and community gatherings. This project was made possible through the generosity and partnership of the New Rochelle Public Library Foundation and the City of New Rochelle, which secured an American Rescue Plan Act (ARPA) grant to bring this vision to life.

As we move into the season of gratitude, I'm especially thankful for the continued enthusiasm and support of our community. Whether you're reading, attending

a program, or soon volunteering your time—thank you for helping the New Rochelle Public Library thrive.

Warmly,

Eugenia Schatoff

Eugenia Schatoff

Executive Director, New Rochelle Public Library

Committee Meetings:

Community Relations Committee- Wednesday, October 1·9:30 – 10:00am
Building & Grounds Committee meeting- Friday, October 3·8:30 – 9:30am
Policy Committee Meeting Monday, October 6·9:00 – 10:00am
NRPL Personnel Committee -Monday, October 20·9:00 – 10:00am
Finance Committee Meeting Wednesday, October 22·9:00 – 10:00am
Community Relations Committee Meeting-Monday, October 27·8:30 – 9:30am

Check-in Meetings:

Community Relations Department-Wednesday, October 1·9:30 – 10:00am
Department Head Meeting- Wednesday, October 1·10:00 – 11:30am
Community Relations Coordinator-Wednesday, October 1·1:00 – 1:30pm
Community Relations Program Coordinator Wednesday, October 1·1:45 – 2:30pm
Director of Building Operations- Thursday, October 2·10:30 – 11:00am
Assistant Director- Friday, October 3·10:00 – 10:45am
Circulation- Thursday, October 3 1:30 – 2:00 pm
Maintenance Trades worker- Monday, October 6·2:00 – 3:00pm
Assistant Director- Monday, October 6·3:00 – 3:45pm
Assistant to the Director- Monday, October 6·11:00 – 11:30am
Director of Building Operations- Tuesday, October 7·8:45 – 9:30am
Administration Team Meeting- Tuesday, October 7·10:30 – 11:00am
Assistant Director- Tuesday, October 7·9:45 – 10:30am
Assistant Director & Librarian III Dept Head - Tuesday, October 7·2:00 – 3:00pm
Assistant Director- Tuesday, October 7·3:00 – 3:45pm
Library Management - Wednesday, October 8·11:00am – 12:00pm
Librarian III Children's Services Thursday, October 9·3:00 – 3:30pm
Board President Friday, October 10· 9:00 – 10:00am
Assistant Director Friday, October 10 ·10:00 – 10:45am
Assistant Director Monday, October 13·10:00 – 10:45am
Administrative Assistant Monday October 13·11:00 – 11:30am
Assistant Director Monday, October 13·1:15 – 2:00pm
Assistant Director- Meeting Wednesday, October 15·10:00 – 10:45am
Community Relations- Wednesday, October 15·1:00 – 1:30pm
Foundation- Thursday, October 16·10:00 – 11:00am
Community Relations Thursday, October 16·11:00am – 12:00pm
Department Heads- Thursday, October 16· 2:30 - 3:00pm
Assistant Director- Thursday, October 16·3:00 – 3:30pm
Assistant Director- Friday, October 17·10:00 – 10:45am

Human Resources Wednesday, October 22·8:30 – 9:00am
Library Management- Wednesday, October 22·11:00 – 11:30am
Assistant Director- Friday, October 24·9:15 – 10:00am
Adult services Librarian- Monday, October 27·2:00 – 3:00pm
Teen Librarian - Monday, October 27·3:00 – 4:00pm
Human Resources & Assistant Director Tuesday, October 28·9:30 – 10:00am
Administration Staff Meeting Tuesday, October 28·12:00 – 1:00pm
Asst. Director & Maintenance, Oct. 30th 11:00-12:00pm
Senior Clerk in Admin Office Thursday, October 30·12:00 – 12:45pm
Asst. Director & Children Services Thursday, October 30·3:00 – 3:30pm

Other Meetings:

Garden Construction Meeting- Wednesday, October 8·2:00 – 3:00pm
Garden Construction Meeting Wednesday, October 15·2:00 – 3:00pm
New Rochelle Public Library Risk Assessment Kickoff Meeting Monday, October 20·2:30 – 3:30pm
Garden Construction Meeting Wednesday, October 22·2:00 – 3:00pm
BAN Discussion with NRPL Thursday, October 30·10:15 – 11:15am

DEPARTMENTAL REPORTS

Adult Services , Submitted by Kira Aiello

[2025 10 Adult Services Monthly Report](#)

[2025 10 Adult Services Narrative Report](#)

Archivist, Submitted by David Rose

[2025 10 Archivist Monthly Report](#)

[2025 10 Archivist Art and Illustration Report](#)

BTOP and Learning Center, Submitted by Denise Link

[2025 10 BTOP Monthly Report](#)

Youth Report, submitted by Bobby Simic

[2025 10 Youth Monthly Report](#)

[2025 10 Youth Narrative Report](#)

Circulation Report, Submitted by Milton Cobb

[2025 10 Circulation Monthly Report](#)

[2025 10 Circulation Monthly Narrative](#)

Community Relations Report, Submitted by Lisa Itzkowitz and Tobe Sevush

[2025 10 Marketing & Programming Monthly Report](#)

[2025 10 Marketing & Programming Narrative](#)

Personnel Report

[2025 10 Personnel Monthly Report](#)

[2025 10 Incident Monthly Report](#)

Respectfully Submitted,

Eugenia Schatoff, Library Director

NEW ROCHELLE PUBLIC LIBRARY

OSSIE DAVIS THEATRE

NEW ROCHELLE, NY

BOARD MEETING

NOVEMBER 13 2025

Meeting Time Start: _____

Meeting Time Close: _____

Executive Session Start: _____

Executive Session Close: _____

BOARD MEMBERS:

Lucille Renwick President X _____

Corey L. Galloway Vice President X _____

Rhiannon Navin Secretary X _____

Tatianna Infante X _____

Fela Cortes X _____

Vera Salter X _____

Nancy Weinberger X _____

David Mener WLS Representative X _____

Eugenia Schatoff Library Director X _____

NOVEMBER 13 2025

Motions/Resolutions Passed:

Motion:
Second:

Motion:
Second:

Motion:
Second:

Motion:
Second:

NOVEMBER 13 2025

Public To Be Heard:

- **Each speaker will be given 3 minutes of comment time.**
- **Introduce yourself with your first name and address.**

1. Name: _____ Address/Contact Info: _____

Topic _____ Comments: _____

2. Name: _____ Address/Contact Info: _____

Topic _____ Comments: _____

3. Name: _____ Address/Contact Info: _____

Topic _____ Comments: _____

4. Name: _____ Address/Contact Info: _____

Topic _____ Comments: _____

5. Name: _____ Address/Contact Info: _____

Topic _____ Comments: _____

6. **Name:**_____ **Address/Contact Info:**_____

Topic _____ **Comments:** _____

7. **Name:**_____ **Address/Contact Info:** _____

Topic _____ **Comments:** _____

8. **Name:**_____ **Address/Contact Info:** _____

Topic _____ **Comments:** _____

9. **Name:**_____ **Address/Contact Info:** _____

Topic _____ **Comments:** _____

10. **Name:**_____ **Address/Contact Info:** _____

Topic _____ **Comments:** _____