



## New Rochelle Public Library

<b>FACILITY USE FEES</b>
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Events and programs sponsored by non-profit organizations and other non-commercial parties involved in civic, cultural, intellectual or educational purposes will be charged according to this schedule:

	<b>During Normal Operating Hours</b>	<b>Beyond Normal Operating Hours</b>
<u>THEATER</u> Capacity to 145. Theater seating.	\$75 (per 4 hours)	\$100 (per 4 hours) Plus staff overtime fees (\$50 per hour)
<u>MEETING ROOM</u> (in back of theater stage) Capacity to 34.	\$35 (per 4 hours)	\$100 (per 4 hours) Plus staff overtime fees (\$50 per hour)
<u>LOBBY</u>	N/A	\$125 (per 4 hours) Plus staff overtime fees (\$50 per hour)

Events and programs for which admission is charged:

	<b>During Normal Operating Hours</b>	<b>Beyond Normal Operating Hours</b>
<u>THEATER</u> Capacity to 145. Theater seating.	\$125	\$250 (per 4 hours) Plus staff overtime fees (\$50 per hour)
<u>LOBBY</u>	N/A	\$250 (per 4 hours) Plus staff overtime fees (\$50 per hour)

<b>PREMIUM EQUIPMENT CHARGES</b>
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Steinway Concerts Grand Piano. <i>Piano is tuned on a monthly basis. Additional tuning can be provided by library's tuner @ \$100.</i>	\$25
Mounted Infocus LP-820 Digital Projector and DVD/Video Player or PC connection. (Theater only). <i>Library does not provide laptop.</i>	\$20
Portable VCR/DVD Player & Monitor or Digital Projector. (for Meeting Room or Conference Room) <i>Library does not provide laptop.</i>	\$20
Slide Projector	\$20
Mackie CFX-12 sub-mixer	\$20
Wireless Microphone (handheld or lapel)	\$20 each

**Ossie Davis Theater, New Rochelle Public Library**  
Equipment Specifications, Policies and Rental Fees

<b>STANDARD EQUIPMENT – No Charge</b>
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- Crestron Podium with mounted microphone and light, and CD player.
- Automatic stage-sized screen.
- 4 Shure SM58 Microphones with stands (4 floor stands, 4 table stands, 1 boom stand).
- Spotlights, house and stage lights - dimmer control on Crestron and back stage.
- 3 Music stands.
- White Board or Black Board.
- Portable Screen.

<b>ADDITIONAL THEATRICAL EQUIPMENT AND POLICY ON USE</b>
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- Control Booth with Mackie Onyx 1640 16 channel Mixer, Teac AD-600 CD/Cassette deck, DVD and VHS video playback  
*Professional sound technician is required for use of Control Booth equipment, and is provided by Audio Visual Resources, LLC @ \$50 an hour/4-hour minimum.*
- Lighting Console Leprecaun LP-624  
*Rental available from Audio Visual Resources, LLC @ \$75 per week.*

Please make rental arrangements through:  
*Audio Visual Resources, LLC (914) 526-2698*