

## **NEW ROCHELLE PUBLIC LIBRARY POLICY ON INSECT CONTAINMENT**

The New Rochelle Public Library, in furtherance of its responsibility to provide a healthy and clean facility, may restrict a patron's borrowing privileges. Insects such as silverfish and certain moth and beetle larva may cause damage to library materials. Insects such as bed bugs and roaches may cause infestations. When there is evidence that library items are returned with insects or contact with insects, the NRPL may suspend a patron's borrowing privileges, as well as the borrowing privileges of all members of the patron's household.

If a patron returns library materials with insects or evidence of insects, a NRPL supervisor or manager will discreetly and confidentially notify the patron that the patron's borrowing privileges are suspended. Borrowing privileges will be restored as soon as the patron demonstrates that his or her household has been treated for the specific insect or insects. In the case of a single family household, the patron must submit a dated receipt from a licensed pest control company. In the case of a multi-unit building, the patron must submit dated proof of treatment from the building owner or property manager.

Patrons may request a review of decisions made by the NRPL staff or management in connection with insect containment by following the procedures in the NRPL's Patron Complaint Policy.

*Approved by the NRPL Board of Trustees on January 12, 2017.*