



## **NRPL BOARD MEETING MINUTES**

**Thursday, May 1, 2025**

**New Rochelle Public Library: Main Library Ossie Davis Theater**

NRPL Board President Lucille Renwick called the meeting to order at 7:32 p.m.

### **BOARD MEMBERS**

Lucille Renwick, President  
Corey Galloway, Vice President  
Rhiannon Navin, Secretary  
Fela Cortés  
Tatiana Infante  
Vera Salter  
Excused Absence: Nancy Weinberger

### **ADMINISTRATION**

Eugenia Schatoff  
Jean Manning  
Yesika Torres  
Dr. David Mener, WLS Representative

### MINUTES OF THE BOARD MEETING

The minutes from the March 13 Board meeting were shared ahead of the meeting and reviewed by the Trustees. Lucille Renwick made a motion to approve the minutes, seconded by Corey Galloway and approved unanimously.

### WLS Report

Dr. David Mener gave the following WLS report:

1. The Governance Committee, met on April 22nd 2025, where it amended, updated, and reviewed various WLS employee handbook policies including topics such as paid sick leave, anti-harassment, records retention and disposition, privacy, and data security programs. These amended policies were approved at the WLS meeting 4/29/2025.
2. The Finance Committee met on April 29th 2025. The Library Materials Expense Analysis/financial audit was performed and presented for approval at the April 29th 2025 meeting.
3. WLS has been transitioning oversight of Interlibrary Loan (ILL) functions from the Outreach team to the Integrated Library System & Discovery team to facilitate streamlining technical, catalog and circulation aspects of the Interlibrary Loan Services.
4. Volunteer Awards  
2025 Velma K. Moore Award: Presented by the Library Trustees Association Section (LTAS) of NYLA – due by June 30, 2025

The award will be given to an individual or group of individual volunteers who have made exemplary contributions to the development of library services in New York State. Nominees may include trustees, community members, library boards, or any volunteer individual or volunteer group who supports libraries. Nominations can be made by anyone in the library community.

More information about the Velma K. Moore Award application process can be found at [https:// www.nyla.org/library-trustees-section---our-awards](https://www.nyla.org/library-trustees-section---our-awards). The deadline for receipt of nominations is Monday, June 30, 2025.

5. Trustee Handbook Book Club / Trustee Education Opportunities  
April 30, 2025, 5:00 PM-6:30 PM – Trustee Handbook Book Club – Board Development: Recruitment, Orientation, Education and Evaluation

July 15, 2025, 5:00 PM-6:30 PM – Trustee Handbook Book Club: Recruiting & Retaining Quality Staff

November 18, 2025, 5:00 PM-6:30 PM – Trustee Handbook Book Club – Next Level Trusteeship: Building an Effective and Impactful Board Culture

To register for and to learn more information about each of the 2025 sessions, go to the Trustee Handbook Book Club website at <https://midhudson.org/trusteebookclub/>.

6. Election of Officers:  
President: Nishat Hydari  
Vice President Anthony Amiano  
Secretary: Diane Tabakman  
Treasurer (Appointed): Maureen LeBlanc

Review of 2025 budget, which has been discussed in prior WLS reports. Pertinent to member libraries, member library fees are projected to be 2.5% above the 2024 budget.

Trustee Handbook Book Club Sessions (counts towards Trustee Continuing Education):

- April 30, 2025, 5:00 PM-6:30 PM – Trustee Handbook Book Club – Board Development: Recruitment, Orientation, Education and Evaluation
- July 15, 2025, 5:00 PM-6:30 PM – Trustee Handbook Book Club: Recruiting & Retaining Quality Staff
- November 18, 2025, 5:00 PM-6:30 PM – Trustee Handbook Book Club – Next Level Trusteeship: Building an Effective and Impactful Board Culture
- To register, go to the Handbook Book Club website at <https://midhudson.org/trusteebookclub/>.

### President's Report

Board President Lucille Renwick reminded the Trustees of their responsibilities regarding fulfilling the minimum hours of trustee education every year, per NYS Education Law, which is

two hours.

Lucille thanked the Board and library staff who teamed up and participated in the NRPL Foundation Fundraiser, the “Scavaganza.” The team came in second place!

Lucille announced that the Board will be holding a Board Retreat for the purpose of training and planning on May 8th, at 7:30pm.

Lucille highlighted again the first annual budget mailer that was sent to every household in New Rochelle, presenting a comprehensive overview of the work of the library as well as detailed information on the upcoming budget in both English and Spanish. Lucille thanked Library Director Eugenia Schatoff for taking the lead on creating the budget mailer.

Lucille drew attention to an article published with LoHud on April 25th, that included an interview with Library Director Eugenia Schatoff, as well as an overview of the library’s programming, especially the program for children, happening at the Main Library, as well as HCL, and programs for teens.

#### Director’s Report

Director Eugenia Schatoff explained that given the early date of the Board meeting, on the first day of the month, a report could not be completed, but the Board will be receiving two reports ahead of the June Board meeting.

### **COMMITTEE REPORTS**

**Budget Committee** – Chair Rhiannon Navin reported that immediately preceding the Board meeting, the Board held a Special Public Budget hearing, during which Library Director Eugenia Schatoff gave a comprehensive overview of the 2025-26 fiscal year budget, outlining the budget objectives, budgeting process, and the library’s accomplishments and statistics from the previous year. The budget mailer contains much of this information and can also be found on the library’s website. Information regarding the actual election and budget vote on May 20th can also be found on the library’s website. Another budget information session will be held at the library on May 5, 2025 , at 6:30pm.

**Buildings & Grounds/CROC Committee** – Chair Corey Galloway reported that the committee will be meeting on May 2nd and will provide a meeting report at the June Board meeting.

**Community Relations Committee** – Chair Nancy Weinberger was absent.

**Finance Committee** – Chair Vera Salter reported that the committee did not meet since the last Board meeting and would provide a report at the June Board meeting.

**Personnel Committee** – Committee Chair Lucille Renwick reported that the committee will meet on May 12, at 9am, and a report will be given at the June Board meeting.

**Policy Committee** – Committee Chair Fela Cortés reported that the policy committee will be meeting on May 5th, at 9am, and a report will be given at the June Board meeting.

**Special Projects Committee** – Committee Chair Tatiana Infante had nothing to report.

**PUBLIC TO BE HEARD** – No public to be heard.

The meeting was adjourned at 7:45 p.m., with a motion by Lucille Renwick, seconded by Corey Galloway and unanimously approved.

Respectfully submitted,  
Rhiannon Navin, Secretary

**A recording of the meeting can be found on the library's website: [www.nrpl.org](http://www.nrpl.org).**